

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/3/21		Prepared by: NEHA	
PO/WO no. 75280		PO / WO Date. 10/3/21	
Supplier Name G. Krishnamurthy & Sons		PO/WO amount 4735/-	
Firm/Company Govt Hq		Project 80V	
Sl. No.	Bill No.	Bill Date	Bill amount
1	13	19/3/21	4735/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4735/-
Sl. No.	DC No	DC. Date	MRN No.
1.			90358
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4735/-
Amount E – PO / WO value:			4735/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W70		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☐ No	
Payment – due date		02/04/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	27/3/21	28/3	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36ACPPG6253J1Z9
Under Composition Scheme

IN: 36AUF 00200012
er Composition Scheme

KRISHNA MURTHI & CO.
Dealers in : Detergents, Disinfectant, House Keeping
Materials, General Goods & waxes **7522**

3-4-448, General Bazar, Secunderabad-3.



Date: 19/3/21

No. 13

Silverdale Villas L.P.

[illegible]

Goods once sold will not be taken back or exchanged.

Signature

Purchase Order

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11-03-2021 12:36:35 PM



75280

04.03.21 12:20:51

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

G. Krishna Murthy & Sons
3-4-448, General Bazar, Secunderabad -3.

GSTIN 36ACPPG6253J1Z9
040-66338850/27810914 9849049544

Doc No	75280	156394
Doc Date	10-03-2021	
Quote No	Nil	
Quote Date	27-02-2021	
SupplyType	Supply	

Kind Attn : Mr. Raja Shekar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4026 - Consumables - Dust bin - NA - nos SS Dust bin 8 ltrs	4.00	500.00	0.00	0.00	2,000.00
2 6201 - Miscellaneous - Tissue paper - NA - Box M folder paper	3.00	45.00	0.00	0.00	135.00
3 6200 - Miscellaneous - Tissue Dispenser - NA - Nos small	2.00	450.00	0.00	0.00	900.00
4 4026 - Consumables - Dust bin - NA - nos 30 ltrs blue	2.00	400.00	0.00	0.00	800.00
5 4026 - Consumables - Dust bin - NA - nos 30 ltrs green	2.00	400.00	0.00	0.00	800.00
6 4051 - Consumables - Polythene Covers - other - pkts	1.00	100.00	0.00	0.00	100.00
Total Order Value . . .					4,735.00

Rupees : Four Thousand Seven Hundred Thirty Five Only.

Terms and Conditions :-

Specification /	All items shall be of 1st qty.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office & club house purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **G. Krishna Murthy & Sons**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		22-02-2021	
Site & Phase :		Silver Oak Villas		Time:		16:30	
Supplier				Req. No.		156394	
Material required before date:		25-02-2021		ID No.		64246	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Paper Dispenser		02	Nos			
2	M-fold paper for paper dispenser		03	Nos			
3	PVC Garbage bin with flip lid - blue	30 litres	02	Nos			
4	PVC Garbage bin with flip lid - green	30 litres	02	Nos			
5	Bio Degradable PVC Garbage covers	30-40litres	06	Nos			
6	SS Dust bin with flip lid	08 litres	04	Nos			
7	Broom Holder		02	Nos			
8							
9							
10							
11							
Remarks: -For Site office purpose and Clubhouse purpose							
Prepared By		G.Mona		Approved by			
Sign.& Date		15-02-2021		Sign. & Date			
				APPROVED BY 24 FEB 2021 SOHAM MODI MANAGING DIRECTOR			

Estimate/Draft PO

*Page(s) 1 Of 1

27-02-2021 11:35:10 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

G. Krishna Murthy & Sons
3-4-448, General Bazar, Secunderabad -3.

GSTIN 36ACPPG6253J1Z9

040-66338850/27810914

9849049544

Doc No	75280	156394
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Quote No	Nil	
Quote Date	27-02-2021	
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Kind Attn : Mr. Raja Shekar

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Rupees : Four Thousand Seven Hundred Thirty Five Only.					

Terms and Conditions :-**Specification /** All Items shall be of 1st qty.**Payment Terms** After Delivery & Production of bill.**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Silver Oak Villas Phase - IX

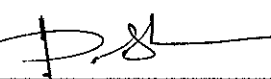
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site office & club house purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **G. Krishna Murthy & Sons**Name : 

Name : _____

Date : __/__/__



11:32:15

333



83%



business



Purchased on 29 Jan 2021.

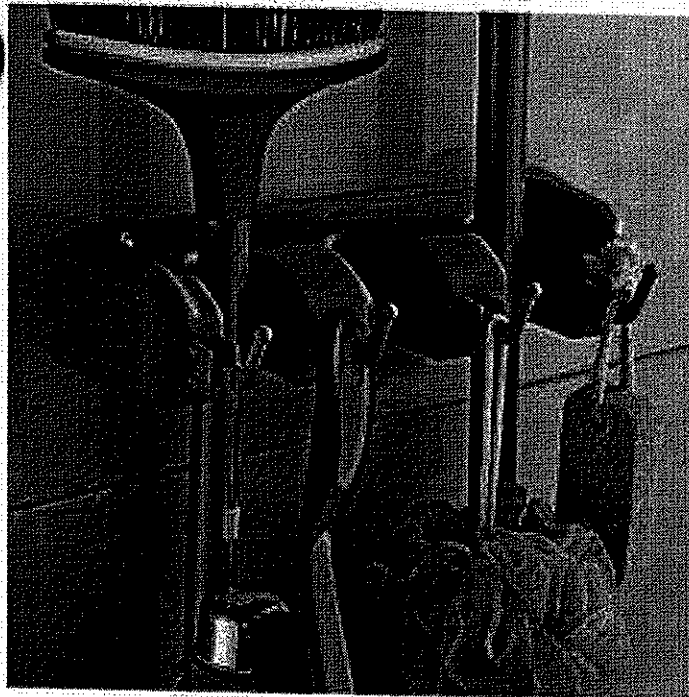
[View order details](#)

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₹ 326.27

(₹ 385.00 incl. GST)

Save 61%

Delivery By: Thursday, March 4 Details