

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 06/04/2021		Prepared by: MINISH.	
PO/WO no. 75886.		PO / WO Date. 24/03/2021	
Supplier Name Ganesh Tube Traders		PO/WO amount 28,556/-	
Firm/Company SLLP.		Project SLLP.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	742	30/03/2021	2,596/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,596/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			90844 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			✓ 2,596/-
Amount E – PO / WO value:			28,556/-
Amount F – Difference (A – E): GST-18%			2,596/-
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved within acceptable limits ☐ No (explained below)	
Close PO / W/O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		09/04/2021	
Remarks: Part quantity received, Balance amt receivable Rs. 25,960/-			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	27.3.21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 742
Ref. No. 75886

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



Too Strong to Resist...
Dated 30-Mar-2021

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	J PASTE	3506	18 %	40 NO	55.00	NO		2,200.00
								198.00
								198.00
Total								₹ 2,596.00

Amount Chargeable (in words)

INR Two Thousand Five Hundred Ninety Six Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3506	2,200.00	9%	198.00	9%	198.00	396.00
Total	2,200.00		198.00		198.00	396.00

Tax Amount (in words) : INR Three Hundred Ninety Six Only

Company's PAN : ADBPJ8881C

Company's Bank Details

Bank Name : HDFC CA 50200014835551

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS (2018-2019)

REVERSE CHARGE: NO



H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

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24-03-2021 14:57:56

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



75886

24.03.21 11:09:56

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

9246330441.

66568587/ 66384751

9949248666

Doc No	75886	168516
Doc Date	24-03-2021	
Quote No	Nil	
Quote Date	24-03-2021	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6548 - Paints - Janata Paste - NA - kgs	40.00	55.00	0.00	18.00	2,596.00
2 7109 - Plumbing - other - Araldite - other - gms	40.00	550.00	0.00	18.00	25,960.00
Total Order Value . . .					28,556.00

Rupees : Twenty Eight Thousand Five Hundred Fifty Six Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weightment.
Above order for Stock maintainance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**

Part quantity Received.
Bill No - 942 B1 - 30/3/21 AMT - 2596/-
Bill - AMT - 25,960/-
41
25/04/2021

For **Summit Sales LLP**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	Summit sales llp	Date:	23.03.2021
& Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168516
Material required before date:		ID No.	64949

Sl. No.	Description	Size	Quantity	Units	Inward No	Date
1	Janta paste		40	nos		
2	Araldite		40	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign. & Date	23.3.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

