

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

T. KOTESWARAO

Unit no.	01	Owner name	
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 6281916750.		
Current MMC	22,500/-	10/12/2020	
Remarks			
Contact date	29/12/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	22,500/-	Next follow-up dt	
Outcome of call:	Not responding the call.		
Contact date	03/03/2021	Contact type	☐ Phone ☒ in person ☐ email ☐ notice
Arrears on call dt	27,000/-	Next follow-up dt	
Outcome of call:	He paid 27,000/- today through online (03-03-2021).		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Unoccupied.

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Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	02	Owner name	Ramesh Donepudi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	13,500/-	30/01/2021	
Remarks			
Contact date	14-03-21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,500/-	Next follow-up dt	
Outcome of call:	He will pay next month		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	03	Owner name	Ponugoti Sukanya
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9395346611		
Current MMC	66,000	30/12/2020	
Remarks			
Contact date	19/1/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	67500	Next follow-up dt	
Outcome of call:	He will said All dues clear with in a week.		
Contact date	02/2/21	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	67500	Next follow-up dt	
Outcome of call:	Customer paid 67500 All dues clear up to Jan 2021		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	04	Owner name	Rajashekar
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9160111926/9160111927		
Current MMC	No dues.	12/12/2020	
Remarks	Customer is already issued cheque in advance.		
Contact date	18/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	No dues.	Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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 Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	05	Owner name	BSRC Murthy
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 8897160350		
Current MMC	13,500/-	18/12/2020	
Remarks			
Contact date	25/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,000/-	Next follow-up dt	
Outcome of call:	He will pay after completion of pending works		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	06	Owner name	Balaji Raghavendran
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9663379004		
Current MMC	31,500/-	20/12/2020	
Remarks			
Contact date	19/1/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	33750	Next follow-up dt	
Outcome of call:	He will pay with in 15 days clear all dues.		
Contact date	28/1/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	33750	Next follow-up dt	
Outcome of call:	All dues clear up to Jan 2021		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	07	Owner name	Lakshminarayana
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9885667267		
Current MMC	18,000/-	20/12/2020	
Remarks			
Contact date	13/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	21,000/-	Next follow-up dt	
Outcome of call:	He will pay.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Nilgiri Estates Owners Association, Rampally, Hyderabad.

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Unit no.	09	Owner name	Yadagiri Sridam
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9833935289		
Current MMC	No dues.		
Remarks	All amount is clear.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	10	Owner name	Dilip Kumar
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	9866892818		
Remarks	21,050/- 20/12/2020		
Contact date	15-03-21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	25,550/-	Next follow-up dt	
Outcome of call:	He will pay		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	11	Owner name	Susmi Routray
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9810591250		
Current MMC	18,000.	29/01/2020	
Remarks	Customer will pay next week		
Contact date	19/01/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:	customer paid 30,031/- today (19-01-21)		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges -- Collections -- Log Book
 Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	12	Owner name	Haxi Kishan
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9985161141		
Current MMC	22,618/-	20/12/2020	
Remarks			
Contact date	01/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	24,118	Next follow-up dt	
Outcome of call:	customer he will pay total maintenance. is cleared with in 10 days		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	13	Owner name	Ranga Srinivas
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9866875530		
Current MMC	28,500/-	30/01/2021	
Remarks			
Contact date	01/21/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	30,000	Next follow-up dt	
Outcome of call:	call Back after 10 days I will pay total Amount.		
Contact date	23-03-21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	31,500/-	Next follow-up dt	
Outcome of call:	He paid 21,005/- today through online (23-03-21).		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	14	Owner name	S.A. Srinivasa Rao
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	13,500/-	30/01/2021	9490171619.
Remarks			
Contact date	01/21/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15000	Next follow-up dt	
Outcome of call:	with in a week I will pay		
Contact date	8/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15000	Next follow-up dt	
Outcome of call:	10,000/- paid today through online. (8/02/21)		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	15	Owner name	Omkar Mudigond
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9573378476		
Current MMC	9,000/-	30/01/2021	
Remarks			
Contact date	10-03-21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500/-	Next follow-up dt	
Outcome of call:	We will send the ledger copy to customer.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	19	Owner name	Gattu Muxali
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other: 9550601306		
Current MMC	3,000/-	30/01/2021	
Remarks			
Contact date	14/02/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	4,500/-	Next follow-up dt	
Outcome of call:	He paid 4,500/- paid today through online (14-02-21).		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	20	Owner name	Pradeepthi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9030006830		
Current MMC	32,667/- 20/01/2021		
Remarks			
Contact date	01/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	32667	Next follow-up dt	
Outcome of call:	paid with in 5 days.		
Contact date	05/03/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	37,167/-	Next follow-up dt	
Outcome of call:	He paid 30,417/- through online transaction (05-03-21).		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

MADHU SUDHAN

Unit no.	24	Owner name	Juliet Josephin
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other: 9502570231		
Current MMC	52,740	10/12/2020	
Remarks			
Contact date	30/12/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	52,740	Next follow-up dt	
Outcome of call:	He will talk to Krishna prasad Sir.		
Contact date	01/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	54,240	Next follow-up dt	
Outcome of call:	with in a week He will paid half of the payment.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Unit no.	31	Owner name	C HANBE M Anna
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 9502288200		
Current MMC	37,550/-	30/01/2021	788559955
Remarks			
Contact date	03/03/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	40,550/-	Next follow-up dt	
Outcome of call:	He will pay after completion of all pending works.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	36	Owner name	Suxindan Reddy
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 7799198981		
Current MMC	9,000/-	10/12/20	
Remarks			
Contact date	30/12/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9,000/-	Next follow-up dt	15/02/2021
Outcome of call:	Not responding the call.		
Contact date	03/03/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500/-	Next follow-up dt	
Outcome of call:	He paid 12,000/- through online (03-3/21) remaining balance is 1,500/-		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Unit no.	37	Owner name	Bala Surya Vijay Kumar
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other: 9035316936		
Current MMC	34550/-		
Remarks			
Contact date	17/12/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34550/-	Next follow-up dt	
Outcome of call:	He will said half of the amount is paid with in three days.		
Contact date	29/12/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34550/-	Next follow-up dt	
Outcome of call:	10,000 paid Today. Remaing due is cleared next month. 10,000 paid 29/12/2020		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Unit no.	38	Owner name	V. Srinivas Rao
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other: 8008559047		
Current MMC	15,000/-	30/01/2021	
Remarks	He will pay next month.		
Contact date	10/02/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,500/-	Next follow-up dt	
Outcome of call:	He paid 15,000/- through online (10/02/21)		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month -- before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Unit no.	52	Owner name	V.S.M. Vishnu
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other: 9866015632		
Current MMC	3,000/-	20/11/2020.	
Remarks			
Contact date	30/12/2020.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000	Next follow-up dt	3/01/2021
Outcome of call:	He will pay next week.		
Contact date	3/01/2021	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	0/-	Next follow-up dt	
Outcome of call:	He will paid 6,000/- through Neft		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.