PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/4/21	Prepared by:	PRABHAKAR
PO/WO no.	75973	PO / WO Date.	29/3/21
Supplier Name	Jai Sri Rama Conc Blocks	PO/WO amount	5015-00
Firm/Company	Summit Sols LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	31/3/21	169	5015-00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5015-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			90752	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges/Charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5015-00
Amount E – PO / WO value:	5015-00
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ ☑ No
Payment – due date	12/4
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		5/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Cell:9618242689
9603484877

JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road ,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

To M/S Summit sales LLP -4-187/3&4, 11nd floor, MG road, secundrabad. 500003 **GSTIN -** 36ACQFS2044C1Z7	**INVOICE NO:169** **INVOICE DATE:** **31-03-2021** **GST: 36CQWPD4814M1Z9** **DOCNO :75973**

S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	**5000**	0.85	4250.00
		TOTAL AMOUNT			**4250.00**
		SGST 9%			**382.50**
		CGST 9%			**382.50**
		GRAND TOTAL			**5015.00**

Thanking You,

PROPERTIES PVT. LTD
INWARD
76132
1/4/21
SECBAD

Yours Faithfully
FOR JAI SRI RAMA COVER BLOCKS

D. Ray
Proprietor

INWARD
16126 31/3/21
90752 31/3/21
Received by:
SUMMIT SALES LLP

Certified by:
Stores Manager

Purchase Order

 29-03-2021 11:49:57 AM

Orig

75973
24.03.21 11:13:31

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Jai Sri Rama Cover Blocks
Bowrampet, Ranga Reddy, Telangana

GSTIN 36BTVPD4864J2ZO
9052171934 8185035464

Doc No	75973	168536
Doc Date	29-03-2021	
Quote No	Nil	
Quote Date	29-03-2021	
SupplyType	Supply	

Kind Attn : Chandan Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6094 - Miscellaneous - Spacers - Other - nos	5,000.00	0.85	0.00	18.00	5,015.00
			Total Order Value . . .			**5,015.00**

Rupees : Five Thousand Fifteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Jai Sri Rama Cover Blocks***

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	29.03.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168536
Material required before date:		ID No.	65033

No	Description	Size	Quantity	Units	Inward No	Date
1	spacers		5000	nos		
	75973					

Remarks:For stock maintenance purpose

Prepared By	NEHA		
Sign.& Date	29.3.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.