PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/4/21	Prepared by:	NEHA
PO/WO no.	75666	PO / WO Date.	17/3/21
Supplier Name	Ganji venkanna & sons	PO/WO amount	5350/-
Firm/Company	VH	Project	VH
Sl. No.	Bill No.	Bill Date	Bill amount
1	4823	27/3/21	5350/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5350/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			90666	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5350/-
Amount E – PO / WO value:				5350/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	5/4/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	1/4/21		02 APR 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH & SONS 20-21
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :9848036757

Invoice No. **4823**	Dated **27-Mar-2021**
Delivery Note **DIRECT**	Mode/Terms of Payment **CREDIT**
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **75666**	Dated **17-Mar-2021**
Despatch Document No.	Delivery Note Date **27-Mar-2021**
Despatched through **TO PERSON**	Destination
Terms of Delivery	

Consignee
VISTA HOMES
5-4-187/3 & 4,II ND FLOOR,
M G ROAD, SECUNDERABAD
8790166611
GSTIN/UIN : 36AAGFV2068P1ZJ
State Name : Telangana, Code : 36

Buyer (if other than consignee)
VISTA HOMES
5-4-187/3 & 4,II ND FLOOR,
M G ROAD, SECUNDERABAD
8790166611
GSTIN/UIN : 36AAGFV2068P1ZJ
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**CR WHITE PAINT 20LTR**	3208	**1 Nos**	4,533.90	Nos		**4,533.90**
	CGST						**408.05**
	SGST						**408.05**
	Total		**1 Nos**				**₹ 5,350.00**

INWARD
Inward No: 25827 Dt: 29/3/21
MRN No: 90666 Dt: 29/3/21
Received By: Sign:
Vista Homes

Amount Chargeable (in words)
INR Five Thousand Three Hundred Fifty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3208	4,533.90	9%	408.05	9%	408.05	816.10
Total	**4,533.90**		**408.05**		**408.05**	**816.10**

Tax Amount (in words) : **INR Eight Hundred Sixteen and Ten paise Only**

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No: 16975
Date: 30/3
Sign: Nek

Company's Bank Details
Bank Name : **City Union Bank 38495**
A/c No. : **076109000038495**
Branch & IFS Code : **M G Road Secunderabad & CIUB0000076**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH & SONS 20-21

Authorised Signatory

This is a Computer Generated Invoice

 25-03-2021 13:07:03

Purchase Order

75666
15.03.21 12:26:21

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	75666	180715
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	17-03-2021	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	17-03-2021	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6580 - Paints - Rubber Paint - NA - ltrs *White 20ltrs*	1.00	5,350.00	0.00	0.00	5,350.00
					Total Order Value . . .	**5,350.00**

Rupees : Five Thousand Three Hundred Fifty Only.

Terms and Conditions :-

Specification /	Item in shall be of Asian Brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	next day fo PO
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name : ____________

Contact ..

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ____________

Date : __/__/____

Requisition Form

mpany Name:	Vista Homes	Date:	17.03.21
e & Phase	Vista Homes	Time:	15:40
pplier	20.03.21	Req. No.	180715
terial required before date: 31.01.21		ID No.	64739

lo	Description	Size	Quantity	Units	Inward No	Date
1	Rubber Paint (White)	Std	20	lits		
2						
3						
4		75666				
5						
6						
7						
8						

narks: For E & F block cellar painting work purpose.

pared By	T.Madhu	Approved by	
1.& Date	17.03.21	Sign. & Date	

APPROVED
18 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

lote: On receipt of material at site write inward number and date in last 2 columns.