

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/4/21	Prepared by:	PRABHAKAR
PO/WO no.	75184	PO / WO Date.	24/2/21.
Supplier Name	Shri. Jagan, Gaurish & Co.	PO/WO amount	2,336.40
Firm/Company	Shri. Jagan & Co.	Project	BHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1	917	10/3/21	2336.00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2336.00
Sl. No.	DC .No	DC. Date	MRN No.
1.			917
2.			
3.			
Amount B –Other Credits :_Transportation charges/Charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2336.00
Amount E – PO / WO value:			2336.00
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		12/4	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

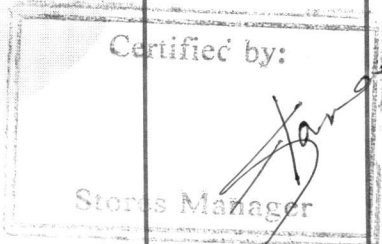
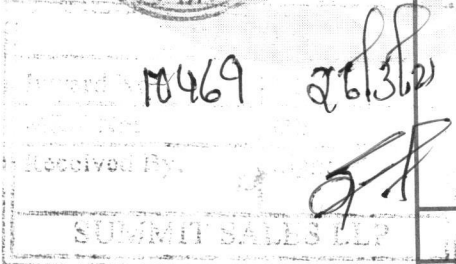
Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No 75184

M/s. SUMMIT Sales C/P
M.G. Road

Invoice No.: 917
Date: 10/3/21
Transporter :
L.R. No. :

Party's GSTIN 36ACGF52044C1Z7

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	ALL DROPS 8"	28 Nos	45/-	1260	✓
	M.S. Hinges 3"	60 Nos	12/-	720	✓
	 				
		Total		1980	✓
		SGST @ 9%		178	20
		CGST @ 9%		178	20
		IGST @ 18%			
		Roundup			40
		Grand Total		2336	✓
Bank Details : Sri Laxmi Ganesh Steels & Hardware C/A : 36998265647 Bank: SBI, Kavadi guda, Sec-bad. IFSC Code No. : SBIN0020312					

Rupees In words :

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Subject to Hyderabad Jurisdiction only
Goods once sold will not be taken back or Exchange

Inward No: 6105	DE: 29/3/21
File No: 90676	DE: 29/3/21
Received By:	Sign: 81

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

Page(s) 1 Of 1

24-02-2021 15:37:23



75184

23.02.21 5:16:58

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware Shop no. 6-6-125/A/2, Kavadi guda main road, Beside SBH, Secunderabad GSTIN 36ARPPK9655D2ZA 9246205245/9542575725	Doc No	75184	168430
	Doc Date	24-02-2021	
	Quote No	Nil	
	Quote Date	10-02-2021	
	SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2027 - Carpentry - hardware - Al Aldrop - 8 In - nos	28.00	45.00	0.00	18.00	1,486.80
2 2127 - Carpentry - hardware - MS Hinges - other - nos 3"	60.00	12.00	0.00	18.00	849.60
Total Order Value . . .					2,336.40
Rupees : Two Thousand Three Hundred Thirty Six and Paise Fourty Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of ISI brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 4 in 1 Portable labour quarters purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales LLP		Date:		23/02/2021	
Site & Phase :		Summit sales		Time:		11:00	
Supplier				Req. No.		168430	
Material required before date:				ID No.		64212	

No	Description	Size	Quantity	Units	Inward No	Date
1	Square pipe (2.5mm thick)	75mmx75mm	110	Lengths	57.70 + 187. - 32 Kp	
2	L-Angle (8mm Thick)	75mmx75mm	07	Lengths	49.70 + 187. 42 Kp	
3	L-Angles(6mm thick)	40mmx40mm	140	Lengths	48.25 + 187. - 21 Kp	
4	Nuts and Bolts with double washers	12mm	40	kgs		
5	Nuts & Bolts with double washers	6mmx65mm	20	kgs		
6	Flush Door	72" X 23.5"	28	Nos		
7	Aldrop	8"	28	Nos		
8	MS Hinges	3"	60	Nos		
9						
10						
11						

Remarks: -For 4 in 1 Portable labor Quarters, & Aerocon Pannels - Set of 07.

Prepared By	T.D. Murthy	Approved by	
Sign. & Date	23/02/2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

24 FEB 2021

SOHAM MODI
MANAGING DIRECTOR