PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1.4.21	Prepared by:	T Bhasker
PO/WO no.	76078	PO / WO Date.	25/3/21
Supplier Name	vivid world	PO/WO amount	1197
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	2040	25/3/21	1197
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1197

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1197
Amount E – PO / WO value:	1197
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	9/4/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			02 APR 2021				
Date	1.4..21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2040	Transport Mode :
Invoice Date :25/03/2021	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA / Code 36	
Bill to Party	Ship to Party
Address: M/S. SUMMIT SALES LLP (CHERLAPALLY SITE), 5-4-187/3&4, 2ND FLOOR , SOHAM MANSION, MG ROAD , SECBAD	GATE PAS NO:
GST: 36ACQFS2044C1Z7	GSTIN :
State : TELANGANA / Code	State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		03	230.00	690.00	124.20	9%	62.10	9%	62.10	814.20
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					1015.00	182.70					1197.70

RS. ONE THOUSAND ONE HUNDRED NINTY SEVEN AND SEVENTY PAISE ONLY…

(RS.1197.70)

	1015.00
ADD :CGST 9%	91.35
ADD: SGST 9%	91.35
Total Amount After Tax	1197.70
GST on Reverse Charge	

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 7611 Date: 31/03/21 Sign:

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanguda

Authorized Signatory

INWARD
Inward No: 16075 Dt: 25/3/21
GRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Requisition Form

Company Name:	Summit sales llp	Date:	01.04.2021
Site & Phase :	Summit housing llp	Time:	14.00
Supplier		Req. No.	168553
Material required before date:		ID No.	65106

No	Description	Size	Quantity	Units	Inward No	Date
1	HP 12A Laser Tonner Refilling		03	No's		
2	HP 12A Laser Tonner Drum		01	No's		
3						
4						
5						
	76078					

Remarks:For stock maintenance purpose

Prepared By	NEHA		
Sign.& Date	01.04.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
01 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Purchase Order

 01-04-2021 17:35:42

76078
30.03.21 4:51:31

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc No**	76078	168553
	Doc Date	25-03-2021	
	Quote No	NIl	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	01-04-2021	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	3523 - Computers and Peripherals - Toner refill - NA - nos	3.00	230.00	0.00	18.00	814.20
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
				Total Order Value . . .		**1,197.70**

Rupees : One Thousand One Hundred Ninty Seven and Paise Seventy Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	nill
Measurment	Nil
Security	Nil
Remarks	.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________

Date : __/__/____