PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/02/21	Prepared by:	PRABHAKAR
PO/WO no.	75704	PO / WO Date.	18/2/21
Supplier Name	8 S LLP	PO/WO amount	2899.20
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	18540	08/2/21	2899.20
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2899.20

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14161	25/2/21	90362	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	—
Amount E – PO / WO value:	2899.20
Amount F – Difference (A – E): GST-18%	2899.20
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	29/3
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	26 MAR 2021				
Date		25/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	16540
Kapra, Opp to MRR School, Ecil	Invoice Date.	20-03-2021
	PO No.	75704
SY.no.193	PO Date.	18-03-2021
	Req ID	64763
GSTIN : 36AAGFV2068P1ZJ	Req Date	18-03-2021
	Loc Req No	180717

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	6	84.00	504.00	18	90.72
	Hand wash						
2	4022 - Consumables - Dettol - NA - nos	3401	6	154.35	926.10	18	166.70
	Liquid						
3	4080 - Consumables - Bombay Brooms - Other - Nos	9603	100	10.00	1,000.00	0	0.00
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.80	201.60	5	10.08
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,631.70		267.50
	133.75	133.75	Total Invoice Amount	2,899.20		

Rupees : Two Thousand Eight Hundred Ninty Nine and Paise Twenty Only.

for Summit Sales LLP

MODI PROPERTIES
INVOICE
No. 75788
Date 24/3

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 18-03-2021 16:26:49

75704
16.03.21 12:29:46

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	75704	180717
	Doc Date	18-03-2021	
	Quote No	Nil	
	Quote Date	18-03-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	84.00	0.00	18.00	594.72
2	4022 - Consumables - Dettol - NA - nos *Liquid*	6.00	154.35	0.00	18.00	1,092.80
3	4080 - Consumables - Bombay Brooms - Other - Nos	100.00	10.00	0.00	0.00	1,000.00
4	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.80	0.00	5.00	211.68
				Total Order Value . . .		**2,899.20**

Rupees : Two Thousand Eight Hundred Ninty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For *Vista Homes*
Authorised Signatory

Name :

Contact :

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	18.03.21
Site & Phase :	Vista Homes	Time:	15:40
Supplier	20.03.21	Req. No.	180717
Material required before date:	31.01.21	ID No.	64763

No	Description	Size	Quantity	Units	Inward No	Date
1	Hand Wash	Std	06	No's		
2	Dettol Liquid	Std	03	No's		
3	Bombay Brooms (Small)	Std	100	No's		
4	Mopping Cloths	Std	12	No's		
5	75704					
6						
7						
8						

Remarks: For Site use purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	18.03.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	14161
Kapra, Opp to MRR School, Ecil	DC Date.	20-03-2021
	PO No.	75704
SY.no.193	PO Date.	18-03-2021
	Req ID	64763
GSTIN : 36AAGFV2068P1ZJ	Req Date	18-03-2021
	Loc Req No	180717

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4022 - Consumables - Dettol - NA - nos	3401	6
3	4080 - Consumables - Bombay Brooms - Other - Nos	9603	100
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
5			
6			
7			
8			
9			
10			
11	INWARD		
12	Inward No: 20807 Dt: 20/3/21		
13	DN No: 90362 Dt: 20/3/21		
14	Received By: Sign:		
15			
16	Vista Homes		
17			
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30			

MODI PROPERTIES PVT. LTD.
INWARD
No. 46705
Date. 22/3
Sign.
SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction