PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/03/21	Prepared by:	PRABHAKAR
PO/WO no.	74907	PO / WO Date.	18/02/21.
Supplier Name	SSLLP.	PO/WO amount	10,012.88
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	16464	17/3/21	867.80
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			867.80

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14101	17/3/21	90248	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	867.80
Amount E – PO / WO value:	10,012.88
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – with~~in acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	29/3/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 26 MAR 2021				
Date		25/3	MANISH PAREKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAXINVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	16464
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	17-03-2021
	PO No.	74907
	PO Date.	18-02-2021
	Req ID	64036
	Req Date	18-02-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177389

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	3	245.00	735.00	18	132.30
	Plastic wth Mug						
2							
3							
4							
5							
6							
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12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	735.00	132.30
	66.15	66.15	Total Invoice Amount	867.30	

Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 75665 Date 18/3 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

74907
16.02.21 11:20:52

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	74907	177389
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-02-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-02-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
2	4022 - Consumables - Dettol - NA - nos *Hand wash*	10.00	85.00	0.00	18.00	1,003.00
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	88.00	0.00	18.00	623.04
4	4046 - Consumables - Phinyle - 1Ltr - nos	10.00	50.00	0.00	18.00	590.00
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
7	4022 - Consumables - Dettol - NA - nos *liquid Antiseptic*	6.00	195.00	0.00	18.00	1,380.60
8	4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
9	4098 - Consumables - Dust pan - NA - nos *Dust pad*	6.00	25.00	0.00	18.00	177.00
10	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	55.00	0.00	18.00	389.40
11	4006 - Consumables - Bucket - other - nos *Plastic wth Mug*	6.00	245.00	0.00	18.00	1,734.60
12	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
13	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
14	4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
					Total Order Value . . .	**10,012.88**

Rupees : Ten Thousand Twelve and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

18/02/2021

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 18-02-2021 11:56:55 Original / Office Copy / Purchase Div.Copy

Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Part material received
@ 16064 – 20/2/21 – 6333.64/–
Bal amt – 3,679.24/–
Neha
9/3/21

Part material received
@ 16337 – 8/3/21 – 2811.94/–
Bal amt – 867.3/–
Neha
16/3/21

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 18/02/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	17-02-2021
Site & Phase :	May Flower Platinum	Time:	16:20
Supplier		Req.No.	177389
Material required before date: 20-02-2021		ID No.	64036

No	Description	Size	Quantity	Units	Inward No	Date
1	Yellow Clothes		20	No's		
2	White Clothes		20	No's		
3	Lizol		10	No's		
4	Harpic		06	No's		
5	Dettol Handwash		10	No's		
6	Phenol 74907		10	No's		
	Dettol liquid		06	No's		
8	Odonil		06	No's		
9	Room freshener		06	No's		
10	Plastic Bucket		06	No's		
11	Plastic Mug		06	No's		
12	Mopping Stick		06	No's		
13	Wiper Stick		06	No's		
14	Dust pads		06	No's		
15	Surf		10	No's		
16	Wiper		06	No's		

Remarks: for Cleaning works Use Purpose			
pared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	17.02.2021	Sign. & Date	APPROVED 18 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	14101
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	17-03-2021
	PO No.	74907
	PO Date.	18-02-2021
	Req ID	64036
GSTIN : 36AABCM4761E1ZM	Req Date	18-02-2021
	Loc Req No	177389

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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 46600
Date 19/3
Sign.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No 5898	Dt: 17/8/21
MRN No: 90248	Dt:
Received By:	Sign: nligam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	16464
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	17-03-2021
	PO No.	74907
	PO Date.	18-02-2021
	Req ID	64036
	Req Date	18-02-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177389

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IGST	CGST	SGST				
			Total Taxable Amount	735.00		132.30
	66.15	66.15	Total Invoice Amount	867.30		

Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 15898 Dt: 17/3/21

MRN No: Dt:

Received By: Sign: 11:13 am

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

for Summit Sales LLP

Authorised signatory