PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 5/4/21 | Prepared by: | PRABHAKAR |
| PO/WO no. | 75881 | PO / WO Date. | 24/3/21 |
| Supplier Name | D.E.C. | PO/WO amount | 6629.24 |
| Firm/Company | RSLLP | Project | R-HLLP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | SAL/20-21/1763 | 30/3/21 | 6629.00 |
| 2 | | | |
| 3 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 6629.00 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 90720 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges/Charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 6629.00 |
| Amount E – PO / WO value: | 6629.24 |
| Amount F – Difference (A – E): GST-18% | |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits~~ ☐ No (explained below) |
| Close PO / W?O | ☐ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____ ☐ No |
| Payment – due date | 12/4 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 5/4 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

## Tax Invoice

(ORIGINAL FOR RECIPIENT)

**PREMIER ENGINEERING CORPORATION**
5-2-155 RP ROAD,Opp.Lakshmi Vilas Bank,
Secunderabad,TS
GSTIN/UIN: 36AACFP6807A1ZL
State Name : Telangana, Code : 36
Contact : 04027538811/27538812 & 13
E-Mail : sales@pechyd.com
www.premierenggcorp.com

| | |
|---|---|
| Invoice No. **SAL/20-21/1763** | Dated **30-Mar-2021** |
| Delivery Note | Mode/Terms of Payment |
| Supplier's Ref. | Other Reference(s) |
| Buyer's Order No. **75881/168509** | Dated **24-Mar-2021** |
| Despatch Document No. | Delivery Note Date |
| Despatched through | Destination |
| Terms of Delivery | |

Consignee
**SUMMIT SALES LLP**
5-4-187/3&4,IIND FLOOR, MG ROAD,
SECUNDERABAD-003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)
**SUMMIT SALES LLP**
5-4-187/3&4,IIND FLOOR, MG ROAD,
SECUNDERABAD-003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **BCL01030010-30/10A 1PH ACCL** | 8536 | **5 NO** | 2,120.00 | NO | 47 % | **5,618.00** |
| | *Output SGST 9%* | | | 9 | % | | **505.62** |
| | *Output CGST 9%* | | | 9 | % | | **505.62** |
| | *Less :* *ROUND OFF* | | | | | | **(-)0.24** |
| | Total | | **5 NO** | | | | **₹ 6,629.00** |

INWARD No: 16227 Date: 2/4/21 Sign: Nehu
SEC'BAD

INWARD
Inward No: 16120 Dt: 30/3/21
MRN No: 90720 Dt: 30/3/21
Received by: Sign: 801
SUMMIT SALES LLP

Certified by:
Stores Manager

E. & O.E

Amount Chargeable (in words)
**INR Six Thousand Six Hundred Twenty Nine Only**

| Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|
| 5,618.00 | 9% | 505.62 | 9% | 505.62 | 1,011.24 |
| Total: **5,618.00** | | **505.62** | | **505.62** | **1,011.24** |

Tax Amount (in words) : **INR One Thousand Eleven and Twenty Four paise Only**

Company's Bank Details
Bank Name : **HDFC**
A/c No. : **27058020000011**
Branch & IFS Code : **SECUNDERABAD & HDFC0000042**

for PREMIER ENGINEERING CORPORATION

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
*Goods once sold will not be taken back or exchanged.

This is a Computer Generated Invoice

**Tax Invoice** *(DUPLICATE FOR TRANSPORTER)*

| | | |
|---|---|---|
| **PREMIER ENGINEERING CORPORATION**<br>5-2-155 RP ROAD,Opp.Lakshmi Vilas Bank,<br>Secunderabad,TS<br>GSTIN/UIN: 36AACFP6807A1ZL<br>State Name : Telangana, Code : 36<br>Contact : 04027538811/27538812 & 13<br>E-Mail : sales@pechyd.com<br>www.premierenggcorp.com | Invoice No.<br>**SAL/20-21/1763** | Dated<br>**30-Mar-2021** |
| | Delivery Note | Mode/Terms of Payment |
| | Supplier's Ref. | Other Reference(s) |
| Consignee<br>**SUMMIT SALES LLP**<br>5-4-187/3&4,IIND FLOOR, MG ROAD,<br>SECUNDERABAD-003<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**75881/168509** | Dated<br>**24-Mar-2021** |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through | Destination |
| Buyer (if other than consignee)<br>**SUMMIT SALES LLP**<br>5-4-187/3&4,IIND FLOOR, MG ROAD,<br>SECUNDERABAD-003<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36 | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **BCL01030010-30/10A 1PH ACCL** | 8536 | **5 NO** | 2,120.00 | NO | 47 % | **5,618.00** |
| | ***Output SGST 9%*** | | | 9 | % | | **505.62** |
| | ***Output CGST 9%*** | | | 9 | % | | **505.62** |
| | *Less :* ***ROUND OFF*** | | | | | | **(-)0.24** |
| | Total | | **5 NO** | | | | **₹ 6,629.00** |

*E. & O.E*

Amount Chargeable (in words)

**INR Six Thousand Six Hundred Twenty Nine Only**

| Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|
| 5,618.00 | 9% | 505.62 | 9% | 505.62 | 1,011.24 |
| Total: 5,618.00 | | 505.62 | | 505.62 | 1,011.24 |

Tax Amount (in words) : **INR One Thousand Eleven and Twenty Four paise Only**

INWARD
Invoice No: 16120 Dt: 30/3/21
MRN No: 90720 Dt: 30/3/21
Received By: Sign: 84
SUMMIT SALES LLP

Certified by:
Stores Manager

Company's Bank Details
Bank Name : **HDFC**
A/c No. : **27058020000011**
Branch & IFS Code : **SECUNDERABAD & HDFC0000042**

for PREMIER ENGINEERING CORPORATION

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
*Goods once sold will not be taken back or exchanged.

This is a Computer Generated Invoice

# Purchase Order

 24-03-2021 2:40:15 PM Origi 75881
24.03.21 11:09:56

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Premier Engineering Corporation<br>183/184, R.P. Road, Secunderabad - 500 0033 | **Doc No** | 75881 | 168509 |
| | **Doc Date** | 24-03-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AAEFM1459R1ZP 27538818.. | **Quote Date** | 24-03-2021 | |
| 27538811 9885857395 / 93910-20196 | **SupplyType** | Supply | |

**Kind Attn : Mr. Desai.7288883664**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4676 - Electrical - switches - C/O Switch - other - nos | 5.00 | 2,120.00 | 47.00 | 18.00 | 6,629.24 |
| | | | | | **Total Order Value . . .** | **6,629.24** |

Rupees : Six Thousand Six Hundred Twenty Nine and Paise Twenty Four Only.

Terms and Conditions :-

**Specification /** All items shall be of L&T brand.

**Payment Terms** Within 15 days of delivery of all materials & production of bill

**Tax** VAT included in above price.

**Delivery Date** Within 7 days

**Delivery Location** Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

**Penality For Delay** Nil

**Transportation** Transport cost shall be borne by us.

**Warranty** 5yrs

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks**

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Premier Engineering Corporation***

Name :

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Summit sales llp | Date: | 20.03.2021 |
| Site & Phase : | Summit housing llp | Time: | 12.00 |
| Supplier | | Req. No. | 168509 |
| Material required before date: | | ID No. | 64926 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | MCB | 16 Amps | 48 | nos | | |
| 2 | Change over switch 75881 | 25 Amps | 5 | nos | | |
| 3 | LED light | 2' | 40 | nos | | |
| 4 | LED light | 4' | 20 | nos | | |
| 5 | DB - 3 phase & 6 phase 75880 | | 10 | nos | | |
| 6 | DB - single phase | | 10 | nos | | |
| 7 | 16 amps Switch | | 100 | nos | | |
| 8 | 16 amps socket | | 100 | nos | | |
| | 75874 | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Remarks: Stock maintenance and site use

| | | | |
|---|---|---|---|
| Prepared By | NEHA | | |
| Sign.& Date | 20.03.2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
22 MAR 2021
SOHAM MODI
MANAGING DIRECTOR