PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/08/21	Prepared by:	PRABHAKAR
PO/WO no.	7560	PO / WO Date.	15/2/21
Supplier Name	Reflections Electricals Pvt Ltd	PO/WO amount	84,220.80
Firm/Company	Sumit Labs LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	3492	23/02/21	11,894.00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11,894.00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			90445	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,894.00
Amount E – PO / WO value:	84,220.80
Amount F – Difference (A – E): GST-18%	72,326.80

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. - ☑ No
Payment – due date	29/03
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		29/03					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3492**	Dated **23-Mar-2021**
	Delivery Note **1179**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3492 dt. 23-Mar-2021**	Other References
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **75560/168485**	Dated **15-Mar-2021**
	Dispatch Doc No.	Delivery Note Date **23-Mar-2021**
	Dispatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Isolator/Load Break Switch 40A FP**	8536	18 %	**6.0000 nos**	450.00	nos	**2,700.00**
2	**6M Plate Venia BP956**	8538	18 %	**120.0000 nos**	61.50	nos	**7,380.00**
							10,080.00
	OUTPUT CGST						**907.20**
	OUTPUT SGST						**907.20**
	Less : ***Rounding Off***						**(-)0.40**
	Total			**126.0000 nos**			**₹ 11,894.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 25916 Date 25/3 Sign.

Certified by:
Stores Manager

Amount Chargeable (in words)

E. & O.E

INR Eleven Thousand Eight Hundred Ninety Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8536	2,700.00	9%	243.00	9%	243.00	486.00
8538	7,380.00	9%	664.20	9%	664.20	1,328.40
Total	**10,080.00**		**907.20**		**907.20**	**1,814.40**

Tax Amount (in words) : **INR One Thousand Eight Hundred Fourteen and Forty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

INWARD
Inward No: 16070 Dt: 23/3/21
MRN No: 90445 Dt: 24/3/21
Received By: Sign:
SUMMIT SALES LLP

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

TS10UA 9758

Purchase Order

15-03-2021 11:36:46 AM

75560
11.03.21 4:50:41

Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	75560 168485
	Doc Date	15-03-2021
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote No**	Nil
27543785.. 9849875767	**Quote Date**	15-03-2021
	SupplyType	Supply

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	12.00	450.00	0.00	18.00	6,372.00
2	4596 - Electrical - other - MCB - 16Amps - nos	48.00	105.00	0.00	18.00	5,947.20
3	4746 - Electrical - other - LED Lights - NA - nos *D530565*	20.00	165.00	0.00	12.00	3,696.00
4	4662 - Electrical - other - Tubelight fitting - 2ft - nos	40.00	214.00	0.00	12.00	9,587.20
5	4663 - Electrical - other - Tubelight fitting - 4ft - nos	40.00	218.00	0.00	12.00	9,766.40
6	4631 - Electrical - other - Modular Plate - 6way - nos	120.00	205.00	70.00	18.00	8,708.40
7	4628 - Electrical - other - Modular Plate - 2 way - nos	90.00	100.00	70.00	18.00	3,186.00
8	4793 - Electrical - other - Modular Switch - 6 A - nos	600.00	105.00	70.00	18.00	22,302.00
9	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	72.00	575.00	70.00	18.00	14,655.60
					Total Order Value . . .	**84,220.80**

Rupees : Eighty Four Thousand Two Hundred Twenty and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil

Part Bill
Invoice: 3492
Dated. 23/3/21
Amount 11,894/-
Ballance receivble

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____

Requisition Form

...ame:	Summit sales llp	Date:	13.03.2021
...hase :	Summit housing llp	Time:	12.00
...plier		Req. No.	168485
Material required before date:		ID No.	64640

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16 Amps	48	nos		
2	Isolator 4 pole	40 Amps	12	nos		
3	Change over switch 75559	25 Amps	16	nos		
4	LED Light	1'	20	nos		
5	LED Light	2'	40	nos		
6	LED Light	4'	40	nos		
7	6 module plate 75560		120	nos		
8	~~2 module plate~~		~~90~~	~~nos~~		
9	Switch	6 Amps	600	nos		
10	Fan dimmer		72	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	13.03.2021	Sign. & Date	13/3

Note: On receipt of material at site write inward number and date in last 2 columns.