PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/03/2021	Prepared by:	MANISH.
PO/WO no.	75595.	PO / WO Date.	15/03/2021
Supplier Name	Neerabhadra Enterprises.	PO/WO amount	24,910/-
Firm/Company	SSLLP.	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1			
2	776.	16/03/2021	24,910/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			24,910/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				
2.			90363.	☐ Yes ☐ No
3.				☐ Yes ☐ No
				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	—
Amount E – PO / WO value:	24,910/-
Amount F – Difference (A – E): GST-18%	24,910/-
Quantity received as per PO /WO	NIL

	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	~~☐ Yes ☐ No – wait for balance material ☐ No (explained below)~~
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	02/04/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 27 MAR 2021 MANISH PARIKH				
Date		27/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G.road. Sec-bad.
75595/168478
GSTIN No 36AECFS2044C1Z7
State :
State Code :

Invoice No. : 776
Invoice Date : 16/3/2021.
DC No. :
State : Telangana
State Code : 36

Transportation Mode :
Vehicle Number :
Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	~~18%~~ - 0%
1	Airfreshners.		24	80/-		1920.00	
2	Coco brooms.		100	15/-			1500.00
3	Sanfoos H/w Purple		48	76/-		3648.00	
4	Surf		30	22/-		660.00	
5	Vimbar		24	40/-		960.00	
6	mopping Cloth.		120	15/-	1800.00		
7	Cheese Cloth.		120	15/-	1800.00		
8	Lizol		48	76/-		3648.00	
9	mopping Sticks		30	120/-		3600.00	
10	Bucket W/mug.		10	220/-		2200.00	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 1582 Date 25/3 Sign.

Amount in words :

INWARD
Inward No: 16036 Dt: 19/3/21
MRN No: 90363 Dt: 20/3/21
Received By:
Sign:
SUMMIT SALES LLP

	5%	18%	0%
Total Amount before Tax	3600.00	16636.00	1500.00
Add SGST	90.00	1497.24	
Add CGST	90.00	1497.24	
Add IGST			
Round Off		-48	
Total Amount after Tax	3780.00	19630.00	1500.00
Total Tax Amount		GRAND TOTAL	24910.00

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified by:
Stores Manager

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

 15-03-2021 17:28:19

Purchase Order

75595
11.03.21 4:50:42

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850 9246269111

Doc No	75595	168478
Doc Date	15-03-2021	
Quote No	Nil	
Quote Date	15-03-2021	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	24.00	80.00	0.00	18.00	2,265.60
2	4009 - Consumables - Coconut Broom - other - nos	100.00	15.00	0.00	0.00	1,500.00
3	4022 - Consumables - Dettol - NA - nos *Santoor Hand wash*	48.00	76.00	0.00	18.00	4,304.64
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	22.00	0.00	18.00	778.80
5	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
6	4040 - Consumables - Mopping Cloth - NA - nos *White*	120.00	15.00	0.00	5.00	1,890.00
7	4008 - Consumables - Cleaning Cloth - other - nos	120.00	15.00	0.00	5.00	1,890.00
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
9	4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
10	4006 - Consumables - Bucket - other - nos *White Buckets with Mugs*	10.00	220.00	0.00	18.00	2,596.00
	Total Order Value . . .					**24,910.48**

Rupees : Twenty Four Thousand Nine Hundred Ten and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us.

For ***Summit Sales LLP***
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For ***Veerabhadra Enterprises***

Name :

Date : __/__/__

Purchase Order

 15-03-2021 17:28:19

Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________________

Date : __/__/____

90
1.18

Requisition Form

Company Name:	Summit sales llp	Date:	10.03.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168478
Material required before date:		ID No.	64659

No	Description	Size	Quantity	Units	Inward No	Date
1	Room freshner	80 + 18	24	nos		
2	Coconut brooms	15	100	nos		
3	Santoor handwash		48	nos		
4	Surf packets 22+18		30	nos		
5	Vim bar +18		24	nos		
6	Mopping cloth 15+5%		120	nos		
7	Yellow cloth 15 5%		120	nos		
8	Lizol 76+18		48	nos		
9	Mopping stick 120 +18	35595	30	nos		
10	Pvc bucket with mug 220 +18		10	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	10.03.2021	Sign. & Date	APPROVED BY 14 MAR 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.