

PURCHASE DIVISION
Advice for approval for credit to supplier

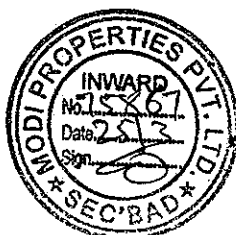
Date: <u>29/03/21</u>		Prepared by: <u>PRABHAKAR</u>	
PO/WO no. <u>75503</u>		PO / WO Date. <u>11/2/21</u>	
Supplier Name <u>Pranav Sanyal</u>		PO/WO amount <u>20,247.95</u>	
Firm/Company <u>N.E</u>		Project <u>N.E</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>PS/20-21/976</u>	<u>17/3/21</u>	<u>20,248.00</u>
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>20,248.00</u>
Sl. No.	DC No	DC. Date	MRN No.
1.	<u>/</u>	<u>/</u>	<u>90378</u>
2.			
3.			
Amount B –Other Credits : Transportation charges/Charges			<u>-</u>
Amount C –Other Debits :			<u>-</u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>20,248.00</u>
Amount E – PO / WO value:			<u>20,247.95</u>
Amount F – Difference (A – E): GST-18%			<u>-</u>
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>6/4</u> ☒ No	
Payment – due date			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	<u>29/03</u>	<u>30 MAR 2021</u>	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

(ORIGINAL FOR RECIPIENT)

Rampally

Authorised Signatory



Purchase Order

Page(s) 1 Of 1

11-03-2021 4:25:29 PM



75503

11.03.21 4:50:41

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	75503	175220
Doc Date	11-03-2021	
Quote No	Nil	
Quote Date	11-03-2021	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7437 - Plumbing - PVC - Chamber Raisers - Others - nos 355 mm	6.00	1,875.00	29.00	18.00	9,425.25
2 7438 - Plumbing - PVC - Chambers Covers - Others - nos 355 mm frame and cover	6.00	2,153.00	29.00	18.00	10,822.70
Total Order Value . . .					20,247.95

Rupees : Twenty Thousand Two Hundred Fourty Seven and Paise Ninty Five Only.

Terms and Conditions :-**Specification /** All items shall be of 'Supreme' brand.**Payment Terms** Within 30 days of delivery.**Tax** Inclusive of all taxes**Delivery Date** Within 7 days

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Drainage line purpose.

Completion Date Nil**Measurment** Nil**Security** Nil**Remarks**For **Nilgiri Estates**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MILHAR ESTATES		Date:		10-15-2021	
Site & Phase:		MILHAR ESTATE		Time:		12:15	
Supplier:				Req. No.		17520	
Material required before date:				ID No.		64550	
No	Description	Size	Quantity	Units	Inward No	Date	
1	River	355mm	06	No's	1875		
2	Frame & cover	355mm	06	No's	2+53		
3							
4							
5							
6							
7							
8							
9							
10							

Remarks: For drainage manholes prepare.

Prepared By: K. R. K. K.
Sign & Date: 10-15-2021

APPROVED
17 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:			
Site & Phase:				Time:			
Supplier:				Req. No.			
Material required before date:		Urgent		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks:

Prepared By: Sign & Date: Approved by: Sign & Date:

Note: On receipt of material at site write inward number and date in last 2 columns.