PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/3/21	Prepared by:	NEHA
PO/WO no.	75524	PO / WO Date.	13/3/21
Supplier Name	Krishna murthy & Sons	PO/WO amount	4400/-
Firm/Company	GVRC	Project	Innopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1	301	13/3/21	4050/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4050/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			90118	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4050/-
Amount E – PO / WO value:	4400/-
Amount F – Difference (A – E): GST-18%	350/-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	2/4/21

Remarks: Rates difference can be considered.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	29 MAR 2021				
Date	27/3/21	28/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36ACPPG6253J1Z9
Under Composition Scheme

BILL OF SUPPLY

Ph : 66338850
27810914

G KRISHNA MURTHY & SONS

Dealers in : Detergents, Disinfectant, House Keeping Materials, General Goods & waxes

3-4-448, General Bazar, Secunderabad -3.

No. 301 DOC-ro - 75524 - 182698

Date: 13/3/2021.

M/s. G. V. Research Centers. Pvt. LTD.

Qty.	PARTICULARS	Rate	Amount Rs.	Ps.
3 no	S S Dust Bin.	600/-	1800 =	00
10 no	M'fold Tissue Paper.	45/-	450 =	00
1 no	Paper Dispencer	600/-	600 =	00
2 n	30 L Swing Bin.	400/-	800 =	00
5 kg	Garbage cover.	80/-	400 =	00
		TOTAL	4050 =	00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 75894
Date 25/3
Sign.

INWARD
Inward No: 2714 Dt: 13/3/21
MRN No 90118 Dt: 16/3/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Goods once sold will not be taken back or exchanged.

Signature

Purchase Order

75524
11.03.21 4:50:41

 13-03-2021 11:55:33 AM

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5[illegible]
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
G. Krishna Murthy & Sons	**Doc No**	75524	182698
# 3-4-448, General Bazar, Secunderabad -3.	**Doc Date**	13-03-2021	
	Quote No	Nil	
GSTIN 36ACPPG6253J1Z9	**Quote Date**	18-01-2021	
040-66338850/27810914 9849049544	**SupplyType**	Supply	

Kind Attn : Mr. Raja Shekar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4026 - Consumables - Dust bin - NA - nos *SS Dust bin 12 l*	3.00	600.00	0.00	0.00	1,800.00
2	6201 - Miscellaneous - Tissue paper - NA - Box *M Fold paper*	10.00	45.00	0.00	0.00	450.00
3	6200 - Miscellaneous - Tissue Dispenser - NA - Nos	1.00	600.00	0.00	0.00	600.00
4	4026 - Consumables - Dust bin - NA - nos *Blue -1 Green 1 no 30 ltrs*	2.00	400.00	0.00	0.00	800.00
5	4051 - Consumables - Polythene Covers - other - pkts *Green color must for dust ins*	5.00	150.00	0.00	0.00	750.00
					Total Order Value . . .	**4,400.00**

Rupees : Four Thousand Four Hundred Only.

Terms and Conditions :-

Specification /	All Items shall be of 1st qlty.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site ofice & pantry cleaning purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***G. Krishna Murthy & Sons***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	G V R C	Date:	13.03.2021
Site & Phase :	INNOPOLIS	Time:	12.00
Supplier		Req. No.	182698
Material required before date:		ID No.	64610

No	Description	Size	Quantity	Units	Inward No	Date
1.	Paper dispenser 75524		1	nos		
2.	Steel dustbin	8 lit	2 + 1	nos		
3.	Gum boots	6, 7, 8, 9	250	nos		
4.	Worker helmets - male & female		100	nos		
5.	Safety jackets - orange colour		100	nos		
6.	Safety tape 75526	10 m	10	nos		
7.	Agro mesh	30 x 3	3	nos		
8.	Safety ~~hammers~~ harness 75528		100	nos		

Remarks: For site use purpose

Prepared By	NEHA		
Sign.& Date	13.03.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Total Order Value . . .	**66,667.50**
Rupees : Sixty Six Thousand Six Hundred Sixty Seven and Paise Fifty Only.	

Po no TJ 4400

Po no TH 7560

Total - 78,627

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site Labour use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED
13 MAR 2021
P. PRABHAKAR
MANAGER PURCHASE

T. Bhask

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : ____

Name : ____

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Date : __/__/____