

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:	25/3/21		Prepared by:	NEHA			
PO/WO no.	74607		PO / WO Date.	9/2/21			
Supplier Name	SICUP		PO/WO amount	21,508/-			
Firm/Company	Modi properties Pvt Ltd		Project	MPP			
Sl. No.	Bill No.	Bill Date	Bill amount				
1	10472	17/3/21	8725.04/-				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			8725/-				
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	3534	18/2/21	88974	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8725/-				
Amount E – PO / WO value:			21,508/-				
Amount F – Difference (A – E): GST-18%			12,783/-				
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No					
Payment – due date		31/3/21					
Remarks: Final Bill							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Nehe</i>	<i>[Signature]</i>	<i>[Signature]</i>				
Date	25/3/21	25/3		25 MAR 2021			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 17-03-2021

Customer Details				Invoice No.	16472	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad  GSTIN : 36AABCM4761E1ZM				Invoice Date.	17-03-2021	
				PO No.	74607	
				PO Date.	09-02-2021	
				Req ID	63648	
				Req Date	04-02-2021	
				Loc Req No	177349	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 8500 - Stone - granite - Beading - NA - rft Tan Brown - 7'3" x 0.9" - 60 nos		297.25	19.60	5,826.10	18	1,048.70
2 6188 - Miscellaneous - Hamali charges - NA - Per Sft		224	7.00	1,568.00	18	282.24
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14						
15						
IGST	CGST	SGST	Total Taxable Amount	7,394.10		1,330.94
	665.47	665.47	Total Invoice Amount	8,725.04		
Rupees : Eight Thousand Seven Hundred Twenty Five and Paise Four Only.						

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

  
Authorized signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.  
Tel : 040 - 6633 5551

London  
11/3/21

M/s ..... M.P.L

DC No. : 3534

Date : 15/1/21

Site: ..... MCHCPUT

Vehicle No. : AP-266 3986

P.O. / W.O. No. : 76607

P.O. / W.O. Date : 9/1/21

Sl. No.	PARTICULARS	Quantity
1	Tan Brown Granite Bedding 7'3" x 9" = 41	41 nos
2		297.25 Pkts
3		297 Pkts
4	heali	
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GSTIN :

Received the above materials in good condition.

Received by : per s...

Date : 15/1/21

Stamp:

[Handwritten Stamp]

For SUMMIT SALES LLP

[Handwritten Signature]

Authorised Signatory

# Purchase Order



74607

10.02.21 4:59:45

IPY

Page(s) 1 Of 1

09-02-2021 16:02:52

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

## Supplier Details

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

<b>Doc No</b>	74607	177349
<b>Doc Date</b>	09-02-2021	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	09-02-2021	
<b>SupplyType</b>	Supply	

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8500 - Stone - granite - Beading - NA - rft Tan Brown - 8'3" x 0.9" - 18 nos	148.50	19.60	0.00	18.00	3,434.51
2 8500 - Stone - granite - Beading - NA - rft Tan Brown - 6'3" x 0.9" - 24 nos	150.00	19.60	0.00	18.00	3,469.20
3 8500 - Stone - granite - Beading - NA - rft Tan Brown - 7'3" x 0.9" - 60 nos	435.00	19.60	0.00	18.00	10,060.68
4 6188 - Miscellaneous - Hamali charges - NA - Per Sft	550.13	7.00	0.00	18.00	4,544.03
<b>Total Order Value . . .</b>					<b>21,508.42</b>

Rupees : Twenty One Thousand Five Hundred Eight and Paise Fourty Two Only.

## Terms and Conditions :-

**Specification / Brand** All items shall be of 19mm thickness slabs.

**Payment Terms** After delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Within 2days.

**Delivery Location** May Flower Platinum  
Sy 82/1, Mallapur, Nacharam.  
Phone. 7680971999

**Penalty For Delay** Bills must be submitted to H.O. within 30days of completion of work.10% pty on value of order will be deducted for delay in submission of bills.

**Transportation Cost** Included in above price.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Flat no. A-701 to 708,801 to 808,901 to 908,B-701,705,801,805,901,905 French window purpose. Cutting charges included in above rates.

**Completion Date** Nil

**Measurement** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

**Security** Supplier shall be responsible for security and storage of material at site at its risk and cost.

**Remarks** Skirting Rs. 12/- per rft for labour only.

⇒ Part Bill received of Rs. 12,756/-  
B.no: 16394 and Bal. Bill of  
12/3/21  
Rs. 8,752/- to be received  
by  
16/3/21.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

09/02/2021

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : / /

### Requisition "Form

Company Name:		Modi Properties Pvt Ltd		Date:		04-02-2021	
Site & Phase :		May Flower Platinum		Time:		16.35	
Supplier				Req.No.		177349	
Material required before date:			08-02-2021		ID No.		63648
No	Description	Size	Quantity	Units	Inward No	Date	
1	Tan Brown Granite - 15 to 18 mm	8'3" x 0'9"	18	nos			
2	Tan Brown Granite - 15 to 18 mm	6'3" x 0'9"	24	nos			
3	Tan Brown Granite - 15 to 18 mm	7'3" x 0'9"	60	nos			
4							
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7							
8							
9							
Remarks: Towards A-701 to A-708, B-701, B-705, A-801 to A-808, B-801, B-805, A901 to A-908, B-901, B-905 french window soffit use purpose							
Prepared By		K Narender Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		04-02-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

**SUMMIT SALES LLP**

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s ..... *M.P.L* .....

Site: ..... *MCH/CPVT* .....

DC No. : **3534**

Date : *18/11/21*

Vehicle No. : *AP-26 b 3984*

P.O. / W.O. No. : *74607*

P.O. / W.O. Date : *9/12/21*

Sl. No.	PARTICULARS	Quantity
1	<i>Pan Brown Granite Bedding 7'3" x 9" = 41</i>	<i>41 nos</i>
2		
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<b>INWARD</b>	
Inward No: <i>5006</i>	Date: <i>18/12/21</i>
MRN No: <i>88974</i>	Lx.
Received By	Sign
	<i>[Signature]</i>
Modi Properties Pvt. Ltd.	
Sy.No.82/:	

**GSTIN :**

Received the above materials in good condition.

Received by : *plase...*

Date : *18/12/21*

Stamp:

*[Signature]*

For **SUMMIT SALES LLP**

*[Signature]*

Authorised Signatory