

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>6/4/21</u>		Prepared by: <u>PRABHAKAR</u>	
PO/WO no. <u>75829</u>		PO / WO Date. <u>23/3/21</u>	
Supplier Name <u>Shubham Enterprises</u>		PO/WO amount <u>2124.00</u>	
Firm/Company <u>Sumit Sols LLP</u>		Project <u>SAHLLP</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>2376</u>	<u>23/3/21</u>	<u>2124.00</u>
2			
3			<u>/</u>
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>2124.00</u>
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.	<u>/</u>	<u>/</u>	<u>90544</u> ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :_Transportation charges/Charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value:			<u>2124.00</u>
Amount F – Difference (A – E): GST-18%			<u>2124.00</u>
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>12/4/21</u> ☒ No	
Payment – due date			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150

: 66568150

: 66568151



SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 3376

Date : 25-Mar-2021

P.O. No. : 75829 // 168502 /

Date : 25-Mar-2021

Reverse Charge (Y/N) : No

D.C. No. :

Date :

State : Telangana

State Code : 36

Vehicle No. :

E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

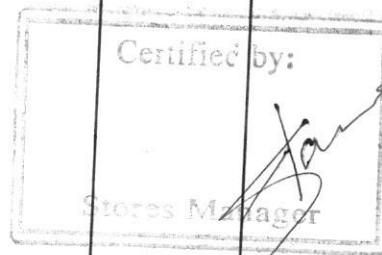
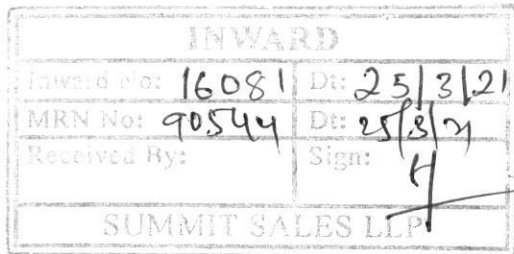
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE		AMOUNT	
			Rs.	Ps.	Rs.	Ps.
1 XA -BLADE DOUBLE	8208	200.00 NOS		9.00		1,800.00
						1,800.00
						162.00
						162.00
						2,124.00

CGST TAX 9 %
SGST TAX 9%



Indian Rupees Two Thousand One Hundred Twenty Four Only
Despatched Through :
Destination :

SUDHAKAR
PIPES AND FITTINGS

Honeywell
THE POWER OF CONNECTED

norisys

Bharat M.S. Pipes

SUDHAKAR
WIRES AND CABLES

HAVELLS

E.&O.E.

For SHUBHAM ENTERPRISES

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

Purchase Order

Page(s) 1 Of 1

23-03-2021 2:20:03 PM



75829
24.03.21 11:09:56

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises
5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003
GSTIN 36AMRPG2711M1ZT
040-66318150/23468151 6656-8151..
9849153774

Doc No	75829	168502
Doc Date	23-03-2021	
Quote No	Nil	
Quote Date	23-03-2021	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9537 - Tools - Hacksaw blade - double - nos	200.00	9.00	0.00	18.00	2,124.00
Rupees : Two Thousand One Hundred Twenty Four Only.					Total Order Value . . . 2,124.00

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax Inclusive of all taxes
Delivery Date Next Day.
Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra
Penalty For Delay Nil
Transportation Included in the above price.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above items Stock purpose
Completion Date Nil
Measurment Nil
Security Nil
Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:		17.03.2021	
Site & Phase :		Summit housing llp		Time:		12.00	
Supplier				Req. No.		168502	
Material required before date:				ID No.		64847	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Blue sheets 25828	12 x 18	10	nos			
2	Acid	1 liter	60	nos			
3	Room freshner		24	nos			
4	Santoor handwash		48	nos			
5	Vim bar		24	nos			
6	Lizol		72	nos			
7	Colin		20	nos			
8	Harpic		24	nos			
9	Phynle		20	nos			
10	Yellow cloth		120	nos			
11	Mopping stick		30	nos			
12	Plastic bucket		10	nos			
13	Hacksaw blade - double 25829		200	nos			
Remarks: Stock maintenance and site use							
Prepared By		NEHA					
Sign. & Date		17.03.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

