# PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 02/04/2021 | Prepared by: | M Ialisdy |
| PO/WO no. | 75954 | PO / WO Date. | 27/03/2021 |
| Supplier Name | SSLLP. | PO/WO amount | 7,009/- |
| Firm/Company | SovLLP. | Project | SOV-Phase IX |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 18714 | 27/03/2021 | 4,938/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 4,938/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 14321 | 27/03/2021 | 90652 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| Amount B –Other Credits :Transportation charges | | | | - |
| Amount C –Other Debits : | | | | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 4,938/- |
| Amount E – PO / WO value: | | | | 7,009/- |
| Amount F – Difference (A – E): GST-18% | | | | 2,071/- |

| | |
|---|---|
| Quantity received as per PO /WO | ☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ☐ ~~Approved – within acceptable limits~~ ☐ No (explained below) |
| Close PO / W?O | ☐ Yes ☑ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 09/04/2021 |

Remarks: Part Quantity Recieved, Balance Recievable Amt - 2,071/-

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | 02 APR 2021 | | | | |
| Date | 27.3.21 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 16714 |
|---|---|---|
| Silver Oak Villas LLP | Invoice Date. | 27-03-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | PO No. | 75954 |
| | PO Date. | 27-03-2021 |
| | Req ID | 64985 |
| | Req Date | 26-03-2021 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 156424 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2148 - Carpentry - hardware - Plastic gampa - other - | 3926 | 12 | 140.00 | 1,680.00 | 18 | 302.40 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 8431 | 6 | 125.00 | 750.00 | 18 | 135.00 |
| 3 | 7109 - Plumbing - other - Araldite - other - gms | 3506 | 3 | 585.00 | 1,755.00 | 18 | 315.90 |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 4,185.00 | 753.30 |
| | 376.65 | 376.65 | Total Invoice Amount | 4,938.30 | |

Rupees : Four Thousand Nine Hundred Thirty Eight and Paise Thirty Only.

**for Summit Sales LLP**

76038
30/3
4

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SEC'BAD

# Purchase Order

 27-03-2021 12:03:02 PM

75954
24.03.21 11:13:31

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 75954 | 156424 |
| **Doc Date** | 27-03-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 27-03-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 12.00 | 140.00 | 0.00 | 18.00 | 1,982.40 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 6.00 | 125.00 | 0.00 | 18.00 | 885.00 |
| 3 | 7109 - Plumbing - other - Araldite - other - gms | 6.00 | 585.00 | 0.00 | 18.00 | 4,141.80 |
| | | | | | **Total Order Value . . .** | **7,009.20** |

Rupees : Seven Thousand Nine and Paise Twenty Only.

Part Quantity Recieved
Bill No/- 16714 Dt/- 27/3/21
Amt/- 4,938/-
Bal/- Amt/- 2,071/-
02/04/2021

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for road cleaning and office use purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | . |

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| ..y Name: | Silver Oak Villas LLP | Date: | 26-03-2021 |
| Phase : | Silver Oak Villas | Time: | 12.00 |
| ..er | | Req. No. | 156424 |
| ..ial required before date: | 28-03-2021 | ID No. | 64985 |

| Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|
| Coconut brooms | | 20 | Nos | | |
| Boombay brooms | Big | 20 | Nos | | |
| Roller Tissues — 75952 | | 10 | Nos | | |
| Plastic Gampa | | 12 | Nos | | |
| GI buckets 75954 | | 06 | Nos | | |
| Sponges 75933 | | 50 | Nos | | |
| Araldite | | 06 | Nos | | |
| Bombay brooms | small | 24 | nos | | |
| | | | | | |
| | | | | | |

..marks: -For Site Roads Cleaning and office use purpose and tissues for CH & Office Washrooms

| | | | |
|---|---|---|---|
| ..pared By | G. Mona | Approved by | |
| ..n.& Date | 26-03-2021 | Sign. & Date | |

..te: On receipt of material at site write inward number and date in last 2 columns.

| | | | |
|---|---|---|---|
| ..mpany Name: | Silver Oak Villas LLP | Date: | 21.02.2020 |
| ..e & Phase : | Silver Oak Villas | Time: | 12.00 |
| ..pplier | | Req. No. | |
| ..terial required before date: | | ID No. | |

| | Description | Size | Quantity | Units | Inward No | Date |
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..emarks: -For Level markings and plastering purpose

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| ..repared By | G.Mona | Approved by | |
| ..ign.& Date | 21.02.2020 | Sign. & Date | |

..Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 14321 |
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| | Req ID | 64985 |
| | Req Date | 26-03-2021 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 156424 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
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| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 8431 | 6 |
| 3 | 7109 - Plumbing - other - Araldite - other - gms | 3506 | 3 |
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INWARD WITH TIME:
Inward No 1106 Dt: 27/3/21
MRN No: 90652 Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES
INWARD
No. 40945
Date 1/4

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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INWARD WITH TIME:
Inward No | Dt.
MRN No: | Dt:
Received By: | Sign
SILVER OAK VILLAS LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 4,185.00 | 753.30 |
| | 376.65 | 376.65 | Total Invoice Amount | 4,938.30 | |

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