## PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 31/03/2021 | Prepared by: | NEHA |
| PO/WO no. | 75843 | PO / WO Date. | 23-03-2021 |
| Supplier Name | SSLLP | PO/WO amount | 5,900/- |
| Firm/Company | serene constructions LLP | Project | serene farms |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 16623 | 24-03-2021 | 5,900/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 5900/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 14241 | 24-03-2021 | 90532 | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 5900/- |
| Amount E – PO / WO value: | 5900/- |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes □ No (explained below) |
| Excess / short material received | ~~□ Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. ____/- ☑ No |
| Payment – due date | 5/4/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Neha | [signature] | [signature] 31 MAR 2021 | | | | |
| Date | 31/3/21 | 31/3 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

| | |
|---|---|
| Invoice No. | 16623 |
| Invoice Date. | 24-03-2021 |
| PO No. | 75843 |
| PO Date. | 23-03-2021 |
| Req ID | 64902 |
| Req Date | 23-03-2021 |
| Loc Req No | 150508 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 | 3917 | 50 | 100.00 | 5,000.00 | 18 | 900.00 |
| 2 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 450.00 | 450.00 | Total Taxable Amount | 5,000.00 | 900.00 |
| | | | Total Invoice Amount | 5,900.00 | |

Rupees : Five Thousand Nine Hundred Only.

**for Summit Sales LLP**

*Authorised signatory*

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No: 15940
Date: 25/3
Sign:

Subject to Hyderabad Jurisdiction

# Purchase Order

 23-03-2021 2:20:03 PM

Orig

75843
24.03.21 11:09:56

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad<br><br>GSTIN 36ACQFS2044C1Z7<br>040-66335551 9618244433 | **Doc No** | 75843 | 150508 |
| | **Doc Date** | 23-03-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 23-03-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos | 50.00 | 100.00 | 0.00 | 18.00 | 5,900.00 |
| | | | | | **Total Order Value . . .** | **5,900.00** |

Rupees : Five Thousand Nine Hundred Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above items laying earth wire in villas purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Serene Constructions LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | serene constructions llp | Date: | 22-03-2021 |
| Site & Phase : | Serene farms | Time: | 17:00 |
| Supplier | | Req. No. | 150508 |
| Material required before date: | asap | ID No. | 64902 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | pvc pipes | 1"x1.5mm | 50 | nos | | |
| 2 | 75843 | | | | | |
| 3 | | | | | | |
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| 10 | | | | | | |

APPROVED
23 MAR 2021

Remarks: The above material is required for laying earthing wire in villas

| | | | |
|---|---|---|---|
| Prepared By | G.Siva prasad | Approved by | |
| Sign.& Date | 22-03-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | | Date: | |
| Site & Phase : | | Time: | |
| Supplier | | Req. No. | |
| Material required before date: | | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
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Remarks:

| | | | |
|---|---|---|---|
| Prepared By | | Approved by | |
| Sign.& Date | | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Serene Constructions LLP | DC No. | 14241 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 | DC Date. | 24-03-2021 |
| | PO No. | 75843 |
| | PO Date. | 23-03-2021 |
| | Req ID | 64902 |
| GSTIN : 36ACVFS7909P1ZV | Req Date | 23-03-2021 |
| | Loc Req No | 150508 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos | 3917 | 50 |
| 2 | | | |
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| 13 | | | |
| 14 | INWARD | | |
| 15 | Inward No: 5768 Dt: 24-03-2 | | |
| 16 | SR No: 90533 Dt: 25/03/21 | | |
| 17 | Received By: R. Sathi Sign | | |
| 18 | Serene Construction (Hyd) LLP | | |
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40894
Date 30/3
Sign

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Serene Constructions LLP | Invoice No. | 16623 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 | Invoice Date. | 24-03-2021 |
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| | PO Date. | 23-03-2021 |
| | Req ID | 64902 |
| GSTIN : 36ACVFS7909P1ZV | Req Date | 23-03-2021 |
| | Loc Req No | 150508 |

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| 15 | | | | | | | |

INWARD
Inward No: 8768 | Dt: 24-03-21
MRN No: 90532 | Dt: 25/03/21
Received By: R-Sachin | Sign:
Serene Constructions (Hyd) LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 450.00 | 450.00 | Total Taxable Amount | 5,000.00 | 900.00 |
| | | | Total Invoice Amount | 5,900.00 | |

Rupees : Five Thousand Nine Hundred Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction