PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/3/21	Prepared by:	NEHA
PO/WO no.	75891	PO / WO Date.	23/2/21
Supplier Name	SSLLP	PO/WO amount	1,008.26/-
Firm/Company	GVRC	Project	Propolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	16351	9/3/21	235.2/-
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			235.2

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13997	9/3/21	89859	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	235.2
Amount E – PO / WO value:	1008.8
Amount F – Difference (A – E): GST-18%	773/-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ~~□ No~~
Payment – due date	31/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	25 MAR				
Date	25/3/21	25/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

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TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research Centres Pvt Ltd

Sy no. 542, Genome Valley, Turkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

Invoice No.	16351
Invoice Date.	09-03-2021
PO No.	75091
PO Date.	23-02-2021
Req ID	64155
Req Date	22-02-2021
Loc Req No	163378

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	60	3.50	210.00	12	25.20
	blue-60 ,black-50						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	210.00	25.20
	12.60	12.60	Total Invoice Amount	235.20	

Rupees : Two Hundred Thirty Five and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 75350 Date: 10/3 Sign:

75350

Authorised signatory

Purchase Order

 23-02-2021 12:19:13

Origin:

75091
23.02.21 5:16:09

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	75091	163378
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7507 - Stationery - other - Box file - Big - nos	10.00	37.00	0.00	12.00	414.40
2	7560 - Stationery - other - Pen - NA - nos *blue-60 ,black-50*	110.00	3.50	0.00	12.00	431.20
3	7594 - Stationery - other - Stapler pin - other - boxes *small*	5.00	6.00	0.00	18.00	35.40
4	7533 - Stationery - other - Highlighter - NA - nos	3.00	19.00	0.00	18.00	67.26
5	7515 - Stationery - other - Chalkpiece - NA - boxes	10.00	6.00	0.00	0.00	60.00
				Total Order Value . . .		**1,008.26**

Rupees : One Thousand Eight and Paise Twenty Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

part material received
@ 16155 - 25/2/21 - 773/-
Balance - 235/-
[illegible]
5/3/21

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 23/02/2021

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GVRC		
Site & Phase :	INNOPOLIS	Date:	20.02.2021
Supplier		Time:	15.33
Material required before date:		Req. No.	163378
		ID No.	64155

No	Description	Size	Quantity	Units	Inward No	Date
1	Box file	Big	10	Nos		
2	Blue pen		06	Pkts		
3	Black pen		05	Pkts		
4	Stapler pins	Small	05	Boxes		
5	Highlighter		03	Nos		
6	Chalk piece		10	Box		
7						
8						
9						
10						

75091

Remarks : For Office use purpose.

Prepared By	MOUNIKA	Approved by	VENKATESH.G
Sign.& Date	20.02.2021	Sign. & Date	20.02.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
20 FEB 2021
G. Venkatesh
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centres Pvt Ltd	DC No.	13997
Sy no. 542, Genome Valley, Turkapally, Hyderabad	DC Date.	09-03-2021
	PO No.	75091
	PO Date.	23-02-2021
	Req ID	64155
	Req Date	22-02-2021
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163378

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	60
2			
3			
4			
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INWARD
Inward No: 2700 Dt: 10/3/21
MRN No: 89869 Dt: 10/3/21
Received By: Sign:
G.V.R.C. PVT. LTD

MODI PROPERTIES PVT. LTD * SEC'BAD *
INWARD
No. 46718
Date. 22/3
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction