

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/03/2021	Prepared by:	H/ANISH.	
PO/WO no.	75636.	PO / WO Date.	17/03/2021	
Supplier Name	SLLP.	PO/WO amount	472/-	
Firm/Company	MPPL	Project	H/O.	
Sl. No.	Bill No.	Bill Date	Bill amount	
1	16475	18/03/2021	472/-	
2				
3				
4				
Amount A - Bills total (Excluding Transport & Hamali Charges):			472/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14109	18/03/2021		☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B - Other Credits : Transportation charges				
Amount C - Other Debits :				
Amount D (D=A+B-C) - Amount to be credited to the supplier:			472/-	
Amount E - PO / WO value:			472/-	
Amount F - Difference (A - E): GST-18%			NIL	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)		
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)		
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☒ No		
Payment - due date		26/03/2021		
Remarks:				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M/D
Sign:				
Date				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve attachment. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

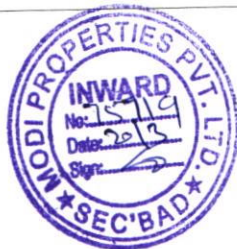
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-03-2021

Customer Details				Invoice No.		16475	
Modi Properties Pvt. Ltd.				Invoice Date.		18-03-2021	
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD				PO No.		75636	
GSTIN : 36AABCM4761E1ZM				PO Date.		17-03-2021	
				Req ID		64714	
				Req Date		16-03-2021	
				Loc Req No		182705	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	40	10.00	400.00	18	72.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				400.00		72.00	
Total Invoice Amount				472.00			
Rupees : Four Hundred Seventy Two Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order



75636

iv. Copy

Page(s) 1 Of 1

17-03-2021 2:17:42 PM

15.03.21 12:26:21

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	75636	182705
Doc Date	17-03-2021	
Quote No	Nil	
Quote Date	17-03-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4585 - Electrical - other - Insulation tape - NA - nos	40.00	10.00	0.00	18.00	472.00
Total Order Value . . .					472.00
Rupees : Four Hundred Seventy Two Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above items electrical work purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**Date : / /

Requisition Form

Company Name:		MPPL		Date:		05-03-2021	
Site & Phase :		Head office		Time:		15:45PM	
Supplier				Req. No.		182705	
Material required before date:		Urgent		ID No.		64714	

No	Description	Size	Quantity	Units	Inward No	Date
1	Insulation tapes	STD	02	box		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : Towards electrical work purpose..			
Prepared By		Meenakshi. N	
Sign. & Date		16-03-2021	
Approved by			
Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

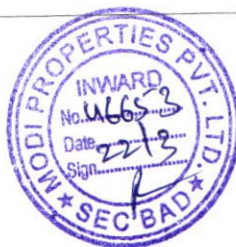
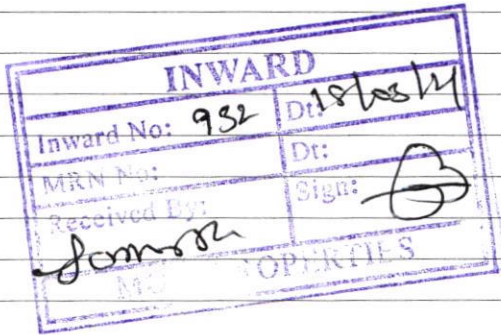
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-03-2021

Customer Details		DC No.	14109
Modi Properties Pvt. Ltd.		DC Date.	18-03-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	75636
		PO Date.	17-03-2021
		Req ID	64714
		Req Date	16-03-2021
GSTIN : 36AABCM4761E1ZM		Loc Req No	182705
	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	40
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

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Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-03-2021

Customer Details				Invoice No.		16475	
Modi Properties Pvt. Ltd.				Invoice Date.		18-03-2021	
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD				PO No.		75636	
				PO Date.		17-03-2021	
				Req ID		64714	
GSTIN : 36AABCM4761E1ZM				Req Date		16-03-2021	
				Loc Req No		182705	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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