PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/04/21	Prepared by:	NEHA
PO/WO no.	75497	PO / WO Date.	11-03-21
Supplier Name	Summit sales LLP	PO/WO amount	2,303.84
Firm/Company	modi Builders methodist complex	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	16418	15-03-21	2,058.40
2	16477	18-03-21	245.44
3			
4			2,303.84
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14111	18-03-21		□ Yes □ No
2.	14056	15-03-21		□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,303.84
Amount E – PO / WO value:	2,303.84
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	14/4/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	8/4/21	8/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16418
Modi Builders Methodist Complex	Invoice Date.	15-03-2021
5-4-187/3 & 4 ,2nd floor m.g road	PO No.	75497
	PO Date.	11-03-2021
	Req ID	64579
GSTIN : 36AABFM2938C2ZK	Req Date	11-03-2021
	Loc Req No	182687

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	80.00	160.00	18	28.80
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4	47.00	188.00	18	33.84
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	76.00	304.00	18	54.72
4	4009 - Consumables - Coconut Broom - other - nos	9603	4	15.00	60.00	0	0.00
5	4014 - Consumables - Colin - 500ml - nos	3402	8	80.00	640.00	18	115.20
~~6~~	~~4003 - Consumables - Bombay Broom - Big - nos~~	~~9603~~	~~4~~	~~63.00~~	~~252.00~~	~~0~~	~~0.00~~
7	4059 - Consumables - Surf Detergent Powder - NA -	3402	2	24.00	48.00	18	8.64
8	4000 - Consumables - Acid - NA - ltrs	2806	4	20.00	80.00	18	14.40
9	4055 - Consumables - Scrubber - NA - nos	9603	4	15.00	60.00	18	10.80
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IGST	CGST	SGST			
			Total Taxable Amount	1,792.00	266.40
	133.20	133.20	Total Invoice Amount	2,058.40	

Rupees : Two Thousand Fifty Eight and Paise Fourty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 15476
Date: 16/3
Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

OFFICE COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	16477
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	18-03-2021
	PO No.	75497
	PO Date.	11-03-2021
	Req ID	64579
GSTIN : 36AABCM4761E1ZM	Req Date	11-03-2021
	Loc Req No	182687

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	80.00	160.00	18	28.80
2	4059 - Consumables - Surf Detergent Powder - NA -	3402	2	24.00	48.00	18	8.64
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IGST	CGST	SGST			
			Total Taxable Amount	208.00	37.44
	18.72	18.72	Total Invoice Amount	245.44	

Rupees : Two Hundred Fourty Five and Paise Fourty Four Only.

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No: 1572
Date: 20/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 11-03-2021 14:35:08

75497
04.03.21 12:26:59

From Company : **Modi Builders Methodist Complex**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABFM2938C2ZK

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	75497	182687
	Doc Date	11-03-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-03-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	80.00	0.00	18.00	377.60
2	4046 - Consumables - Phinyle - 1Ltr - nos	4.00	47.00	0.00	18.00	221.84
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	76.00	0.00	18.00	358.72
4	4009 - Consumables - Coconut Broom - other - nos	4.00	15.00	0.00	0.00	60.00
5	4014 - Consumables - Colin - 500ml - nos	8.00	80.00	0.00	18.00	755.20
6	4003 - Consumables - Bombay Broom - Big - nos	4.00	63.00	0.00	0.00	252.00
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	24.00	0.00	18.00	113.28
8	4000 - Consumables - Acid - NA - ltrs	4.00	20.00	0.00	18.00	94.40
9	4055 - Consumables - Scrubber - NA - nos	4.00	15.00	0.00	18.00	70.80
					Total Order Value . . .	**2,303.84**

Rupees : Two Thousand Three Hundred Three and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

For ***Modi Builders Methodist Complex***

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 11-03-2021 14:35:08

Original / Office Copy / Purchase Div.Copy

Completion Date NA

Measurment NA

Security Nil

Remarks

For ***Modi Builders Methodist Complex***

Authorised Signatory

Name : ______________________________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________________

Date : __/__/____

Requisition Form

Company Name:	Modi Builders Methodist Complex	Date:	10.03.2021
Site & Phase :	Head Office	Time:	03: 30 pm
		Req. No.	182687
Material required before date:		ID No.	64579

No	Description	Size	Quantity	Units	Inward No	Date
01	Lizol		04	No's		
02	Phenyl		04	No's		
03	Harpic		04	No's		
04	Coconut Brooms		04	No's		
05	Collin		08	No's		
06	Bombay Broom		04	No's		
07	Surf	1 Kg	02	No's		
08	Acid		04	No's		
09	Scrubber		04	No's		
	75497					

APPROVED
11 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	Jai kumar	Approved by	
Date	10.03.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 c3olumns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14111
Modi Properties Pvt. Ltd.	DC Date.	18-03-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	75497
	PO Date.	11-03-2021
	Req ID	64579
	Req Date	11-03-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182687

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	2
2	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	2
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INWARD
Inward No: 930 Dt: 18/03/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 4665
Date 22/3

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	16477
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	18-03-2021
	PO No.	75497
	PO Date.	11-03-2021
	Req ID	64579
	Req Date	11-03-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	182687

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	80.00	160.00	18	28.80
2	4059 - Consumables - Surf Detergent Powder - NA -	3402	2	24.00	48.00	18	8.64
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IGST	CGST	SGST	Total Taxable Amount	208.00	37.44
	18.72	18.72	Total Invoice Amount	245.44	

Rupees : Two Hundred Fourty Five and Paise Fourty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14056
Modi Builders Methodist Complex	DC Date.	15-03-2021
5-4-187/3 & 4 ,2nd floor m.g road	PO No.	75497
	PO Date.	11-03-2021
	Req ID	64579
GSTIN : 36AABFM2938C2ZK	Req Date	11-03-2021
	Loc Req No	182687

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	2
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
4	4009 - Consumables - Coconut Broom - other - nos	9603	4
5	4014 - Consumables - Colin - 500ml - nos	3402	8
6	4003 - Consumables - Bombay Broom - Big - nos	9603	4
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	2
8	4000 - Consumables - Acid - NA - ltrs	2806	4
9	4055 - Consumables - Scrubber - NA - nos	9603	4
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Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 40985
Date 6/4
Sign.

for Summit Sales LLP

Authorised signatory