PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/03/2021	Prepared by:	MINISH
PO/WO no.	75729.	PO / WO Date	19/03/2021
Supplier Name	SSLLP.	PO/WO amount	7,380/-
Firm/Company	GVDC.	Project	119, 191, Synergy Square-1
Sl. No.	Bill No.	Bill Date	Bill amount
1	16577.	22/03/2021	7,380/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,380/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14198.	22/03/2021	90400.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits : Transporation charges				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7,380/-
Amount E – PO / WO value:				7,380/-
Amount F – Difference (A – E): GST-18%				NIL.

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	02/04/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 27 MAR 2021				
Date		27/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

OFFICE COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	16577
119,191, Synergy Square1	Invoice Date.	22-03-2021
	PO No.	75729
	PO Date.	19-03-2021
	Req ID	64806
	Req Date	19-03-2021
GSTIN : 36AAHCG4940K1ZC	Loc Req No	13188

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
3	7533 - Stationery - other - Highlighter - NA - nos	9608	10	20.00	200.00	12	24.00
4	7593 - Stationery - other - Stapler - other - nos	9608	5	195.00	975.00	18	175.50
	Small						
5	7571 - Stationery - other - Projects folder - NA - nos		100	5.50	550.00	18	99.00
	A3						
6	7571 - Stationery - other - Projects folder - NA - nos		100	5.50	550.00	18	99.00
	A4						
7	7584 - Stationery - other - Scribbling Pads - other -		15	12.00	180.00	18	32.40
8	7560 - Stationery - other - Pen - NA - nos	9608	40	3.50	140.00	12	16.80
	Blue						
9	7523 - Stationery - other - Eraser - NA - nos		5	1.50	7.50	18	1.36
10	7585 - Stationery - other - Sharpner - NA - nos	8214	5	3.00	15.00	12	1.80
11	7563 - Stationery - other - Pencil - NA - boxes	4421	2	42.00	84.00	12	10.08
12	3502 - Computers and Peripherals - Catridge - NA -	37079090	2	691.00	1,382.00	18	248.76
	Epson M205						
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	6,388.50	991.60
	495.80	495.80	Total Invoice Amount	7,380.09	

Rupees : Seven Thousand Three Hundred Eighty and Paise Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 75849 Date 24/3

Purchase Order

 19-03-2021 14:30:20 Original /

75729
16.03.21 12:29:46

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	75729	13188
	Doc Date	19-03-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-03-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
2	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
3	7533 - Stationery - other - Highlighter - NA - nos	10.00	20.00	0.00	12.00	224.00
4	7593 - Stationery - other - Stapler - other - nos *Small*	5.00	195.00	0.00	18.00	1,150.50
5	7571 - Stationery - other - Projects folder - NA - nos *A3*	100.00	5.50	0.00	18.00	649.00
6	7571 - Stationery - other - Projects folder - NA - nos *A4*	100.00	5.50	0.00	18.00	649.00
7	7584 - Stationery - other - Scribbling Pads - other - nos	15.00	12.00	0.00	18.00	212.40
8	7560 - Stationery - other - Pen - NA - nos *Blue*	40.00	3.50	0.00	12.00	156.80
9	7523 - Stationery - other - Eraser - NA - nos	5.00	1.50	0.00	18.00	8.85
10	7585 - Stationery - other - Sharpner - NA - nos	5.00	3.00	0.00	12.00	16.80
11	7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
12	3502 - Computers and Peripherals - Catridge - NA - nos *Epson M205*	2.00	691.00	0.00	18.00	1,630.76
				Total Order Value . . .		**7,380.09**

Rupees : Seven Thousand Three Hundred Eighty and Paise Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 . Phone. .

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 19-03-2021 14:30:20 Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVDC	Date:	19.03.2021
Site & Phase :	Gennopolis	Time:	10.30
		Req. No.	13188
Material required before date:	22.03.2021	ID No.	64806

No	Description	Size	Quantity	Units	Inward No	Date
1	paper bundles	A4	10	nos		
2	Whitener pens	std	05	nos		
3	heileters	std	10	nos		
4	staplers	small	05	nos		
5	Drawing covers(Sheet protectors)	A3	100	nos		
6	Drawing covers(Sheet protectors)	A4	100	nos		
7	Scribbling pads	std	15	nos		
8	Pens(blue)	std	2	boxes		
9	Erasers	std	05	nos		
10	sharpeners	std	05	nos		
11	Pencils	std	02	boxes		
12	Ink bottles 75729	Epson m205	02	nos		
13						

Note :- For site use purpose

Prepared By:	Vineetha Reddy	Approved by	K.Narsing rao
Sign.& Date	19.03.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
19 MAR 2021
K. NARSINGA RAO
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

'Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14198
GV Discovery Center Pvt Ltd	DC Date.	22-03-2021
119,191, Synergy Square1	PO No.	75729
	PO Date.	19-03-2021
	Req ID	64806
GSTIN : 36AAHCG4940K1ZC	Req Date	19-03-2021
	Loc Req No	13188

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
3	7533 - Stationery - other - Highlighter - NA - nos	9608	10
4	7593 - Stationery - other - Stapler - other - nos	9608	5
5	7571 - Stationery - other - Projects folder - NA - nos		100
6	7571 - Stationery - other - Projects folder - NA - nos		100
7	7584 - Stationery - other - Scribbling Pads - other - nos		15
8	7560 - Stationery - other - Pen - NA - nos	9608	40
9	7523 - Stationery - other - Eraser - NA - nos		5
10	7585 - Stationery - other - Sharpner - NA - nos	8214	5
11	7563 - Stationery - other - Pencil - NA - boxes	4421	2
12	3502 - Computers and Peripherals - Catridge - NA - nos	37079090	2
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MODI PROPERTIES PVT. LTD. INWARD No. 4675 Date 25/3 Sign. SEC'BAD

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 479 Dt: 22/03/21
MRN No: 90402 Dt: 17/12
Received By: Sign:
Genome Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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119,191, Synergy Square1	Invoice Date.	22-03-2021
	PO No.	75729
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3	7533 - Stationery - other - Highlighter - NA - nos	9608	10	20.00	200.00	12	24.00
4	7593 - Stationery - other - Stapler - other - nos Small	9608	5	195.00	975.00	18	175.50
5	7571 - Stationery - other - Projects folder - NA - nos A3		100	5.50	550.00	18	99.00
6	7571 - Stationery - other - Projects folder - NA - nos A4		100	5.50	550.00	18	99.00
7	7584 - Stationery - other - Scribbling Pads - other -		15	12.00	180.00	18	32.40
8	7560 - Stationery - other - Pen - NA - nos Blue	9608	40	3.50	140.00	12	16.80
9	7523 - Stationery - other - Eraser - NA - nos		5	1.50	7.50	18	1.36
10	7585 - Stationery - other - Sharpner - NA - nos	8214	5	3.00	15.00	12	1.80
11	7563 - Stationery - other - Pencil - NA - boxes	4421	2	42.00	84.00	12	10.08
12	3502 - Computers and Peripherals - Catridge - NA - Epson M205	37079090	2	691.00	1,382.00	18	248.76
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	6,388.50	991.60
	495.80	495.80	Total Invoice Amount	7,380.09	

Rupees : Seven Thousand Three Hundred Eighty and Paise Nine Only.

Subject to Hyderabad Jurisdiction

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Inward No: 479 Dt: 22/03/21
MRN No: Dt: 17/12
Received By: Sign:
Genome Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory