

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/3/21		Prepared by: NEHA	
PO/WO no. 75680		PO / WO Date. 18/3/21	
Supplier Name Akshaya traders		PO/WO amount 3540/-	
Firm/Company SCLP		Project SHUP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1135	23/3/21	3540/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 3540/-			
Sl. No.	DC No	DC. Date	MRN No.
1.	/	/	90441
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 3540/-			
Amount F – Difference (A – E): GST-18% 3540/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☒ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		24/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			9 MAR 2021
Date	27/3/21	28/3	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



TAX INVOICE

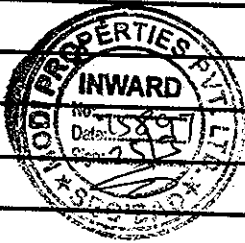
AKSHAYA TRADERSCell : 9959611144
9381004542Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

Invoice No. **1135****GSTIN : 36BFYPA0121A1Z3**Date **23/3/2024**Name **Summit Sales LLP** GSTIN **36ACGFS20HHC1Z7**Address P.O.No. **75680**

State State Code

Sl. No.	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	MC Nails	1718	50	60	3000			540	3540
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									



Certified by:

Stores Manager

Mode of Payment :
Cash/Cheque/Cheque No.

INWARD	
Inward No: 16066	Dt: 23/3/24
SRN No: 90441	Dt: 24/3/24
Received By:	Sign: 84
SUMMIT SALES LLP	

Total Amount		3000
Add CGST 9%	270	
Add SGST 9%	270	
Total GST	540	
Total Amount		3540

Rupees in Words.....

Receiver's
SignatureFor Akshaya Traders
A. - 502725
Proprietor

Purchase Order

Page(s) 1 Of 1

18-03-2021 11:57:56 AM



75680

15.03.21 12:26:21

From Company : **Summit Sales LLP**
S-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No	75680	168498
Doc Date	18-03-2021	
Quote No	Nil	
Quote Date	18-03-2021	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2138 - Carpentry - hardware - MS Nails - 2 In - kgs	50.00	60.00	0.00	18.00	3,540.00
Total Order Value . . .					3,540.00

Rupees : Three Thousand Five Hundred Forty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Akshaya Traders**

Name : _____

Date : __/__/__

