PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/04/2021	Prepared by:	NEHA
PO/WO no.	74463	PO / WO Date.	4/2/21
Supplier Name	Abhinav photo frames	PO/WO amount	6060/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	183	16/2/21	6060/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6060/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			88902	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6060/-
Amount E – PO / WO value:	6060/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	5/4/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha		02 A...				
Date	1/4/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Prop. : S. Mallesh **CASH BILL** Cell : 9441792233

ABHINAV PHOTO FRAME WORKS

PHOTOFRAMES ❋ LAMINATION ❋ GALLERY

1-3-176/1, Padmashali Colony, Opp. Line Shiva Sai Wines, Kavadiguda,
Hyderabad - 500080. (T.S.)

No. 183 Date 16/02/2021

M/s. Summit Sales LLP - M.G. Road Sec'bad
GST NO - 36 ACQFS2044C1Z7

S. No.	Particulars	Qty.	Rate	Amount Rs.	Ps.
1)	15"x20" 1 Brown Frame with mirror	12	505	6060	00

MODI PROPERTIES PVT. LTD. INWARD No: 16064 Date: 30/3 Sign: Neha

INWARD
Inward No: 15857 Dt: 17/2/21
GRN No: 88902 Dt: 18/2/21
Received By: Sign: Sy
SUMMIT SALES LLP

Rupees in words :			
	G. TOTAL	6060	00
	ADV.	—	
	BAL.	6060	00

* Collect Within 7 days
* No Responsibility for the loss or damage of your photo thereafter.

GSTIN : 36BSIPS1701B2Z3
Registered under Composite Schemes

For ABHINAV PHOTO FRAME WORKS

17/02/21

Abinav. Photo prems

POR 74463

① - Frem with mirror - 12 Nos -

INWARD	
Inward No: 15857	Dt: 17/2/21
GRN No: 88902	Dt: 18/2/21
Received by:	Sign:
SUMMIT SALES LLP	

Certified by:

Purchase Order

 04-02-2021 15:30:03

74463
05.02.21 11:33:36

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Abhinav Photo Frame Works H.no. 1-3-176/C/1, P.S. Colony, Shiva Sai Wines lane, Kawadiguda, Hyderabad - 80. **GSTIN** 36BSIPS1701B2Z3 9441792233/8309441145	**Doc No**	74463	168362
	Doc Date	04-02-2021	
	Quote No	Nil	
	Quote Date	12-02-2019	
	SupplyType	Supply	

Kind Attn : Mr. Mallesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2279 - Carpentry -glass - Frame with mirror - Other - Nos *15" x 20"*	12.00	505.00	0.00	0.00	6,060.00
					Total Order Value . . .	**6,060.00**

Rupees : Six Thousand Sixty Only.

Terms and Conditions :-

Specification / Brand	Above item shalll be of 'Saintgobain / Modi guard' brand 5mm thickness. Frame of fibre material.
Payment Terms	On delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 6,060/- vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Abhinav Photo Frame Works***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	2.2.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168362
Material required before date:		ID No.	63606

No	Description	Size	Quantity	Units	Inward No	Date
1	EPSON INK BOTTLE		20	NOS	—	
2	MIRRORS		12	NOS		
3						
4						
5						
6						
7	74463					
8						
9						
10						
11						
12						
13						
14						

Remarks: For ssllp stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	2.2.2021	Sign. & Date	

APPROVED
04 FEB 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.