

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/02/21		Prepared by: PRABHAKAR	
PO/WO no. 74907		PO / WO Date. 18/02/21	
Supplier Name S L L P		PO/WO amount 10,012.88	
Firm/Company MPPL		Project MPPL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16464	17/2/21	867.20
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			867.20
Sl. No.	DC .No	DC. Date	MRN No.
1.	14101	17/2/21	90248
2.			
3.			
Amount B –Other Credits :_Transportation charges/Charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			867.20
Amount E – PO / WO value:			10,012.88
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		29/2/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 17-03-2021

Customer Details				Invoice No.	16464		
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.	17-03-2021		
				PO No.	74907		
				PO Date.	18-02-2021		
				Req ID	64036		
				Req Date	18-02-2021		
				Loc Req No	177389		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	3	245.00	735.00	18	132.30
	Plastic wth Mug						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		735.00		132.30
	66.15	66.15	Total Invoice Amount		867.30		

Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



74907

16.02.21 11:20:52

1 Of 2

18-02-2021 11:56:55

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	74907	177389
Doc Date	18-02-2021	
Quote No	Nil	
Quote Date	18-02-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
2 4022 - Consumables - Dettol - NA - nos Hand wash	10.00	85.00	0.00	18.00	1,003.00
3 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	88.00	0.00	18.00	623.04
4 4046 - Consumables - Phinyle - 1Ltr - nos	10.00	50.00	0.00	18.00	590.00
5 4001 - Consumables - Air Freshner - NA - nos Room freshner	6.00	82.00	0.00	18.00	580.56
6 4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
7 4022 - Consumables - Dettol - NA - nos liquid Antiseptic	6.00	195.00	0.00	18.00	1,380.60
8 4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
9 4098 - Consumables - Dust pan - NA - nos Dust pad	6.00	25.00	0.00	18.00	177.00
10 4001 - Consumables - Air Freshner - NA - nos odonil	6.00	55.00	0.00	18.00	389.40
11 4006 - Consumables - Bucket - other - nos Plastic with Mug	6.00	245.00	0.00	18.00	1,734.60
12 4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
13 4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
14 4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
Total Order Value . . .					10,012.88

Rupees : Ten Thousand Twelve and Paise Eighty Eight Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

18-02-2021 11:56:55

Original / Office Copy / Purchase Div.Copy

Delivery Date Next Working Day.
Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999
Penalty For Delay Nil
Transportation Cost Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date NA
Measurment NA
Security Nil
Remarks

Part material received
@ 16064 - 20/2/21 - 6333.64/-
Bal amt - 3,679.24/-

Neha
9/3/21

Part material received
@ 16337 - 8/3/21 - 2811.94/-
Bal amt - 867.3/-

Neha
16/3/21

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

18/02/2021

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/

Requisition Form

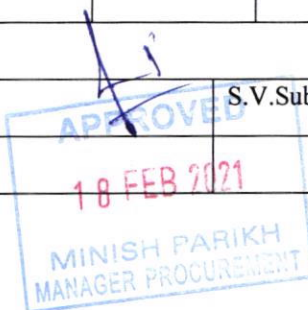
Company Name:		Modi Properties Pvt Ltd		Date:		17-02-2021	
Site & Phase :		May Flower Platinum		Time:		16:20	
Supplier				Req.No.		177389	
Material required before date:			20-02-2021		ID No.		64036

No	Description	Size	Quantity	Units	Inward No	Date
1	Yellow Clothes		20	No's		
2	White Clothes		20	No's		
3	Lizol		10	No's		
4	Harpic		06	No's		
5	Dettol Handwash		10	No's		
6	Phenol		10	No's		
7	Dettol liquid		06	No's		
8	Odonil		06	No's		
9	Room freshener		06	No's		
10	Plastic Bucket		06	No's		
11	Plastic Mug		06	No's		
12	Mopping Stick		06	No's		
13	Wiper Stick		06	No's		
14	Dust pads		06	No's		
15	Surf		10	No's		
16	Wiper		06	No's		

Remarks: for Cleaning works Use Purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	17.02.2021	Sign. & Date	

Note:



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

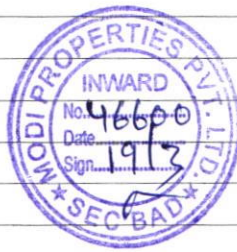
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 17-03-2021

Customer Details		DC No.	14101
Modi Properties Private Limited.,		DC Date.	17-03-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	74907
		PO Date.	18-02-2021
		Req ID	64036
		Req Date	18-02-2021
GSTIN : 36AABCM4761E1ZM		Loc Req No	177389
	Description of Goods	HSN/SAC	Qty
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INWARD	
Inward No: 3898	Dt: 17/3/21
MRN No: 90248	Dt:
Received By:	Sign: <i>[Signature]</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1	

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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	66.15	66.15	Total Invoice Amount				867.30

Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5898	Dt: 17/3/21
MRN No:	Dt:
Received By:	Sign: <i>[Signature]</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory