

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>25/3/21</u>		Prepared by: <u>NEHA</u>	
PO/WO no. <u>75683</u>		PO / WO Date. <u>18/3/21</u>	
Supplier Name <u>SSLHP</u>		PO/WO amount <u>339/—</u>	
Firm/Company <u>SOV LLP</u>		Project <u>SOV</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>16517</u>	<u>19/3</u>	<u>339.84/—</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>339.84/—</u>
Sl. No.	DC No	DC. Date	MRN No.
1.	<u>14143</u>	<u>19/3</u>	<u>90322</u>
2.			
3.			
Amount B –Other Credits : Transportation charges			<u>—</u>
Amount C –Other Debits :			<u>—</u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>339/—</u>
Amount E – PO / WO value:			<u>339/—</u>
Amount F – Difference (A – E): GST-18%			<u>339/—</u>
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____ /- ☐ No	
Payment – due date		<u>31/3/21</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
Date	<u>25/3/21</u>	<u>25/3</u>	<u>25 MAR 2021</u>

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

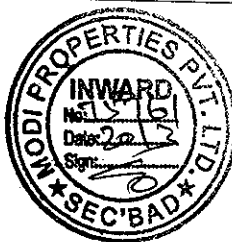
Customer Details				Invoice No.		16517	
Silver Oak Villas LLP				Invoice Date.		19-03-2021	
Sy No, 291, Phase IX, Cherlapally, Hyderabad				PO No.		75683	
GSTIN : 36ADBFS3288A2Z7				PO Date.		18-03-2021	
				Req ID		64760	
				Req Date		18-03-2021	
				Loc Req No		156417	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7584 - Stationery - other - Scribbling Pads - other -		24	12.00	288.00	18	51.84
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				25.92		25.92	
Total Taxable Amount				288.00		51.84	
Total Invoice Amount				339.84			

Rupees : Three Hundred Thirty Nine and Paise Eighty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

18-03-2021 11:48:45



75683

15.03.21 12:26:21

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	75683	156417
Doc Date	18-03-2021	
Quote No	Nil	
Quote Date	18-03-2021	
SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7584 - Stationery - other - Scribbling Pads - other - nos	24.00	12.00	0.00	18.00	339.84
Rupees : Three Hundred Thirty Nine and Paise Eighty Four Only.					Total Order Value . . . 339.84

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Contact : -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Company Name:		Silver Oak Villas LLP		Date:		17-03-2021	
Site & Phase :		Silver Oak Villas		Time:		15.00	
Supplier				Req. No.		156417	
Material required before date:		20-03-2021		ID No.		64760	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Scribbling pads		24	Nos			
2							
3							
4							
5							
6							
7							
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10							
11							
12							
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14							
15							
16							
17							
18							
19							
20							
Remarks: -For Site Staff purpose							
Prepared by		G.Mona		Approved by			
1. & Date		17-03-2021		Sign. & Date			
e: On receipt of material at site write inward number and date in last 2 columns.							

APPROVED
18 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

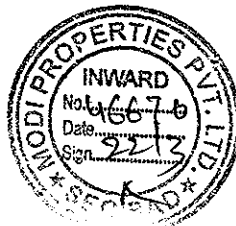
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

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		Req ID	64760
		Req Date	18-03-2021
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INWARD	
Inward No. 15664	19/3/21
MRN No. 96322	19/3/21
Received By: [Signature]	Sign: [Signature]
SILVER OAK VILLAS LLP	



for Summit Sales LLP

Authorised signatory [Signature]

Subject to Hyderabad Jurisdiction

Summit Sales LLP**TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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