PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/3/21	Prepared by:	NEHA
PO/WO no.	74330	PO / WO Date.	2/2/21
Supplier Name	SSLLP	PO/WO amount	7603/-
Firm/Company	VOC LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	16504	19/3/21	7603.21/-
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7603.21/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3529	13/2/2021	88716	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7603/-
Amount E – PO / WO value:	7603/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	31/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	25 MAR 2021				
Date	25/3/21	25/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	16504
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	19-03-2021
	PO No.	74330
	PO Date.	02-02-2021
	Req ID	63159
GSTIN : 36AANFG4817C1ZH	Req Date	18-01-2021
	Loc Req No	63638

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3002 - Cement - PPC - 50kgs - bags	2523	30	198.00	5,940.00	28	1,663.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	5,940.00		1,663.20
	831.60	831.60	Total Invoice Amount		7,603.20	

Rupees : Seven Thousand Six Hundred Three and Paise Twenty Only.

MODI PROPERTIES PVT. LTD. INWARD No. 75148 Date: 20/3 Sign: SEC'BAD

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Rec'd on 11/3/21

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Villa orchids LLP

Site:

DC No. :	3529
Date :	13/02/2021
Vehicle No. :	
P.O. / W.O. No. :	74330
P.O. / W.O. Date :	02/02/21

Sl. No.	PARTICULARS	Quantity
1	PPC Cement 50 kgs	30 Bags
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
		30 Bags

GSTIN : 36AANFG4817C1Z4

Received the above materials in good condition.

Received by : Kishan

Stamp: M.KISHAN

Date : 13/2/21

For SUMMIT SALES LLP

for [signature]

Authorised Signatory

Purchase Order

Page(s) 1 Of 1 02-02-2021 10:36:03 AM

Origina 74330

29.01.21 12:34:13

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

040-66335551
9618244433

Doc No	74330	63638
Doc Date	02-02-2021	
Quote No	NIL	
Quote Date	02-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	**Qty**	**Rate**	**Dis%**	**GST%**	**Amount**
1 3002 - Cement - PPC - 50kgs - bags	30.00	198.00	0.00	28.00	7,603.20

Rupees : Seven Thousand Six Hundred Three and Paise Twenty Only. **Total Order Value . . . 7,603.20**

Terms and Conditions :-

Specification / Brand	All items shall be of PARASAKHTI brand/company
Payment Terms	After Delivery & Production of bill
Tax	Included in the above price
Delivery Date	within 2 days
Delivery Location	Villa Orchids kowkur, Alwal Phone.
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra 12 Rs per bag..Above order for rewatering use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Collect from SOVLLP.

For *Villa Orchids LLP*
Authorised Signatory

Name : 02/02/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Villa orchids LLP

Site:

DC No.	:	3529
Date	:	13/02/2021
Vehicle No.	:	AP24AA4762
P.O. / W.O. No.	:	74330
P.O. / W.O. Date	:	02/02/21

Sl. No.	PARTICULARS	Quantity
1	PPC Cement 50 kgs	30 Bags
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
		30 Bags

SS INWARD Dt: 13/02/21
Inward No:
MRN No: 88716 Dt: 15/02/21
Received By: Sign
VILLA ORCHIDS LLP

GSTIN : 36AANFG4817C1ZH

Received the above materials in good condition.

Received by : Kishan 13/2/21

Stamp: M Kishan

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD No: 14565 Date: 17/2 Sign:

For SUMMIT SALES LLP

For [signature]

Authorised Signatory

Requisition Form – Cement, Recron, Plasticizer			
Company	VOC LLP	Site & Phase	VOC
Req. no.	63638	Req. Date	18-01-2020
Material required before	20-01-2020	ID no.	63159
Prepared by:	A Suresh	Approved by (sign):	
Flat / Block no:	Customer complaints given villa's rewaterproofing purpose		

S No.	Item Description	Units	Qty required	Qty Available at site	Balance Qty to be ordered in Bags	Inward No	Date
1	Cement - PPC	Bags	30.0	-	30.0		
2	Cement 53 grade	Bags		-	-		
3	Recron	Packets	-	-	-	Po	
4	Plasticizer	lts	-	-	-	74330	

Notes:

1. Round off cement to nearest load size
2. Round off Recron to nearest packing size
3. Round off plasticizer to nearest packing size

Note : This Amount debited from KSR Builder

APPROVED
02 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT