

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/3/21		Prepared by: NEHA	
PO/WO no. 75659		PO / WO Date. 17/3/21	
Supplier Name SShhp		PO/WO amount 6280.48/-	
Firm/Company SOVLhp		Project SOV	
Sl. No.	Bill No.	Bill Date	Bill amount
1	16574	22/3/21	1650.96/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			1650.96/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	14195	22/3/21	90419 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			—
Amount C - Other Debits :			—
Amount D (D=A+B-C) - Amount to be credited to the supplier:			1650.96/-
Amount E - PO / WO value:			6280.48/-
Amount F - Difference (A - E): GST-18%			4629.52/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W/O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☐ No	
Payment - due date		02/04/21	
Remarks: Revised Final Bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	<i>Nehe</i>	<i>[Signature]</i>	
Date	29/3/21	30/3/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

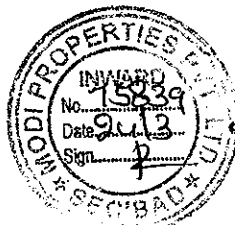
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 22-03-2021

Customer Details				Invoice No.	16574		
Silver Oak Villas LLP				Invoice Date.	22-03-2021		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	75659		
GSTIN : 36ADBFS3288A2Z7				PO Date.	17-03-2021		
				Req ID	64730		
				Req Date	17-03-2021		
				Loc Req No	183551		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	13	66.00	858.00	0	0.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	8	84.00	672.00	18	120.96
3							
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11							
12							
13							
14							
15							
IGST				CGST		SGST	
60.48				60.48		Total Taxable Amount	
Total Invoice Amount				1,530.00		120.96	
Rupees : One Thousand Six Hundred Fifty and Paise Ninty Six Only.				1,650.96			

for Summit Sales LLP

Authorised signatory



Subject to Hyderabad Jurisdiction

Purchase Order

75659

15.03.21 12:26:21

From Company : **Silver Oak Villas LLP**
 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
 040-66335551

9618244433

Doc No	75659	183551
Doc Date	17-03-2021	
Quote No	Nil	
Quote Date	17-03-2021	
SupplyType	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7515 - Stationery - other - Chalkpiece - NA - boxes	20.00	6.00	0.00	0.00	120.00
2 4009 - Consumables - Coconut Broom - other - nos	25.00	15.00	0.00	0.00	375.00
3 4003 - Consumables - Bombay Broom - Big - nos	25.00	66.00	0.00	0.00	1,650.00
4 4080 - Consumables - Bombay Brooms - Other - Nos	25.00	10.00	0.00	0.00	250.00
5 4000 - Consumables - Acid - NA - Itrs	25.00	21.00	0.00	18.00	619.50
6 4014 - Consumables - Colin - 500ml - nos	6.00	84.00	0.00	18.00	594.72
7 4046 - Consumables - Phinyle - 1Ltr - nos	6.00	47.00	0.00	18.00	332.76
8 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
9 4001 - Consumables - Air Freshner - NA - nos Room Freshners	3.00	85.00	0.00	18.00	300.90
10 4001 - Consumables - Air Freshner - NA - nos	6.00	40.00	0.00	18.00	283.20
11 4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.80	0.00	5.00	211.68
12 4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.80	0.00	5.00	211.68
13 4039 - Consumables - Lisol Cleaning Liquid - NA - Itrs	8.00	84.00	0.00	18.00	792.96
Total Order Value . . .					6,280.48

Rupees : Six Thousand Two Hundred Eighty and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
 Payment Terms After Delivery & Production of bill
 Tax All taxes included in above price.
 Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Part III
 Supplier Silver Oak Villas LLP

Authorized Signatory

Name

Contact

part Received @

16518 - 19/3/21 - 4629/-

Bal - 1651/-
Honi 25/3

Accepted the above Terms And Conditions
 For **Summit Sales LLP**

Date : / /

17-03-2021 16:17:44

Purchase Order

Sy.No.11,12,14,15,16,17,18,294

Phone. 0

Original / Office Copy / Purchase Div.Copy

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

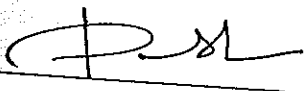
Measurment NA

Security Nil

Remarks

Silver Oak Villas LLP

Authorized Signatory

me : 

Date :

Accepted the above Terms And Conditions
For **Summit Sales LLP**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		17-03-2021	
Site & Phase :		Silver Oak Villas		Time:		10.00	
Supplier				Req. No.		156413	
Material required before date:		25-03-2021		ID No.		64728	

No	Description	Size	Quantity	Units	Inward No	Date
1	Chalks		20	Boxes		
2	Bombay Nails	2"	01	Kg		
3	Coconut Brooms		25	Nos		
4	Bombay Brooms	Big	25	Nos		
5	Bombay Brooms	Small	25	Nos		
6	Acids		25	Nos		
7	Tile Grout	Silk	12	Packets		
8	Tile Grout	White	12	Packets		
10	Colin		06	Nos		
11	Phenyl		06	Nos		
12	Harpic		06	Nos		
13	Room Freshner		03	Nos		
14	Air Freshner		06	Nos		
15	Yellow cloth		12	Nos		
16	White Cloth		12	Nos		
17	Lizol		08	Nos		

Remarks: -For Site office use & possession villas cleaning purpose

Prepared By	G.Mona	Approved by	
Sign. & Date	17-03-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
25 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 22-03-2021

Customer Details		DC No.	14195
Silver Oak Villas LLP		DC Date.	22-03-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	75659
		PO Date.	17-03-2021
		Req ID	64730
		Req Date	17-03-2021
GSTIN : 36ADBFS3288A2Z7		Loc Req No	183551

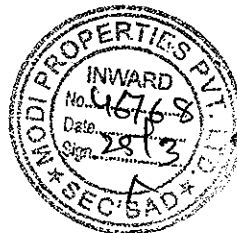
	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	13
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	8
3			
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1094 22/3/21

Received By: 90419 Date: 23/3/2021

Sign: [Signature]

SILVER OAK VILLAS LLP



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP**TRANSIT COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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IGST				CGST		SGST	
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Total Invoice Amount				1,650.96			

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for Summit Sales LLP

Authorised signatory

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