

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		25/3/21		Prepared by:		NEHA																									
PO/WO no.		75659		PO / WO Date.		17/3/21																									
Supplier Name		SSLHP		PO/WO amount		6280/-																									
Firm/Company		SOV LHP		Project		SOV																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1	16518	19/3/21		4629/-																											
2																															
3																															
4																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						4629/-																									
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN																											
1.	14144	19/3	90324	☒ Yes ☐ No																											
2.				☐ Yes ☐ No																											
3.				☐ Yes ☐ No																											
Amount B –Other Credits : Transportation charges						-																									
Amount C –Other Debits :						-																									
Amount D (D=A+B-C) – Amount to be credited to the supplier:						4629/-																									
Amount E – PO / WO value:						6280/-																									
Amount F – Difference (A – E): GST-18%						1651/-																									
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																												
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)																												
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)																												
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)																												
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☐ No																												
Payment – due date			31/3/21																												
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>25/3/21</td> <td>25/3</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>					Date	25/3/21	25/3					
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>																												
Date	25/3/21	25/3																													

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

Customer Details				Invoice No.		16518	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7				Invoice Date.		19-03-2021	
				PO No.		75659	
				PO Date.		17-03-2021	
				Req ID		64730	
				Req Date		17-03-2021	
				Loc Req No		183551	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	20	6.00	120.00	0	0.00
2	4009 - Consumables - Coconut Broom - other - nos	9603	25	15.00	375.00	0	0.00
3	4003 - Consumables - Bombay Broom - Big - nos	9603	12	66.00	792.00	0	0.00
4	4080 - Consumables - Bombay Brooms - Other - Nos	9603	25	10.00	250.00	0	0.00
5	4000 - Consumables - Acid - NA - ltrs	2806	25	21.00	525.00	18	94.50
6	4014 - Consumables - Colin - 500ml - nos	3402	6	84.00	504.00	18	90.72
7	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	47.00	282.00	18	50.76
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	76.00	456.00	18	82.08
9	4001 - Consumables - Air Freshner - NA - nos Room Freshners	3307	3	85.00	255.00	18	45.90
10	4001 - Consumables - Air Freshner - NA - nos	3307	6	40.00	240.00	18	43.20
11	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.80	201.60	5	10.08
12	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.80	201.60	5	10.08
13							
14							
15							
IGST				CGST		SGST	
				213.66		213.66	
Total Taxable Amount				4,202.20		427.32	
Total Invoice Amount				4,629.52			
Rupees : Four Thousand Six Hundred Twenty Nine and Paise Fifty Two Only.							

Rupees : Four Thousand Six Hundred Twenty Nine and Paise Fifty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

75659

15.03.21 12:26:21

From Company : **Silver Oak Villas LLP**
 5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
 040-66335551

9618244433

Doc No	75659	183551
Doc Date	17-03-2021	
Quote No	Nil	
Quote Date	17-03-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7515 - Stationery - other - Chalkpiece - NA - boxes	20.00	6.00	0.00	0.00	120.00
2 4009 - Consumables - Coconut Broom - other - nos	25.00	15.00	0.00	0.00	375.00
3 4003 - Consumables - Bombay Broom - Big - nos	25.00	66.00	0.00	0.00	1,650.00
4 4080 - Consumables - Bombay Brooms - Other - Nos	25.00	10.00	0.00	0.00	250.00
5 4000 - Consumables - Acid - NA - ltrs	25.00	21.00	0.00	18.00	619.50
6 4014 - Consumables - Colin - 500ml - nos	6.00	84.00	0.00	18.00	594.72
7 4046 - Consumables - Phynyle - 1Ltr - nos	6.00	47.00	0.00	18.00	332.76
8 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
9 4001 - Consumables - Air Freshner - NA - nos Room Freshners	3.00	85.00	0.00	18.00	300.90
10 4001 - Consumables - Air Freshner - NA - nos	6.00	40.00	0.00	18.00	283.20
11 4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.80	0.00	5.00	211.68
12 4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.80	0.00	5.00	211.68
13 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	8.00	84.00	0.00	18.00	792.96
Total Order Value ...					6,280.48

Rupees : Six Thousand Two Hundred Eighty and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
ix All taxes included in above price.
Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Part III
 Silver Oak Villas LLP

Authorised Signatory

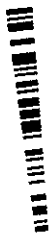
part Received @

16518 - 19/3/21 - 4629/-

Bal - 1651/-
 1101 25/3

Accepted the above Terms And Conditions
 For **Summit Sales LLP**

Name : _____



Requisition Form

17-03-2021

Silver Oak Villas LLP

Date:

10.00

Name:

Silver Oak Villas

Time:

156413

Phase :

Req. No.

64728

Supplier

ID No.

25-03-2021

Date

Material required before date:

No	Description	Size	Quantity	Units	Inward No	Date
1	Chalks		20	Boxes		
2	Bombay Nails	2"	01	Kg		
3	Coconut Brooms		25	Nos		
4	Bombay Brooms	Big	25	Nos		
5	Bombay Brooms	Small	25	Nos		
6	Acids	Silk	12	Packets		
7	Tile Grout	White	12	Packets		
8	Tile Grout		06	Nos		
10	Colin		06	Nos		
11	Phenyl		06	Nos		
12	Harpic		03	Nos		
13	Room Freshner		06	Nos		
14	Air Freshner		12	Nos		
15	Yellow cloth		12	Nos		
16	White Cloth		08	Nos		
17	Lizol					

Remarks: -For Site office use & possession villas cleaning purpose

Prepared By

G.Mona

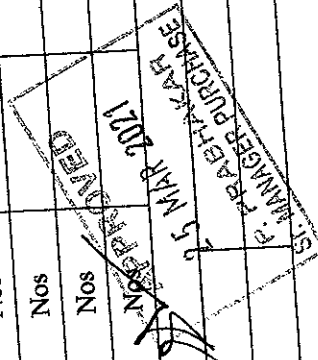
Approved by

Sign. & Date

17-03-2021

Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

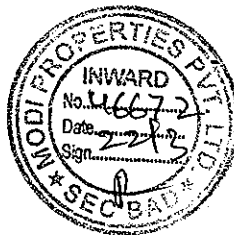
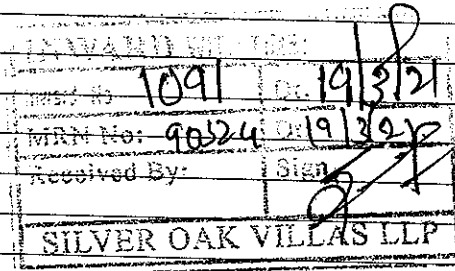
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

Customer Details		DC No.	14144
Silver Oak Villas LLP		DC Date.	19-03-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	75659
		PO Date.	17-03-2021
		Req ID	64730
GSTIN : 36ADBFS3288A2Z7		Req Date	17-03-2021
		Loc Req No	183551
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3	4003 - Consumables - Bombay Broom - Big - nos	9603	12
4	4080 - Consumables - Bombay Brooms - Other - Nos	9603	25
5	4000 - Consumables - Acid - NA - ltrs	2806	25
6	4014 - Consumables - Colin - 500ml - nos	3402	6
7	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
9	4001 - Consumables - Air Freshner - NA - nos	3307	3
10	4001 - Consumables - Air Freshner - NA - nos	3307	6
11	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
12	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	4,202.20		427.32	
	213.66	213.66	Total Invoice Amount	4,629.52			

Rupees : Four Thousand Six Hundred Twenty Nine and Paise Fifty Two Only.

for Summit Sales LLP

Authorised signatory

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