PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27-03-21	Prepared by:	PRABHAKAR
PO/WO no.	75676	PO / WO Date.	18-3-21
Supplier Name	SUMMIT SALES LLP	PO/WO amount	2,875-05
Firm/Company	Modi Realty Mallapur LLP	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1	16611	23-03-21	495-60
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			495-60

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14231	23-03-21	90469	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	495-60
Amount E – PO / WO value:	2,875-05
Amount F – Difference (A – E): GST-18%	2,380-00

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**29-03-21**

Remarks: **PART BILL**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature]				
Date		27/3	29/03/2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16611
Modi Reality Mallapur LLP	Invoice Date.	23-03-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	75676
	PO Date.	18-03-2021
	Req ID	64755
GSTIN : 36AAEFM1459R1ZP	Req Date	18-03-2021
	Loc Req No	68848

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	84.00	420.00	18	75.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	420.00	75.60
	37.80	37.80	Total Invoice Amount	495.60	

Rupees : Four Hundred Ninty Five and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 75928
Date: 25/3
Sign:

Purchase Order

75676
15.03.21 12:26:21

:48:45 Original / C

…al Reality Mallapur LLP
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

…ier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	75676	68848
	Doc Date	18-03-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-03-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4046 - Consumables - Phinyle - 1Ltr - nos	5.00	47.00	0.00	18.00	277.30
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	84.00	0.00	18.00	495.60
	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	76.00	0.00	18.00	448.40
4	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	10.00	16.80	0.00	5.00	176.40
5	4040 - Consumables - Mopping Cloth - NA - nos *White*	10.00	16.80	0.00	5.00	176.40
6	4004 - Consumables - Bottle - NA - nos	6.00	183.75	0.00	18.00	1,300.95
				Total Order Value . . .		**2,875.05**

Rupees : Two Thousand Eight Hundred Seventy Five and Paise Five Only.

erms and Conditions :-

pecification /	As per details given in the quotation.
ayment Terms	After Delivery & Production of bill
ax	All taxes included in above price.
…ery Date	Next Working Day.
elivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
nality For Delay	Nil
insportation	Transport cost shall be borne by us.
rranty	Nil
ance Paid	Nil
er Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
npletion Date	NA
surment	NA
urity	Nil
arks	

(1) part Receivd @
16513 @ 19/3/21 - 1945.80/-
Bal - 930/-
24/3

(2) Part Bill
Invoice: 1661
Dt: 25/8/21
Amount 495.60
Bal received

Modi Reality Mallapur LLP
rised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

ODI REALTY MALLAPUR LLP		Date:	18.03.2021
GULMOHAR RESIDENCY		Time:	13:30
		Req. No.	68848
efore date:	20.03.2021	ID No.	64755

	Description	Size	Quantity	Units	Inward No	Date
	Phynyle Lits	Std	05	No's		
2	Lizol lits	Std	05	No's		
3	harpic Lit	Std	05	No's		
4	Yellow cloths 75676	Std	10	No's		
5	White cloths	Std	10	No's		
6	Bubble water can	20 ltrs	06	No's		
7.	Sanitizers Alchole 500ml	Std	2	No's		

Remarks: For SITE OFFICE CLEANING & MODEL FLATS CLEANING & SITE WORK PURPOSE

repared By	M.Likhitha	Approved by	
ign.& Date	18.03.2021	Sign. & Date	

ote:

APPROVED BY
MAR 2021
PROJECT MANAGER

APPROVED
18 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14231
Modi Reality Mallapur LLP	DC Date.	23-03-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	75676
	PO Date.	18-03-2021
	Req ID	64755
GSTIN : 36AAEFM1459R1ZP	Req Date	18-03-2021
	Loc Req No	68848

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 46787
Date:
Sign: 25/8

INWARD
MODI REALTY MALLAPUR LLP
Ward No 3002 Dt. 23/3/21
MRN No. 90469 Dt.........
Received By Amit Sign.........

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16611
Modi Reality Mallapur LLP	Invoice Date.	23-03-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	75676
	PO Date.	18-03-2021
	Req ID	64755
GSTIN : 36AAEFM1459R1ZP	Req Date	18-03-2021
	Loc Req No	68848

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	84.00	420.00	18	75.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	420.00	75.60
	37.80	37.80	Total Invoice Amount	495.60	

Rupees : Four Hundred Ninty Five and Paise Sixty Only.

INWARD
MODI REALTY MALLAPUR LLP
Ward No 3007 Dt. 23/3/21
MRN No.......... Dt..........
Received By.......... Sign..........

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction