PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 2/4/21 | Prepared by: | NEHA |
| PO/WO no. | 75919 | PO / WO Date. | 26/3/21 |
| Supplier Name | SSLLP | PO/WO amount | 1,385/- |
| Firm/Company | VOC LLP | Project | Voc |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 16700 | 27/3/21 | 1,385/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1,385/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 14308 | 27/3/21 | 90670 | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1385/- |
| Amount E – PO / WO value: | 1385/- |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | □ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | □ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- □ No |
| Payment – due date | 5/4/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Neha | | APPROVED 02 APR 2021 | | | | |
| Date | 2/4/21 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Villa Orchids LLP | Invoice No. | 16700 |
| Behind Janapriya, Kowkur, Hyderabad | Invoice Date. | 27-03-2021 |
| | PO No. | 75919 |
| | PO Date. | 26-03-2021 |
| | Req ID | 64964 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 26-03-2021 |
| | Loc Req No | 63667 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 8536 | 10 | 37.00 | 370.00 | 18 | 66.60 |
| 2 | 4792 - Electrical - other - Modular Step Dimmer - NA | 8536 | 4 | 201.00 | 804.00 | 18 | 144.72 |
| 3 | | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 105.66 | 105.66 | Total Taxable Amount | 1,174.00 | 211.32 |
| | | | Total Invoice Amount | 1,385.32 | |

Rupees : One Thousand Three Hundred Eighty Five and Paise Thirty Two Only.

MODI PROPERTIES PVT. LTD. INWARD No. 7624 Date 20/3

Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*

# Purchase Order

 26-03-2021 11:10:36 AM

75919
24.03.21 11:13:31

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 75919 | 63667 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 26-03-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 26-03-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 10.00 | 37.00 | 0.00 | 18.00 | 436.60 |
| 2 | 4792 - Electrical - other - Modular Step Dimmer - NA - Nos | 4.00 | 201.00 | 0.00 | 18.00 | 948.72 |
| | **Total Order Value . . .** | | | | | **1,385.32** |

Rupees : One Thousand Three Hundred Eighty Five and Paise Thirty Two Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items Sl.no.1 to 12 shall be of 'Wipro' brand, |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Villa Orchids<br>kowkur, Alwal<br>Phone. . |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | 10 years warranty. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for V.no.196,11 purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Villa Orchids LLP*

Authorised Signatory

Name : 26/03/2021

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | VOC LLP | Date: | 25-03-2021 |
| Site & Phase: | VOC | Time: | 16:47 |
| Supplier: | SSLLP | Req. No. | 63667 |
| Material required before : | **28-03-2021** | ID No. | 64964 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Switches | 6 Amps | 10 | Nos | | |
| 2 | Fan dimmer | Std | 04 | Nos | | |
| | 7591.9 | | | | | |
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Remarks: for villa no 196&11 fixing purpose

| | | | |
|---|---|---|---|
| Prepared by | K.SNEHA | Approved by | A.Suresh |
| Sign.& Date | 25-03-2021 | Sign& Date | 25-03-2021 |

APPROVED
26 MAR 2021
MINISH PARIKH

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 14308 |
|---|---|---|
| Villa Orchids LLP | DC Date. | 27-03-2021 |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 75919 |
| | PO Date. | 26-03-2021 |
| | Req ID | 64964 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 26-03-2021 |
| | Loc Req No | 63667 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 8536 | 10 |
| 2 | 4792 - Electrical - other - Modular Step Dimmer - NA - Nos | 8536 | 4 |
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INWARD
Inward No: 15600 Dt: 27/03/21
MRN No: 90670 Dt: 29/03/21
Received By Sign: Snehal
VILLA ORCHIDS LLP

12:15

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40942
Date 1/4
Sign

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

*Authorised signatory*

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 16700 |
|---|---|---|
| Villa Orchids LLP | Invoice Date. | 27-03-2021 |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 75919 |
| | PO Date. | 26-03-2021 |
| | Req ID | 64964 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 26-03-2021 |
| | Loc Req No | 63667 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 8536 | 10 | 37.00 | 370.00 | 18 | 66.60 |
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INWARD
Inward No: 15600 Dt: 27/03/21
MRN No: 90670 Dt: 27/03/21
Received By Sign: Snehal
VILLA ORCHIDS LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 105.66 | 105.66 | Total Taxable Amount | 1,174.00 | 211.32 |
| | | | Total Invoice Amount | 1,385.32 | |

Rupees : One Thousand Three Hundred Eighty Five and Paise Thirty Two Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction