

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/3/21		Prepared by: NEHA	
PO/WO no. 75681		PO / WO Date. 18/3/21	
Supplier Name Sathyanarayan Hardware		PO/WO amount 4194/-	
Firm/Company SHUP		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1169	22/3/21	4195/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 4195			
Sl. No.	DC No	DC. Date	MRN No.
1.			90455
2.			
3.			
Amount B -Other Credits : Transportation charges			
Amount C -Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 4195/-			
Amount F - Difference (A - E): GST-18% 4194/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W/O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		2/4/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	27/3/21	28/3	29 MAR 2021

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach IV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 ☎ : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- ☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 116919 - 20

Invoice Date : 22/3/2021

State : Telangana

State Code 36

Transportation Mode:

LR No:

Vehicle Number:

No. of Cases:

P.O. Number : 75681

Place of Supply:

DETAILS OF CONSIGNEE:**BILLED TO****DETAILS OF RECEIVER:****SHIPPED TO**

NAME: Summit Sales LLP

Address: S-4-187/24, 1st Floor, MG. Rd.,

Secunderabad - 500007

GSTIN: 36ACGF5204H1Z7

State: Telangana

State Code: 36

NAME:

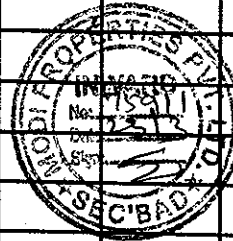
Address:

GSTIN:

State:

State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7218	30x8 Wooden Screws ✓	30	lot	3800	1	18%	115120
2	7218	32x8 SS Screws (1) ✓	20	PH	120		18%	240020
3								
4								
5								
6								
7								
8								
9								
10		INWARD Inward No: 16064 Dt: 23/3/21 MRN No: 90455 Dt: 24/3/21 Received By: Sign: 80						
11								
12								
13								
14								



Certified by:

Stores Manager

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any	
						Total Amount before Tax	9555200
						Add. CGST 9%	320200
						Add. SGST 9%	320200
						Add. IGST	
Amount in words: Four thousand one hundred thirty five						GRAND TOTAL	4195200

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

For **Sathyavarapu Hardwares**

Receiver's Signature with Stamp

Authorised Signatory

Purchase Order



75681

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From Company : **Summit Sales LLP**
5-4-107/2&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ

65910337.

9885316000.

Doc No	75681	168498
Doc Date	18-03-2021	
Quote No	Nil	
Quote Date	16-03-2021	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	30.00	38.50	0.00	18.00	1,362.90
2 2156 - Carpentry - hardware - S.S. Screws - other - pkts 32 x 8	20.00	120.00	0.00	18.00	2,832.00
Total Order Value . . .					4,194.90

Rupees : Four Thousand One Hundred Ninty Four and Paise Ninty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Name : _____

Date : ____/____/____