PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01-04-2021	Prepared by:	NEHA
PO/WO no.	75695	PO / WO Date.	18-03-2021
Supplier Name	Shah Traders	PO/WO amount	14,668.88
Firm/Company	MCMET	Project	Manilal Modi Memorial Hospital
Sl. No.	Bill No.	Bill Date	Bill amount
1	2973	25-03-2021	14,669.00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,669.00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			90567	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,669.00
Amount E – PO / WO value:	14,668.88
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	□ Approved ~~– within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	05/04/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		02 APR 2021				
Date	01/4/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TRIPLICATE

TAX INVOICE

~~CASH~~ / CREDIT

SHAH TRADERS

2002-B, 4-5-118/26,G Floor,Inside Lala Temple Compound, Lala Temple Street,

Ranigunj, Secunderabad - 500 003, Telangana.

Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490

Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

Details of Receiver | Billed To	Invoice Number : 2973	Invoice Date : 25-03-2021

M C MODI EDUCATIONAL TRUST	P.O No. : 75695 dt 18/2/21
5-4-187/3 & 4,2ND FLOOR,M G ROAD	D.C No. :
SECUNDERABAD	Vehicle No : AP29U6485
500 003 Pin No :	Transporter :
Telangana	L.R No. :
GSTIN : 36AAATM5488Q2ZO	Payment Due Date : 25-03-2021
Phone :	

Delivery address : TURKAPALLY 508 116

S No	Description	HSN / SAC	Qty KGS	Qty NOS	Rate	Taxable Value	CGST Rate%	SGST Rate%	IGST Rate%	Net Amount
1	M S ANGLE SHAPE & SECTION 22x22x3mm	7216	225.00		55.25	12431.25	9.00	9.00		14668.88
	TOTAL		225.00			12431.25				14668.88

MODI PROPERTIES SECUNDERABAD INWARD No: 76066 Date: 30/3/21 Sign: Nehe

Invoice Amt in words : Fourteen Thousand Six Hundred Sixty Nine Rupees Only

Bank Details :
HDFC BANK
ACCOUNT NO. 00428620000165
BRANCH: S D ROAD,SECUNDERABAD
IFSC CODE: HDFC0000042

INWARD
Inward No: 10194 Dt: 25/3/21
MRN No: 90567 Dt: 26/3/21
Received By: Sign:
MC MODI EDUCATIONAL TRUST

Customer's Signature

Gross Amount	12,431.25
Add : CGST	1,118.81
Add : SGST	1,118.81
Add : IGST	
TCS @ 0.075%	
Round Off Amount	0.13
Total Amount :	**14,669.00**

Terms & Conditions :-

1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
4) Payment Strictly by Account Payees Cheques / RTGS only.
5) Subject to Hyderabad Jurisdiction only. E & O.E.

For SHAH TRADERS

Authorised Signatory

Srujan Business Forms 9848044864

N:52

SRI SATYANARAYANA WEIGH BRIDG

5-2-196, DISTILLERY ROAD, SECUNDERABAD - 500 003.

COMPUTERISED 60 TONNE WEIGH BRIDGE

S.No.	VEHICLE NO.		
1926	AP29U 6485		

KILOGRAMS		DATE	TIME
1395	GROSS WEIGHT	25/03/2021	13:22
1170	TARE WEIGHT	25/03/2021	13:40
225	NETT WEIGHT		

RUPEES 50

INWARD

Inward No:	Dt: 25/03/21
MRN No:	Dt:
Received By:	Sign:

MC MODI EDUCATIONAL TRUST

Our responsibility ceases once the carrier leaves the platform.

SIGNAT

Purchase Order

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75695
15.03.21 12:26:21

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Shah Traders 5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc No**	75695	162091
	Doc Date	18-03-2021	
	Quote No	Nil	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote Date**	18-03-2021	
66382045 9391678801	**SupplyType**	Supply	

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8027 - Steel - other - MS L angle - 3/4 In x3mm - kgs *50 lengths*	225.00	55.25	0.00	18.00	14,668.88
					Total Order Value . . .	**14,668.88**

Rupees : Fourteen Thousand Six Hundred Sixty Eight and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 4.5kgs approx. per 18' length. weighment slip must be attached.
Payment Terms	Within 15days of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Door frames fixing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***MC Modi Educational Trust***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shah Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	08.03.2021
Site & Phase :	Manilal Modi Memorial Hospital	Time:	3:00PM
Supplier		Req. No.	162091
Material required before date: 10.03.2021		ID No.	64717

No	Description	Size	Quantity	Units	Inward No	Date
1	Ms 'L' angle 20' length ~~[illegible]~~ 3mm.	3/4"	50	No's	55.25 + 187.	
2					4.5 kg / L.	
3						
4	75695					
5						
6						
8						
9						
10						

Remarks: For Door frames fixing purpose at MCMET

Prepared By	Pushpalatha	Approved by	Madhu
Sign.& Date	26.02.2021	Sign. & Date	26.02.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE