PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 29/03/21 | Prepared by: | PRABHAKAR |
| PO/WO no. | 7485 | PO / WO Date. | 16/02/21 |
| Supplier Name | Reflection Electricals Pvt. Ltd | PO/WO amount, | 1,73,849.40 |
| Firm/Company | Summit Sales LLP | Project | SHLLP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 3489 | 23/03/21 | 75,482-00 |
| 2 | | | |
| 3 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 75,482-00 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 90443 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits :_Transportation charges/Charges | — - |
| Amount C –Other Debits : | — - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 75,482-00 |
| Amount E – PO / WO value: | 1,73,849.40 |
| Amount F – Difference (A – E): GST-18% | 98,367.40 |

| | |
|---|---|
| Quantity received as per PO /WO | ☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits~~ ☐ No (explained below) |
| Close PO / W?O | ☐ Yes ☑ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. ___ /- ☑ No |
| Payment – due date | 6/4/21 |
| Remarks: | Part Bill |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | 30 MAR 2021 | | | | |
| Date | | 29/03 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

# TAX INVOICE

**Reflections Electricals Pvt Ltd.**
5-4-187/7, M G Road & R P Road Junction
Karbala Maidan, M G Road
Secunderabad - 500 003, T.S.
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

| Invoice No. | e-Way Bill No. | Dated |
|---|---|---|
| **3489** | | **23-Mar-2021** |
| Delivery Note | | Mode/Terms of Payment |
| **1177** | | **Against Delivery** |
| Reference No. & Date. | | Other References |
| **3489 dt. 23-Mar-2021** | | |
| Buyer's Order No. | | Dated |
| **74857/168398** | | **16-Feb-2021** |
| Dispatch Doc No. | | Delivery Note Date |
| | | **23-Mar-2021** |
| Dispatched through | | Destination |
| **Your Self** | | **Cherlapally** |
| Terms of Delivery | | |

Buyer (Bill to)
**Summit Sales LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **MCB 16A SP C Curve** | 8536 | 18 % | 96.0000 nos | 105.00 | nos | **10,080.00** |
| 2 | **MCB 6A SP C CURVE** | 8536 | 18 % | 48.0000 nos | 105.00 | nos | **5,040.00** |
| 3 | **Isolator/Load Break Switch 40A FP** | 8536 | 18 % | 36.0000 nos | 450.00 | nos | **16,200.00** |
| 4 | **6M Plate Venia BP956** | 8538 | 18 % | 365.0000 nos | 61.50 | nos | **22,447.50** |
| 5 | **Switch 16A 1way Venia B0130** | 8536 | 18 % | 200.0000 nos | 51.00 | nos | **10,200.00** |
| | | | | | | | 63,967.50 |
| | ***OUTPUT CGST*** | | | | | | **5,757.08** |
| | ***OUTPUT SGST*** | | | | | | **5,757.08** |
| | ***Rounding Off*** | | | | | | **0.34** |
| | Total | | | 745.0000 nos | | | **₹ 75,482.00** |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 25917 Date 25/3

Amount Chargeable (in words) *E. & O.E*

**INR Seventy Five Thousand Four Hundred Eighty Two Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 8536 | 41,520.00 | 9% | 3,736.80 | 9% | 3,736.80 | 7,473.60 |
| 8538 | 22,447.50 | 9% | 2,020.28 | 9% | 2,020.28 | 4,040.56 |
| **Total** | **63,967.50** | | **5,757.08** | | **5,757.08** | **11,514.16** |

Tax Amount (in words) : **INR Eleven Thousand Five Hundred Fourteen and Sixteen paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

INWARD
Inward No: 6068 Dt: 23/3/21
GRN No: 90443 Dt: 24/3/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

# e-Way Bill

| | |
|---|---|
| E-Way Bill No: | 1613 1648 9429 |
| E-Way Bill Date: | 23/03/2021 02:49 PM |
| Generated By: | 36AADCR2047Q1ZZ - REFLECTIONS ELECTRICALS PRIVATE LIMITED |
| Valid From: | 23/03/2021 02:49 PM [33Kms] |
| Valid Until: | 24/03/2021 |

Part - A

| | |
|---|---|
| GSTIN of Supplier | 36AADCR2047Q1ZZ,REFLECTIONS ELECTRICALS PRIVATE LIMITED |
| Place of Dispatch | Hyderabad,TELANGANA 500003 |
| GSTIN of Recipient | 36AACQF8204Q1Z7 ,SUKVIT SALES LLP |
| Place of Delivery | SECUNDERABAD,TELANGANA 501301 |
| Document No | 3692 |
| Document Date | 23/03/2021 |
| Transaction Type: | Regular |
| Value of Goods | 73481.63 |
| HSN Code | 8536 - [illegible] SWITCHES ( ) |
| Reason for Transportation | Outward - Supply |
| Transporter | |

Part - B

| Mode | Vehicle / Trans Doc No & Dt. | From | Entered Date | Entered By | CEWB No. (If any) | Multi Veh. Info (If any) |
|---|---|---|---|---|---|---|
| Road | TS10UA9758 | Hyderabad | 23/03/2021 02:49 PM | 36AADCR2047Q1ZZ | | |

161316489429

# Purchase Order



16-02-2021 11:07:05 AM

74857
16.02.21 11:18:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | |
|---|---|---|
| Reflections Electricals Pvt. Ltd.,<br>5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 | | |
| | **Doc No** | 74857 168398 |
| | **Doc Date** | 16-02-2021 |
| **GSTIN** 36AADCR2047Q1ZZ 27540307 | **Quote No** | Nil |
| 27543785.. 9849875767 | **Quote Date** | 16-02-2021 |
| | **SupplyType** | Supply |

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4596 - Electrical - other - MCB - 16Amps - nos | 96.00 | 105.00 | 0.00 | 18.00 | 11,894.40 |
| 2 | 4605 - Electrical - other - MCB - 6Amps - nos | 48.00 | 105.00 | 0.00 | 18.00 | 5,947.20 |
| 3 | 4798 - Electrical - other - FP Isolator - NA - nos<br>*40 ams* | 36.00 | 450.00 | 0.00 | 18.00 | 19,116.00 |
| 4 | 4631 - Electrical - other - Modular Plate - 6way - nos | 480.00 | 205.00 | 70.00 | 18.00 | 34,833.60 |
| 5 | 4628 - Electrical - other - Modular Plate - 2 way - nos | 90.00 | 100.00 | 70.00 | 18.00 | 3,186.00 |
| 6 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 600.00 | 105.00 | 70.00 | 18.00 | 22,302.00 |
| 7 | 4794 - Electrical - other - Modular switch - 16 A - nos | 200.00 | 170.00 | 70.00 | 18.00 | 12,036.00 |
| 8 | 4791 - Electrical - other - Modular socket - 6 A - nos | 300.00 | 205.00 | 70.00 | 18.00 | 21,771.00 |
| 9 | 4790 - Electrical - other - Modular socket - 15 A - nos | 100.00 | 270.00 | 70.00 | 18.00 | 9,558.00 |
| 10 | 4792 - Electrical - other - Modular Step Dimmer - NA - Nos | 72.00 | 575.00 | 70.00 | 18.00 | 14,655.60 |
| 11 | 4796 - Electrical - other - Modular TV Socket - NA - Nos | 60.00 | 150.00 | 70.00 | 18.00 | 3,186.00 |
| 12 | 4795 - Electrical - other - Modular Telephone Jack - NA - Nos | 60.00 | 145.00 | 70.00 | 18.00 | 3,079.80 |
| 13 | 4788 - Electrical - other - Modular Bell switches - 6A - nos | 20.00 | 160.00 | 70.00 | 18.00 | 1,132.80 |
| 14 | 4789 - Electrical - other - Modular switch Blank plates - NA - nos | 900.00 | 35.00 | 70.00 | 18.00 | 11,151.00 |
| | | | | | **Total Order Value . . .** | **173,849.40** |

Rupees : One Lakh(s) Seventy Three Thousand Eight Hundred Fourty Nine and Paise Fourty Only.

**Terms and Conditions :-**

**Specification /** All items shall be of 'Wipro' brand,

**Payment Terms** After Delivery & Production of bill

For ***Summit Sales LLP***

Authorised Signatory

Name : __________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : __________

Date : __/__/___

# Purchase Order

 16-02-2021 11:07:05 AM

Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | 10 years warranty. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

Part bill received
@ 3199 - 18/2/21 - 98,368/-
Bal amt - 75,481/-
Neha
9/3/21

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name :

Date : __/__/__

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Summit sales llp | Date: | 13.2.2021 |
| Site & Phase : | Summit housing llp | Time: | 12.00 |
| Supplier | | Req. No. | 168398 |
| Material required before date: | | ID No. | 63986 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Mcb | 16a | 96 | nos | | |
| 2 | Mcb | 6a | 48 | nos | | |
| 3 | Fp isolator | 40a | 36 | nos | | |
| 4 | Modular plate | 6m | 480 | nos | | |
| 5 | Modular plate | 2m | 90 | nos | | |
| 6 | Switch | 6a | 600 | nos | | |
| 7 | Socket | 6a | 300 | nos | | |
| 8 | Switch | 16a | 200 | nos | | |
| 9 | Socket | 16a | 100 | nos | | |
| 10 | Fan dimmer | | 72 | nos | | |
| 11 | Tv socket | | 60 | nos | | |
| 12 | Telephone socket | | 60 | nos | | |
| 13 | Bell push | | 20 | nos | | |
| 14 | Blank plates | | 900 | nos | | |

Remarks: For stock maintenance and site use

| | | | |
|---|---|---|---|
| Prepared By | SOWMYA | Approved by | |
| Sign.& Date | 13.2.2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
15 FEB 2021
SOHAM MODI
MANAGING DIRECTOR