PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/3/21	Prepared by:	NEHA
PO/WO no.	75659	PO / WO Date.	17/3/21
Supplier Name	SShhp	PO/WO amount	6280.48/-
Firm/Company	SOVLhp	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	16574	22/3/21	1650.96/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1650.96/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14195	22/3/21	90419	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1650.96/-
Amount E – PO / WO value:	6280.48/-
Amount F – Difference (A – E): GST-18%	4629.52/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☐ No
Payment – due date	02/04/21

Remarks: ~~[illegible]~~ ~~Bill~~ Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	29/3/21	30/3/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

Invoice No.	16574
Invoice Date.	22-03-2021
PO No.	75659
PO Date.	17-03-2021
Req ID	64730
Req Date	17-03-2021
Loc Req No	183551

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	13	66.00	858.00	0	0.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	8	84.00	672.00	18	120.96
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,530.00	120.96
	60.48	60.48	Total Invoice Amount	1,650.96	

Rupees : One Thousand Six Hundred Fifty and Paise Ninty Six Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT LTD * SEC'BAD *
INWARD
No. 15839
Date 9/4/3
Sign.

for Summit Sales LLP

Authorised signatory

17-03-2021 16:17:44

Purchase Order

75659
15.03.21 12:26:21

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	75659	183551
Doc Date	17-03-2021	
Quote No	Nil	
Quote Date	17-03-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7515 - Stationery - other - Chalkpiece - NA - boxes	20.00	6.00	0.00	0.00	120.00
2	4009 - Consumables - Coconut Broom - other - nos	25.00	15.00	0.00	0.00	375.00
3	4003 - Consumables - Bombay Broom - Big - nos	25.00	66.00	0.00	0.00	1,650.00
4	4080 - Consumables - Bombay Brooms - Other - Nos	25.00	10.00	0.00	0.00	250.00
5	4000 - Consumables - Acid - NA - ltrs	25.00	21.00	0.00	18.00	619.50
6	4014 - Consumables - Colin - 500ml - nos	6.00	84.00	0.00	18.00	594.72
7	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	47.00	0.00	18.00	332.76
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
9	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	3.00	85.00	0.00	18.00	300.90
10	4001 - Consumables - Air Freshner - NA - nos	6.00	40.00	0.00	18.00	283.20
11	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.80	0.00	5.00	211.68
12	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.80	0.00	5.00	211.68
13	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	8.00	84.00	0.00	18.00	792.96

Rupees : Six Thousand Two Hundred Eighty and Paise Fourty Eight Only. **Total Order Value . . .** **6,280.48**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III

part Received @
16518 - 19/3/21 - 4629/-
Bal - 1651/-
Mani 25/3

For *Silver Oak Villas LLP*
Authorised Signatory

Name :
Contact : - -

Accepted the above Terms And Conditions
For **Summit Sales LLP**

Name : ______________

Date : __/__/__

17-03-2021 16:17:44

Purchase Order

Sy .No.11,12,14,15,16,17,18 , 294

Phone. 0

Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be bome by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Silver Oak Villas LLP

horised Signatory

me :

ntact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	17-03-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156413
Material required before date:	25-03-2021	ID No.	64728

No	Description	Size	Quantity	Units	Inward No	Date
1	Chalks		20	Boxes		
2	Bombay Nails	2"	01	Kg		
3	Coconut Brooms		25	Nos		
4	Bombay Brooms	Big	25	Nos		
5	Bombay Brooms	Small	25	Nos		
6	Acids		25	Nos		
7	Tile Grout 75656	Silk	12	Packets		
8	Tile Grout	White	12	Packets		
10	Colin		06	Nos		
11	Phenyl		06	Nos		
12	Harpic		06	Nos		
13	Room Freshner 75659		03	Nos		
14	Air Freshner		06	Nos		
15	Yellow cloth		12	Nos		
16	White Cloth		12	Nos		
17	Lizol		08	Nos		

Remarks: -For Site office use & possession villas cleaning purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	17-03-2021	Sign. & Date	

APPROVED
25 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

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PO No.	75659
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Req ID	64730
Req Date	17-03-2021
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INWARD ... 1094 Dt: 22/3/21
MRN No: 90419 Dt: 23/3/2021
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 4676
Date
Sign. 28/3

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

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PO No.	75659
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Inward No 1694 Dt. 22/3/21
MRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
	60.48	60.48	Total Taxable Amount	1,530.00	120.96
			Total Invoice Amount	1,650.96	

Rupees : One Thousand Six Hundred Fifty and Paise Ninty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction