PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/3/21	Prepared by:	NEHA
PO/WO no.	75405	PO / WO Date.	8/3/21
Supplier Name	SSLLP	PO/WO amount	6215.86/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	16451	16/3/21	6215.86/-
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6215.86/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14089	16/3/21	90172	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6215.86/-
Amount E – PO / WO value:	6215.86/-
Amount F – Difference (A – E): GST-18%	6215.86/- —

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No ~~(explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ ~~No~~
Payment – due date	31/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	25 MAR 202[illegible]				
Date	25/3/21	25/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	16451
Kapra, Opp to MRR School, Ecil	Invoice Date.	16-03-2021
	PO No.	75405
SY.no.193	PO Date.	08-03-2021
	Req ID	64468
GSTIN : 36AAGFV2068P1ZJ	Req Date	08-03-2021
	Loc Req No	180702

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	10	80.00	800.00	18	144.00
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	47.00	282.00	18	50.76
3	4041 - Consumables - Mopping stick - NA - nos	9603	10	126.00	1,260.00	18	226.80
4	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
5	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	8	40.00	320.00	18	57.60
6	4001 - Consumables - Air Freshner - NA - nos Room Freshner	3307	6	84.00	504.00	18	90.72
7	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	76.00	456.00	18	82.08
8	4057 - Consumables - Sponges - NA - nos	3921	100	8.70	870.00	18	156.60
9	4003 - Consumables - Bombay Broom - Big - nos	9603	12	63.00	756.00	0	0.00
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	416.43	416.43	Total Taxable Amount	5,383.00	832.86
			Total Invoice Amount	6,215.86	

Rupees : Six Thousand Two Hundred Fifteen and Paise Eighty Six Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No. 75557 Date. 18/3 Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-03-2021 15:14:04 Ori

75405
04.03.21 12:26:58

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	75405	180702
	Doc Date	08-03-2021	
	Quote No	Nil	
	Quote Date	08-03-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	80.00	0.00	18.00	944.00
2	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	47.00	0.00	18.00	332.76
3	4041 - Consumables - Mopping stick - NA - nos	10.00	126.00	0.00	18.00	1,486.80
4	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
5	4001 - Consumables - Air Freshner - NA - nos *Odonil*	8.00	40.00	0.00	18.00	377.60
6	4001 - Consumables - Air Freshner - NA - nos *Room Freshner*	6.00	84.00	0.00	18.00	594.72
7	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
8	4057 - Consumables - Sponges - NA - nos	100.00	8.70	0.00	18.00	1,026.60
9	4003 - Consumables - Bombay Broom - Big - nos	12.00	63.00	0.00	0.00	756.00
				Total Order Value . . .		**6,215.86**

Rupees : Six Thousand Two Hundred Fifteen and Paise Eighty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Vista Homes***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

08-03-2021 15:14:04

Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Name:	Vista Homes	Date:	08.03.2021
hase :	Vista Homes	Time:	11.05
lier:		Req. No.	180701
aterial required before date:	08.03.2021	ID No.	64467

No	Description	Size	Quantity	Units	Inward No	Date
1	**Cello Blue pens**		24	No's		
2	**Cello Black Pens**		12	No's		
3	Ordinary Blue Pens		24	No's		
4	Paper Bundles		05	Bundles		
5	Stapler Pins	Big	05	No's		
6	Stapler pin	Small	06	Box		
7	CD Markers		06	No's		
8	Highlighters		04	No's		
9	Stapler	Big	02	No's		
10	Ink Pad		02	No's		

FS404

Remarks: For Site office purpose.

Prepared By	T.Madhu	Approved by	Madhu
Sign.& Date	08.03.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
08 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Requisition Form

Company Name:	Vista Homes	Date:	08.03.2021
Site & Phase :	Vista Homes	Time:	11.05
Supplier		Req. No.	180702
Material required before date:		ID No.	64468

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol		10	No's		
2	Phynile		06	No's		
3	Mopping Sticks		10	No's		
4	Vim bars		03	No's		
5	Air Freshners		08	No's		
6	Room Fresheners'		06	No's		
7	Sponges		100	No's		
8	Harpic		06	No's		
9	Bombay Brooms	Big	12	No's		

FS405

Remarks: For site office use purpose.

Prepared By	T.Madhu	Approved by	Madhu
Sign.& Date	08.03.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
08 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Surl

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	14089
Kapra, Opp to MRR School, Ecil	DC Date.	16-03-2021
	PO No.	75405
SY.no.193	PO Date.	08-03-2021
	Req ID	64468
GSTIN : 36AAGFV2068P1ZJ	Req Date	08-03-2021
	Loc Req No	180702

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	10
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
3	4041 - Consumables - Mopping stick - NA - nos	9603	10
4	4065 - Consumables - Vim bar - NA - nos	3405	3
5	4001 - Consumables - Air Freshner - NA - nos	3307	8
6	4001 - Consumables - Air Freshner - NA - nos	3307	6
7	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
8	4057 - Consumables - Sponges - NA - nos	3921	100
9	4003 - Consumables - Bombay Broom - Big - nos	9603	12
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MODI PROPERTIES PVT LTD INWARD No. 46608 Date Sign. 19/3 SEC'BAD

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 25787 Dt: 16/3/21
MRN No: 90132 Dt: 17/3/21
Received By: Sign:
Vista Homes

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

Customer Details

Vista Homes

Kapra, Opp to MRR School, Ecil

SY.no.193

GSTIN : 36AAGFV2068P1ZJ

Invoice No.	16451
Invoice Date.	16-03-2021
PO No.	75405
PO Date.	08-03-2021
Req ID	64468
Req Date	08-03-2021
Loc Req No	180702

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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8	4057 - Consumables - Sponges - NA - nos	3921	100	8.70	870.00	18	156.60
9	4003 - Consumables - Bombay Broom - Big - nos	9603	12	63.00	756.00	0	0.00
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	416.43	416.43	Total Taxable Amount	5,383.00	832.86
			Total Invoice Amount	6,215.86	

Rupees : Six Thousand Two Hundred Fifteen and Paise Eighty Six Only.

INWARD

Inward No: 25787 Dt: 16/3/21

MRN No: 90172 Dt: 17/3/21

Received By: Sign:

Vista Homes

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction