

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25.3.21		Prepared by: T Bhasker	
PO/WO no. 75667		PO / WO Date. 17/3/21	
Supplier Name SSCP		PO/WO amount 4590	
Firm/Company Soullp		Project Sou	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16521	19/3/21	2857
2	16522	-	914
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3771
Sl. No.	DC No	DC. Date	MRN No.
1.	14148	19/3/21	90323
2.	14147	-	90318
3.			
Amount B –Other Credits :Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3771
Amount E – PO / WO value:			4590
Amount F – Difference (A – E): GST-18%			819
Quantity received as per PO /WO		☐ Yes ☒ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☒ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		2/4/21	
Remarks: Short Recd			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	25.3.21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

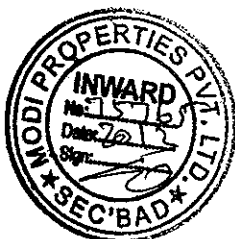
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

Customer Details				Invoice No.		16521	
Silver Oak Villas LLP Sy No, 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		19-03-2021	
				PO No.		75667	
				PO Date.		17-03-2021	
				Req ID		64727	
				Req Date		17-03-2021	
				Loc Req No		156415	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Blue	9608	30	5.50	165.00	12	19.80
2	7560 - Stationery - other - Pen - NA - nos Black	9608	30	5.50	165.00	12	19.80
3	7512 - Stationery - other - CD Marker - NA - nos Black	9608	10	18.90	189.00	12	22.68
4	7512 - Stationery - other - CD Marker - NA - nos Blue	9608	10	18.90	189.00	12	22.68
5	7544 - Stationery - other - Marker - NA - nos Black	9608	10	16.00	160.00	12	19.20
6	7544 - Stationery - other - Marker - NA - nos Blue	9608	10	16.00	160.00	12	19.20
7	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	4	19.00	76.00	18	13.68
8	7593 - Stationery - other - Stapler - other - nos Big	9608	1	195.00	195.00	18	35.10
9	7592 - Stationery - other - stamp pad - NA - nos	9612	3	44.00	132.00	18	23.76
10	7505 - Stationery - other - Binder Clips - other - Small	8305	3	20.00	60.00	18	10.80
11	7538 - Stationery - other - L - File Folders - NA - nos		30	8.40	252.00	18	45.36
12	7571 - Stationery - other - Projects folder - NA - nos		1	5.50	5.50	18	1.00
13	4036 - Consumables - Keychain rings - NA - nos		100	5.00	500.00	18	90.00
14	7533 - Stationery - other - Highlighter - NA - nos All colours	9608	5	20.00	100.00	12	12.00
15	7596 - Stationery - other - Tag files - NA - nos		10	13.00	130.00	18	23.40
IGST		CGST	SGST	Total Taxable Amount		2,478.50	378.46
		189.23	189.23	Total Invoice Amount		2,856.95	
Rupees : Two Thousand Eight Hundred Fifty Six and Paise Ninty Five Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

Customer Details

Silver Oak Villas LLP

Sy No, 291, Phase IX, Cherlapally, Hyderabad

GSTIN : 36ADBFS3288A2Z7

Invoice No.

16522

Invoice Date.

19-03-2021

PO No.

75667

PO Date.

17-03-2021

Req ID

64727

Req Date

17-03-2021

Loc Req No

156415

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6100 - Miscellaneous - Plastic Cards - Others - nos		100	5.50	550.00	18	99.00
2	7552 - Stationery - other - Note pads - other - nos		5	45.00	225.00	18	40.50
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14							
15							
IGST				CGST		SGST	
				69.75		69.75	
Total Taxable Amount				775.00		139.50	
Total Invoice Amount				914.50			

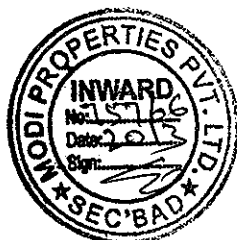
Rupees : Nine Hundred Fourteen and Paise Fifty Only.

Rupees : Nine Hundred Fourteen and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

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Purchase Order

Page(s) 1 Of 2

18-03-2021 11:48:45



75667

15.03.21 12:26:21

From Company : **Silver Oak Villas LLP**
 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

Doc No	75667	156415
Doc Date	17-03-2021	
Quote No	Nil	
Quote Date	17-03-2021	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7560 - Stationery - other - Pen - NA - nos Blue	30.00	5.50	0.00	12.00	184.80
2 7560 - Stationery - other - Pen - NA - nos Black	30.00	5.50	0.00	12.00	184.80
3 7512 - Stationery - other - CD Marker - NA - nos Black	10.00	18.90	0.00	12.00	211.68
4 7512 - Stationery - other - CD Marker - NA - nos Blue	10.00	18.90	0.00	12.00	211.68
5 7544 - Stationery - other - Marker - NA - nos Black	10.00	16.00	0.00	12.00	179.20
6 7544 - Stationery - other - Marker - NA - nos Blue	10.00	16.00	0.00	12.00	179.20
7 7594 - Stationery - other - Stapler pin - other - boxes Big	4.00	19.00	0.00	18.00	89.68
8 7593 - Stationery - other - Stapler - other - nos Big	1.00	195.00	0.00	18.00	230.10
9 7509 - Stationery - other - Calculator - NA - nos	3.00	158.00	0.00	18.00	559.32
10 7592 - Stationery - other - stamp pad - NA - nos	3.00	44.00	0.00	18.00	155.76
11 7505 - Stationery - other - Binder Clips - other - boxes Small	3.00	20.00	0.00	18.00	70.80
12 7538 - Stationery - other - L - File Folders - NA - nos	30.00	8.40	0.00	18.00	297.36
13 7571 - Stationery - other - Projects folder - NA - nos	1.00	5.50	0.00	18.00	6.49
14 4036 - Consumables - Keychain rings - NA - nos	100.00	5.00	0.00	18.00	590.00
15 7533 - Stationery - other - Highlighter - NA - nos All colours	5.00	20.00	0.00	12.00	112.00
16 7596 - Stationery - other - Tag files - NA - nos	10.00	13.00	0.00	18.00	153.40
17 7539 - Stationery - other - Labels - NA - sheets	100.00	2.20	0.00	18.00	259.60
18 6100 - Miscellaneous - Plastic Cards - Others - nos	100.00	5.50	0.00	18.00	649.00

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : __/__/__

Contact : _____

Purchase Order

Page(s) 2 Of 2

18-03-2021 11:48:45

Original / Office Copy / Purchase Div.Copy

197552 - Stationery - other - Note pads - other - nos	5.00	45.00	0.00	18.00	265.50
Total Order Value ...					4,590.37
Rupees : Four Thousand Five Hundred Ninty and Paise Thirty Seven Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
arranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Part Bill : 16521 / 16522
At : 3771
Bill : 819
26/3/21

For Silver Oak Villas LLP

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

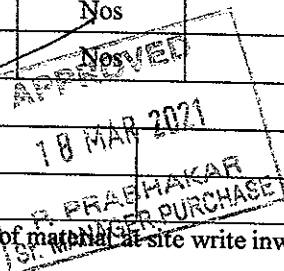
For Summit Sales LLP

Name :

Date : _/_/

Company Name:		Silver Oak Villas LLP		Date:		17-03-2021	
Site & Phase :		Silver Oak Villas		Time:		14.00	
Supplier				Req. No.		156415	
Material required before date:			20-03-2021		ID No.		64727
No	Description	Size	Quantity	Units	Inward No	Date	
1	Blue pens		30	Nos			
2	Black pens		30	Nos			
3	CD markers Black		10	Nos			
4	CD markers Blue		10	Nos			
5	Permanent markers Black		08	Nos			
6	Permanent markers Blue		08	Nos			
7	Stapler pins	Big	04	Nos			
8	Stapler	Big	01	Nos			
9	Calculator		01	Nos			
10	Stamp pad		03	Nos			
11	Binding Clips	small	03 30	Nos	890		
12	L-folders		03 30	Nos	890		
13	A4 Transparent Sheets		01	Packet			
14	Key rings with Tags		100	Nos			
15	Memo Sticker		05	Nos			
16	Green gel pens		10	Nos			
17	Highlighters pens (Nano green Color)		05	Nos			
18	Tag Files		10	Nos			
Remarks: For Site office staff stationary use purpose							
Prepared By		Mona		Approved by			
Sign. & Date		17-03-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns. ceipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

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Email: purchase@modiproperties.com

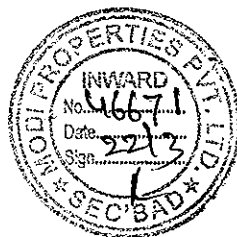
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

Customer Details		DC No.	14148
Silver Oak Villas LLP		DC Date.	19-03-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad		PO No.	75667
		PO Date.	17-03-2021
		Req ID	64727
GSTIN : 36ADBFS3288A2Z7		Req Date	17-03-2021
		Loc Req No	156415
Description of Goods		HSN/SAC	Qty
1	6100 - Miscellaneous - Plastic Cards - Others - nos		100
2	7552 - Stationery - other - Note pads - other - nos		5
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INWARD WITH TIME	
INWARD No: 15663	DT: 19/3/21
MAN No: 90323	DT: 19/3/21
Received By:	Sign:
SILVER OAK VILLAS LLP	



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

Customer Details				Invoice No.		16522	
Silver Oak Villas LLP				Invoice Date.		19-03-2021	
Sy No, 291, Phase IX, Cherlapally, Hyderabad				PO No.		75667	
GSTIN : 36ADBFS3288A2Z7				PO Date.		17-03-2021	
				Req ID		64727	
				Req Date		17-03-2021	
				Loc Req No		156415	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6100 - Miscellaneous - Plastic Cards - Others - nos		100	5.50	550.00	18	99.00
2	7552 - Stationery - other - Note pads - other - nos		5	45.00	225.00	18	40.50
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15							
IGST				CGST		SGST	
				69.75		69.75	
Total Taxable Amount				775.00		139.50	
Total Invoice Amount				914.50			

Rupees : Nine Hundred Fourteen and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

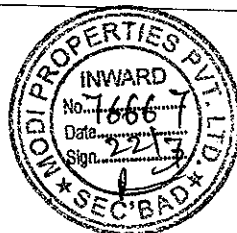
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

Customer Details		DC No.	14147
Silver Oak Villas LLP		DC Date.	19-03-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad		PO No.	75667
		PO Date.	17-03-2021
		Req ID	64727
		Req Date	17-03-2021
		Loc Req No	156415
	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	30
2	7560 - Stationery - other - Pen - NA - nos	9608	30
3	7512 - Stationery - other - CD Marker - NA - nos	9608	10
4	7512 - Stationery - other - CD Marker - NA - nos	9608	10
5	7544 - Stationery - other - Marker - NA - nos	9608	10
6	7544 - Stationery - other - Marker - NA - nos	9608	10
7	7594 - Stationery - other - Stapler pin - other - boxes	7415	4
8	7593 - Stationery - other - Stapler - other - nos	9608	1
9	7592 - Stationery - other - stamp pad - NA - nos	9612	3
10	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
11	7538 - Stationery - other - L - File Folders - NA - nos		30
12	7571 - Stationery - other - Projects folder - NA - nos		1
13	4036 - Consumables - Keychain rings - NA - nos		100
14	7533 - Stationery - other - Highlighter - NA - nos	9608	5
15	7596 - Stationery - other - Tag files - NA - nos		10
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INWARD WITH TIME	
Inward No: 15665	Date: 19/3/21
MRN No: 9018	Date: 19/3/21
Received By:	Sign:
SILVER OAK VILLAS LLP	



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-03-2021

Customer Details				Invoice No.		16521	
Silver Oak Villas LLP Sy No, 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		19-03-2021	
				PO No.		75667	
				PO Date.		17-03-2021	
				Req ID		64727	
				Req Date		17-03-2021	
				Loc Req No		156415	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Bluc	9608	30	5.50	165.00	12	19.80
2	7560 - Stationery - other - Pen - NA - nos Black	9608	30	5.50	165.00	12	19.80
3	7512 - Stationery - other - CD Marker - NA - nos Black	9608	10	18.90	189.00	12	22.68
4	7512 - Stationery - other - CD Marker - NA - nos Blue	9608	10	18.90	189.00	12	22.68
5	7544 - Stationery - other - Marker - NA - nos Black	9608	10	16.00	160.00	12	19.20
6	7544 - Stationery - other - Marker - NA - nos Blue	9608	10	16.00	160.00	12	19.20
7	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	4	19.00	76.00	18	13.68
8	7593 - Stationery - other - Stapler - other - nos Big	9608	1	195.00	195.00	18	35.10
9	7592 - Stationery - other - stamp pad - NA - nos	9612	3	44.00	132.00	18	23.76
10	7505 - Stationery - other - Binder Clips - other - Small	8305	3	20.00	60.00	18	10.80
11	7538 - Stationery - other - L - File Folders - NA - nos		30	8.40	252.00	18	45.36
12	7571 - Stationery - other - Projects folder - NA - nos		1	5.50	5.50	18	1.00
13	4036 - Consumables - Keychain rings - NA - nos		100	5.00	500.00	18	90.00
14	7533 - Stationery - other - Highlighter - NA - nos All colours	9608	5	20.00	100.00	12	12.00
15	7596 - Stationery - other - Tag files - NA - nos		10	13.00	130.00	18	23.40
IGST				CGST		SGST	
				189.23		189.23	
Total Taxable Amount				2,478.50		378.46	
Total Invoice Amount				2,856.95			
Rupees : Two Thousand Eight Hundred Fifty Six and Paise Ninty Five Only.							

Rupees : Two Thousand Eight Hundred Fifty Six and Paise Ninty Five Only.

Subject to Hyderabad Jurisdiction

INWARD WITH TIME	
Invoice No. 15665	Dr 19/3/21
MRN No.	Dr
Received By	Sign
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory