

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		30/3/21		Prepared by:		NEHA	
PO/WO no.		75665		PO / WO Date.		17/3/21	
Supplier Name		SSLP		PO/WO amount		1260/-	
Firm/Company		MCMET		Project		Manilal modi memorial Hospital	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	16583	22/3/21		1260/-			
2							
3							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1260/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	14204	22/3/21	90550	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges/Charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1260/-	
Amount E – PO / WO value:						1260/-	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☐ No				
Payment – due date			05/04/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	31/3/21	1/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP**OFFICE COPY**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 22-03-2021

Customer Details				Invoice No.	16583		
MC Modi Educational Trust				Invoice Date.	22-03-2021		
manilal modi memorial hospital				PO No.	75665		
				PO Date.	17-03-2021		
				Req ID	64724		
				Req Date	17-03-2021		
GSTIN : 36AAATM5488Q2ZO				Loc Req No	162096		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	5	225.00	1,125.00	12	135.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				67.50		67.50	
Total Taxable Amount				1,125.00		135.00	
Total Invoice Amount				1,260.00			
Rupees : One Thousand Two Hundred Sixty Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

17-03-2021 17:31:49

0



75665

15.03.21 12:26:21

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	75665	162096
Doc Date	17-03-2021	
Quote No	Nil	
Quote Date	17-03-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4662 - Electrical - other - Tubelight fitting - 2ft - nos	5.00	225.00	0.00	12.00	1,260.00
Total Order Value . . .					1,260.00

Rupees : One Thousand Two Hundred Sixty Only.

Terms and Conditions :-**Specification /** All items shall be of Wipro brand**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next Day.**Delivery Location** Manilal Modi Memorial Hospital

Phone. .

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. above order for laour quarter purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** NilFor **MC Modi Educational Trust**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

Contact : _____

Requisition Form

Company Name:		MCMET		Date:		17.03.2021	
Site & Phase :		Manilal modi memorial Hospital		Time:		01:30PM	
Supplier				Req. No.		162096	
Material required before date:			19.03.2021		ID No.		64724

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	2' Tube Lights	Warm		05	No's		
	4' tube Lights	Warm		-	No's		

Remarks: For Labour Quaters purpose.

Prepared By		Pushpalatha		Approved by		Madhu	
Sign.& Date		17.03.2021		Sign. & Date		17.03.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

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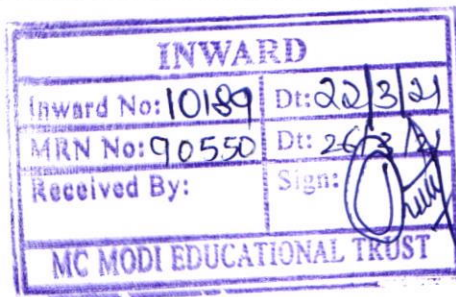
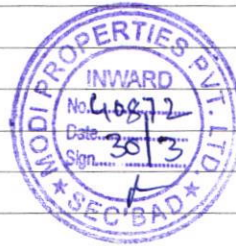
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 . 22-03-2021

Customer Details		DC No.	14204
MC Modi Educational Trust manilal modi memorial hospital GSTIN : 36AAATM5488Q2ZO		DC Date.	22-03-2021
		PO No.	75665
		PO Date.	17-03-2021
		Req ID	64724
		Req Date	17-03-2021
		Loc Req No	162096
	Description of Goods	HSN/SAC	Qty
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	5
2			
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5			
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for Summit Sales LLP

Authorised signatory

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TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 22-03-2021

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				PO Date.		17-03-2021	
				Req ID		64724	
				Req Date		17-03-2021	
				Loc Req No		162096	
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