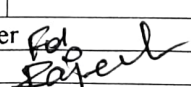
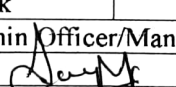
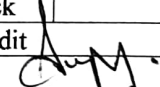


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	GV Discovery center pvt ltd	Date:	10.04.2021				
Site:	Genopolis	Prepared by:	G Rajesh				
Report From / To	04.04.2021 to 10.04.2021 (Friday to Saturday)	Approved by:	K.Narsing Rao				
Report Date	10.04.2021						
List of requisitions numbers missing in the report*:							
List of requisitions where PO/WO not prepared 3 working days after requisition:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#			
13187	19.03.2021	01	Biometric charging adopter	Po not issued			
13191	19.03.2021	01	Air Coolers	Po not issued			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s			
13180	10.03.2021	01	Pcc cement	Monday we will pick up from SSLLP			
No. of gate passes issued this week:	02	From No.	2418	To No.	2419		
Delivery van site visit on:	7 th , 8 th , 9 th						
Inward report (MRN/other) & stock report emailed in pdf format to purchase?	Yes						
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	-	-	-	
2.	10mm	.617	7.404	500	3660 Kgs	16107 kgs	
3.	12mm	.89	10.68	374	4114 kgs	8024 kgs	
4.	16mm	1.58	18.96	150	2850 Kgs	45040 kgs	
5.	20mm	2.47	29.64	80	2400 kgs	14060 kgs	
6.	25mm	3.86	46.32	25	1175 Kgs	15040 Kgs	
7.	32mm	6.32	75.84	134	10162 kgs	10162kgs	
8.	Binding wire		25 kg(per bundle)	36	900 kgs	1700 Kgs	
OPC stock		OPC last weeks stock		PPC/PSC stock	02 bags	PPC/PSC last weeks stock	02 bags
Details	Project Manager		Admin Officer/Manager		Admin Audit		
Sign							
Date	10.04.2021		10.04.2021		10.04.2021		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!