

Prepared by:	Mounika				
Report Date	19.03.21				
Site	Kadakia & Modi Housing				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
Nil	Nil	Nil	Nil		
List of requisitions Where PO/WO is prepared and items have not received at site					
Nil	Nil	Nil	Nil		