

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Mehta&Modi Realty Kowkur LLP	Date:	03-04-2021
Site:	Greenwood Heights	Prepared by:	N.Shravya
Report From / To	28-03-2021	Approved by:	A.Suresh
Report Date	03-04-2021		

List of requisitions numbers missing in the report*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#
140375	15-01-2021	1-2	Glass railing	PO to be issued
140376	15-01-2021	1-2	Glass railing	PO to be issued
140456	22-02-2021	1-4	Jaisalmer	Rates Enquiry
140473	23-02-2021	1-2	Glass railing	PO to be issued.
140508	23-03-2021	1-2	Biege Concrete Floor tile[4X2]	PO to be issued.
140510	31-03-2021	1	Camera	PO to be issued.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
140436	16-02-2021	1	MI Wifi cameras	Online purchase.
140460	23-02-2021	1	Micro fibre door mats	Online purchase.
140499	16-03-2021	1-2	Granite	PO No:75609, We will get it from SOV on Monday.
140503	19-03-2021	1,3	Wall hanging lights	PO No.75749, We will get it from SLLP when material is available.
140504	19-03-2021	4-5	Isolater	PO No.75834, We will get it from SLLP when material is available.
140505	20-03-2021	1	MCB	PO No.76044, Sup: Premier Engineering Corporation, We will get it from them on Tuesday.
140508	23-03-2021	1-2	Vetrified tiles[2X2]	PO No. 76081, Sup: Ganesh tiles & sanitary, Delivery in 1 week.
140512	30-03-2021	1-3,6-7,10,13	CPVC items	PO No. 76036, Partial pending, We will get it from SLLP when material is available.

No. of gate passes issued this week: 01 From No. 1946 To No. 1946

Delivery van site visit on: 29nd, 31st, 2nd

Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes

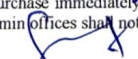
Items not ordered but received:

Other corrections & remarks:

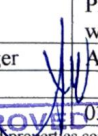
Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74			
2.	10mm	.617	7.404			
3.	12mm	.89	10.68			
4.	16mm	1.58	18.96			
5.	20mm	2.47	29.64			
6.	25mm	3.86	46.32			
7.	32mm	6.32	75.84			
8.	Binding wire					
OPC stock	75 bags	OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date	03-04-2021			03-04-2021		03-04-2021

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashavya@modiproperties.com and rajikumari@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on

Certified by:

N. Shravya
Asst. Engineer
MEHTA & MODI REALTY KOWKUR LLP

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APPROVED

03 APR 2021
A. SURESH
PROJECT MANAGER

