PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/3/21	Prepared by:	NEHA
PO/WO no.	75683	PO / WO Date.	18/3/21
Supplier Name	SSLhp	PO/WO amount	339/–
Firm/Company	Sov Lhp	Project	Sov
Sl. No.	Bill No.	Bill Date	Bill amount
1	16517	19/3	339.84/–
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			339.84/–

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14143	19/3	90322	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	339/–
Amount E – PO / WO value:	339/–
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explai~~ned below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	31/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	25 MAR 2021				
Date	25/3/21	25/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	16517
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	19-03-2021
	PO No.	75683
	PO Date.	18-03-2021
	Req ID	64760
GSTIN : 36ADBFS3288A2Z7	Req Date	18-03-2021
	Loc Req No	156417

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7584 - Stationery - other - Scribbling Pads - other -		24	12.00	288.00	18	51.84
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	288.00		51.84
	25.92	25.92	Total Invoice Amount	339.84		

Rupees : Three Hundred Thirty Nine and Paise Eighty Four Only.

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★ INWARD No: 13161 Date: 20/3 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Page(s) 1 Of 1 18-03-2021 11:48:45

Purchase Order

75683
15.03.21 12:26:21

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	75683	156417
Doc Date	18-03-2021	
Quote No	Nil	
Quote Date	18-03-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7584 - Stationery - other - Scribbling Pads - other - nos	24.00	12.00	0.00	18.00	339.84
Rupees : Three Hundred Thirty Nine and Paise Eighty Four Only.				**Total Order Value . . .**		**339.84**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Silver Oak Villas LLP***
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : _/_/___

Company Name:	Silver Oak Villas LLP	Date:	17-03-2021
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier		Req. No.	156417
Material required before date:	20-03-2021	ID No.	64760

No	Description	Size	Quantity	Units	Inward No	Date
1	Scribbling pads		24	Nos		
2						
3						
4						
	75683					

narks: -For Site Staff purpose

pared by	G.Mona		
n.& Date	17-03-2021	Approved by	
		Sign. & Date	

e: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	14143
Sy No, 291, Phase IX, Cherlapally, Hyderabad	DC Date.	19-03-2021
	PO No.	75683
	PO Date.	18-03-2021
	Req ID	64760
GSTIN : 36ADBFS3288A2Z7	Req Date	18-03-2021
	Loc Req No	156417

	Description of Goods	HSN/SAC	Qty
1	7584 - Stationery - other - Scribbling Pads - other - nos		24
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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30			

INWARD WITH THIS
Inward No 15664 Dt 19/3/21
MRN No: 90322 Dt: 19/3/21
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 46670
Date 22/3
Sign

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Sy No, 291, Phase IX, Cherlapally, Hyderabad

GSTIN : 36ADBFS3288A2Z7

Invoice No.	16517
Invoice Date.	19-03-2021
PO No.	75683
PO Date.	18-03-2021
Req ID	64760
Req Date	18-03-2021
Loc Req No	156417

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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14							
15							

INWARD ...
Inward No: 15664 Dt: 19/3/21
MAN NO: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
	25.92	25.92	Total Taxable Amount	288.00		51.84
			Total Invoice Amount	339.84		

Rupees : Three Hundred Thirty Nine and Paise Eighty Four Only.

for Summit Sales LLP

Authorised signatory

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