PURCHASE DIVISION Advice for approval for credit to supplier

PO/WO no. Supplier Name S. L.	Date:	Date:					Prepared by:			PRABHAKAR		
Supplier Name Second Extragricular Project Extragricular Project Extragricular Project Extragricular Extragricular Project Extragricular Extragricular Project Extragricular Extragricular Project Extragricular Extragricular Extragricular Project Extragricular Extragricular Project Extragricular Extragricular Extragricular Project Extragricular Extragricular Extragricular Project Extragricular Extragricular	PO/WO no			11/2/			PO / WO Date.		18/02	/2/ .		
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SI. No. Bill No. Bill Date Bill amount 1	Firm/Comp	any	any Surveyt Sulst			P	Projec	t		8+144	P.	
2 3 Amount A - Bills total(Excluding Transport & Hamali Charges): SI. No. DC. No DC. Date MRN No. DC matches MRN 1. 192 29911 90635 9765 No 2. 9765 No Amount B - Other Credits: Transportation charges/Charges Amount C - Other Debits: Amount D (D=A+B-C) - Amount to be credited to the supplier: Amount E - PO / WO value: Amount F - Difference (A - E): GST-18% Quantity received as per PO / WO Is difference between PO / Bill acceptable? Excess / short material received Approved — within acceptable limits No (explained below) Advance paid / PDC given (deduct when paying) Payment - due date Remarks: Approved — Work Accounts - Procurement Manager Manager Manager Manager Manager MD Accounts - Receiver of bill Accountant Manager Manager Manager Manager	Sl. No.					•	Bill D	ate		the second secon	,	
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SI. No. DC. No DC. Date MRN No. DC matches MRN 1. 192	Amount A – Bills total(Excluding Transport & Ha					nali Charg	es):			21.02	n=(A :	
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Payment – due date Payment – due date	Close PO /	W?O				Yes □ No – wait for balance material □ No (explained below)						
Remarks: Price was write with in the Ro Can be	Advance pa	aid / PI	DC given (dec	luct when pay	ying)	□ Yes – Rs. /- □ No						
Approved by Officer Purchase Manager Manager MD Accounts receiver of bill Manager	Payment -	due da	te			12/4						
Approved by Officer Purchase Manager Procurement Mn D Accounts receiver of bill Sign:	Remarks:					and within on A. Po Can be						
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Sign:		d		Purchase	P	rocuremen	nt	M D	receiver of	Accountant		
Date 1. IN	Sign:			test	_				Oill			
1 10 1 1 10	Date	+	<	1. 146								

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoic



SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01

E-mail: seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441

GSTN: 36AEIPJ0494H1ZF

nvoice		
Invoice No.	Dated	
192	29-03-2021	
PO / DOC No.	D.C. No.	
74920	192	
Vehicle No.	Destination	
RAGU		

Billing Address:

Summit Sales LLP

5-4-187/3&4, IInd Floor

MG Road, Secunderabad - 03

GSTN: 36ACQFS2044C1Z7

Shipping Address:

Summit Housing LLP

Cherlapally, Behind Kingston PG College

Rangareddy - 500051

GSTN: 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8301	GODREJ PAD LOCK 7LEVER	MRP.350		72	252.12	18152.6 4
		INWARD The ward No. 16113 Dt. 2913 THE RIVER BY: Sign: 81 SUMMIT SALES LLP	21	Cerufx Stores P	ichager	Cartage	
		The process of the second seco			72		18152.64

re Tax : Rs 18152.64

Tax Rs.: 3267.48

Post Tax Rs.: 21420.12

R/o Rs.: -0.12

Final Rs.: 21420.00

HSN /		CGST		SGST		IGST		Total Tax
SAC	Taxable Value	Rate	Amount	Rate	Amount	Rate	Amount	Amt
8301	18152.64	9%	1633.7376	9%	1633.7376			3267.48
0301	10102.04	-						0
		+						0
Total	18152.64	0.09	1633,7376	0.09	1633.7376	0	0	3267.48

TERMS & CONDITIONS :

- 1. Above mentioned goods remain our property until full payment is received.
- Goods once sold can not be taken back or exchanged.
- Our responsibility ceases once the goods leave our premises.
- 4. If the is not paid on presentation interest at 24% per annum
- Subject to Hyderabad Jurisdiction.

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553 Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809





"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01

E-mail: seetaram.joshi@yahoo.com

Mob: 9030605690, 9885288441 GSTN: 36AEIPJ0494H1ZF

CHALLAN	
D. C. No.	Dated 29 March 2021
192	
PO / DOC No.	
74920	
Vehicle No.	Cont. No.
RAGU	

Billing Address:

Sumit Sales LLP

5-4-187/3&4, IInd Floor

MG Road, Secunderabad - 03

GSTN: 36ACQFS2044C1Z7

Shipping Address:

Summit Housing LLP

Cherlapally, Behind Kingston PG College

Rangareddy - 500051

GSTN: 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	8301	GODREJ PAD LOCK 7LEVER		MRP-350	72 NOS	
		INWARD REN No: 90695 Di: 29/2 REN No: 90695 Di: 29/3 Received By: Sign: 01	121	Sertified by:		
- 1		The property of the Market Comment of the Comment o	represent to	1		

TERMS & CONDITIONS :

- Above mentioned goods remain our property until full payment is received.
- Goods once sold can not be taken back or exchanged.
- Our responsibility ceases once the goods leave our premises.
- 4. If the is not paid on presentation interest at 24% per annum
- Subject to Hyderabad Jurisdiction.

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC: KKBK0000553 Our BanK: Central Bank Of India A/c No.3252126355, IFSC: CBIN0280809 For SRI BALAJI ENTERPRISES



Purchase Order

Page(s) 1 Of 1

19-02-2021 11:48:39 AM

74920

16.02.21 11:20:52

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	Doc No	74920	168409
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	Doc Date	18-02-202	21
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	Quote Date	18-02-202	21
9030605690	SupplyType	Supply	

Kind Attn: Mr. Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2147 - Carpentry - hardware - Pad Lock - NA - nos	72.00	250.00	15.00	0.00	15,300.00
		Total Or	rder Value	e	15,300.00

Terms and Conditions :-

Specification /

As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all GST taxes

Delivery Date

with in 7 days.

Delivery Location

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penality For Delay

Transportation

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

Caller Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision,

purpose.

Completion Date Measurment Nil Nil

Security

Nil

Remarks

For Summit Sales LLP

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For Sri Balaji Enterprises

Name : _____

Date : __/__/___

Requisition Form

	Ĩ.		requisition i	OTIL			
Com	pany Name:	Summit sales llp		Date:		17.2.2021	
Site	& Phase :	Summit housing	llp	Time:		12.00	and the second second second
Supp	lier			Req. No.		168409	
Mate	rial required before date:			ID No.		64032	
No	Description	n	Size	Quantity	Units	Inward No	Date
1	Pad locks			72	nos		
		1920				A SECURITY OF THE PROPERTY OF	
	7				APIN		
			1		185	FB 7571	
					10:	- 12 L	
					MINE	THE RELIGIOUS WIT	
Ren	narks: Stock maintenance an	d site use	•		THE PARTY OF THE P	CONTRACTOR OF CO	
Prepa	ared By	NEHA					
Sign.	& Date	17.2.2021		Sign. & Dat	te		

Note: On receipt of material at site write inward number and date in last 2 columns.