PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/03/21	Prepared by:	PRABHAKAR
PO/WO no.	75577 / 75248	PO / WO Date.	15/3 & 10/3
Supplier Name	Sri Sai Devas	PO/WO amount	1,32,608+50,238.50
Firm/Company	Summit Labs LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	010	25/3/21	1,82,924-00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,82,924-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			90374	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges/Charges (two Vehicles)	4500-00
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,87,424-00
Amount E – PO / WO value:	1,82,846.50
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs.____/- ☐ No
Payment – due date	6/4/21

Remarks: two Pos Same Item one Bill Can be Considered

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		30/3/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Gurudavaya Namo   Po - 75248 / 75577

Om Sai Ram
GSTIN : 36ACAFS3574M1ZP

INVOICE CUM BILL

Sri Sai Decors

5-72/7, Ankushapur (V), Edulabad Road, Ghatkesar (M), Medchal Dist. - 501 301.

To, Summit Sales LLP
5-4-187/3 and 4 II nd floor,
M G Road, secunderabad - 500003

Invoice No. 010   Date : 20/3/21
D.C. No.   Date :
Vehicle No. TS30T4067
Party GST No. 36ACQFS2044G1Z7

S.No.	DESCRIPTION	HSN	Qty.	Sq. Mtr./ Sft	Rate	AMOUNT Rs.	Ps.
	30 mm Skin Door	4418					
	82 x 32		20	364.44			
	80 x 38		15	317.00			
	82 x 26		45	666.25			
			80	1348.00	115/-	155020	00

MODI PROPERTIES PVT. LTD. SEC'BAD — INWARD No. 75897 Date 25/3 Sign.

INWARD
Inward No: 16046 Dt: 20/3/21
MRN No: 90373 Dt: 20/3/21
Received By: MRN. 90374 Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Total Amount Before Tax	155020	00
CGST @ 9%	13952	00
SGST @ 9%	13952	00
IGST @ 18%	—	—
Total Amount After Tax	182924	00

Invoice Value in words : One lakhs eighty seven thousand four hundred and twenty four only

Bank Details : UNION BANK OF INDIA
A/c. No. : 327501010220087
IFSC Code : UBIN0532754
Branch : Ghatkesar

Terms & Conditions :   Transport charges of 2 vehicles   4500
187424

1. Goods once sold will not be taken back.
2. Certified that the parlour given are true and correct.
3. Once the invoice has been made, alteration will not be done.

For SRI SAI DECORS

e-Way Bill

E-Way Bill No:	1513 1539 8431
E-Way Bill Date:	20/03/2021 12:49 PM
Generated By:	36ACA FS357 4M1ZP - SRI SAI DECORS
Valid From:	20/03/2021 12:49 PM [12Kms]
Valid Until:	21/03/2021

Part - A

GSTIN of Supplier	36ACAFS3574M1ZP,SRI SAI DECORS
Place of Dispatch	,TELANGANA-501301
GSTIN of Recipient	36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP
Place of Delivery	RAMPALLY,TELANGANA-500083
Document No.	10
Document Date	20/03/2021
Transaction Type:	Regular
Value of Goods	` 182923.6
HSN Code	4418 -
Reason for Transportation	Outward - Supply
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS30T4067 & 20/03/2021 & 20/03/2021		20/03/2021 12:49 PM	36ACAFS3574M1ZP	-	-

151315398431

Purchase Order

 16-Mar-21 4:13:02 PM

75577
11.03.21 4:50:42

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Sai Decors
Ghatkesar, Hyderabad, Telangana-501301

GSTIN 36ACAFS3574M1ZP
9885008785 9885008785

Doc No	75577	168475
Doc Date	15-03-2021	
Quote No	Nil	
Quote Date	15-03-2021	
SupplyType	Supply	

Kind Attn : Ram Mohan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	25.00	1,703.00	0.00	18.00	50,238.50
					Total Order Value . . .	**50,238.50**

Rupees : Fifty Thousand Two Hundred Thirty Eight and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	Mango wood frame, hardwood filling, masonite skin both side, two panel door, Rate per sft is Rs. 115+18% GST
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty for doors if found defective or the skin peel off
Advance Paid	Rs. 25,000-00, By cheque................dated............
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damages in suppliers account, above order is for stock replanish purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Summit Sales LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Sri Sai Decors*

Name : ____________________

Date : __/__/____

Purchase Order

 15-Mar-21 2:19:46 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Sai Decors
Ghatkesar, Hyderabad, Telangana-501301

GSTIN 36ACAFS3574M1ZP
9885008785 9885008785

Doc No	75577	168475
Doc Date	15-03-2021	
Quote No	Nil	
Quote Date	15-03-2021	
SupplyType	Supply	

Kind Attn : Ram Mohan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	25.00	1,703.00	0.00	18.00	50,238.50
					Total Order Value . . .	**50,238.50**

Rupees : Fifty Thousand Two Hundred Thirty Eight and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	Mango wood frame, hardwood filling, masonite skin both side, two panel door, Rate per sft is Rs. 115+18% GST
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty for doors if found defective or the skin peel off
Advance Paid	Rs. 25,000-00, By cheque................dated............
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damages in suppliers account, above order is for stock replanish purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED BY
14 MAR 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *Sri Sai Decors*

Date : __/__/__

Requisition Form

Company Name:	Summit sales llp	Date:	10.03.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168475
~~Material required before date:~~		~~ID No.~~	64651

No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC-Panel door	26" X 82"	25	nos		
2	Mortise lock		24	nos		
3	Cylindrical locks		144	nos		
4	SS Hinges		480	nos		
5	Magnetic door stopper		100	nos		

7557
7557

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	10.03.2021	Sign. & Date	

APPROVED BY
11 MAR 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

Page(s) 1 Of 1 10-Mar-21 12:21:43 PM

75248
04.03.21 12:20:51

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Sai Decors
Ghatkesar, Hyderabad, Telangana-501301

GSTIN 36ACAFS3574M1ZP
9885008785 9885008785

Doc No	75248	168435
Doc Date	10-03-2021	
Quote No	Nil	
Quote Date	25-02-2021	
SupplyType	Supply	

Kind Attn : Ram Mohan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,095.00	0.00	18.00	49,442.00
2	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	20.00	1,703.00	0.00	18.00	40,190.80
3	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	15.00	2,428.00	0.00	18.00	42,975.60
					Total Order Value . . .	**132,608.40**

Rupees : One Lakh(s) Thirty Two Thousand Six Hundred Eight and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Mango wood frame, hardwood filling, masonite skin both side, two panel door, Rate per sft is Rs. 115+18% GST
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty for doors if found defective or the skin peel off
Advance Paid	Rs. 75,870-00, By cheque................dated............
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damages in suppliers account, above order is for stock replanish purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***
Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions
For ***Sri Sai Decors***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	23.2.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168435
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC-Panel door	32" X 82"	70	nos		
2	Non WPC- Panel door	26" X 82"	40	nos		
3	Non WPC- Pnel door	26" X 80"	40	nos		
4	Non WPC- Panel door	38" X 80"	15	nos		
5	Cylindrical locks		168	nos		
6	SS Hinges		320	nos		
7	Magnetic door stoppers		150	nos		

75246

75248

Remarks: Stock maintenance and site use

...pared By	NEHA		
Sign.& Date	23.2.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE