

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 5/4/21		Prepared by: PRABHAKAR	
PO/WO no. 75589		PO / WO Date. 15/05/21	
Supplier Name Supreme Agencies		PO/WO amount 15,547.68	
Firm/Company Summit Electric		Project B.H.H.P.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	4791	29/2/21	15,548-00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,548-00
Sl. No.	DC .No	DC. Date	MRN No.
1.	4791	29/2/21	15,
2.			90722
3.			
Amount B –Other Credits :_Transportation charges/Charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			15,548-00
Amount E – PO / WO value:			15,548-00
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		12/4	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Original For Buyer

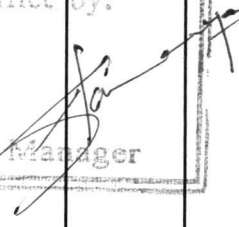


Supreme Agencies

GST INVOICE

Branch Office & Godown: 8-7-21, Old Bowenpally, Secunderabad - 500011 Tel: (040) 48543886, 48543889 Email: info@supremehyd.co.in

Name and Address of Buyer		GSTIN No : 36ABWPS5297A1Z1	
C2260 SUMMIT SALES LLP 3 5-4-187/3&4, II ND FLOOR M G ROAD SECUNDERABAD.-500003.,Telangana		Tax Invoice No. 4791	Invoice Date 30-Mar-21
		DC No. & Date. /	Due Date 30-Mar-21
		P.O. No. 75589 / 168482	P.O. Date 15-Mar-21
Buyer's GSTIN No: 36ACQFS2044C1Z7		Terms of Payment AGAINST DELIVERY	Mode Of Dispatch AUTO
Consignee Delivery Address		Transporter Name	Vehicle No TS 10 UA 9758
C2260 SUMMIT SALES LLP SITE : BEHIND KINGSTON PG COLLEGE , CHERLPALLY, HYDERABAD.,Telangana State Code : 36.		L/R No.	L/R Date
		Freight Terms	Bill Type GST Bill

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
1	DURA FIL 25MMX1220MMX2000MM DAWN - DURA FIL 20 STS X 2.44 = 48.80 SQM	39211900	1	48.80 SQM	270.00	13176.00	18.00	2371.68
 INWARD Inward No: 16123 Dt: 30/3/21 MRN No: 90722 Dt: 30/3/21 Received By: Sign:  Certified by:  Stores Manager								
Total			1	48.80 SQM		13176.00		2371.68

GST Sum In Words:

Rupees Two Thousand Three Hundred Seventy-One And Sixty-Eight Paise Only

Gross Total 13176.00

Freight Amt 0.00

Bill Amount In Words:

Rupees Fifteen Thousand Five Hundred Forty-Eight Only

CGST Amt 1185.84

SGST Amt 1185.84

IGST Amt 0.00

Round off 0.32

Total Amount 15548.00

Terms & Conditions:

1. Our risk responsibility ceases after goods leave our godown.
2. Failure to pay on due date will attract interest @ 24% p.a.
3. All payments to be made through a crossed cheque / NEFT / RTGS
4. Goods Once Sold Cannot be taken back or Exchange.
5. All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies


Authorized Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018



Supreme Agencies

GST INVOICE

Branch Office & Godown: 8-7-21, Old Bowenpally, Secunderabad - 500011 Tel: (040) 48543886, 48543889 Email: info@supremehyd.co.in

Name and Address of Buyer		GSTIN No : 36ABWPS5297A1Z1	
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Consignee Delivery Address		Transporter Name	Vehicle No TS 10 UA 9758
C2260 SUMMIT SALES LLP SITE : BEHIND KINGSTON PG COLLEGE, CHERLPALLY, HYDERABAD., Telangana State Code : 36.		L/R No.	L/R Date
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Total			1	48.80 SQM		13176.00		2371.68

GST Sum In Words:

Rupees Two Thousand Three Hundred Seventy-One And Sixty-Eight Paise Only

Bill Amount In Words:

Rupees Fifteen Thousand Five Hundred Forty-Eight Only

Gross Total	13176.00
Freight Amt	0.00
CGST Amt	1185.84
SGST Amt	1185.84
IGST Amt	0.00
Round off	0.32
Total Amount	15548.00

Terms & Conditions:

- Our risk responsibility ceases after goods leave our godown.
- Failure to pay on due date will attract interest @ 24% p.a.
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For Supreme Agencies

 Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Purchase Order

Page(s) 1 Of 1

15-03-2021 4:21:24 PM



75589

11.03.21 4:50:42

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Supreme Agencies
Fatehnagar

GSTIN 36ABWPS5297A1Z1
23776002

23771946
9849137074

Doc No	75589	168482
Doc Date	15-03-2021	
Quote No	Nil	
Quote Date	15-03-2021	
SupplyType	Supply	

Kind Attn : Mr. Rajesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6066 - Miscellaneous - Armor Board - NA - Nos	20.00	658.80	0.00	18.00	15,547.68
Total Order Value . . .					15,547.68

Rupees : Fifteen Thousand Five Hundred Fourty Seven and Paise Sixty Eight Only.

Terms and Conditions :-

Specification / All items shall be of "Supreme" brand, according to above size, each board 2 mtrs x 1.22 mtrs @ 270/- / sq.mtr.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by you us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for stock maintenance Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Supreme Agencies**

Name : _____

Date : __/__/__

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

