

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		05/04/21		Prepared by:		NEHA	
PO/WO no.		75946		PO / WO Date.		24-03-21	
Supplier Name		Manuthi Industries		PO/WO amount		35,105/-	
Firm/Company		GVRC		Project		Innopolis	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	86	30/03/21		35,105			
2				/			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						35,105	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	/	/	90822	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :_ Transportation charges						2360	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						35,105	
Amount E – PO / WO value:						35,105	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No				
Payment – due date			10/04/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	/s/ [Signature]		06 APR 2021				
Date	5/4/21		6/4				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order



75946

24.03.21 11:13:31

Page(s) 1 Of 1

27-03-2021 10:11:48 AM

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Maruthi Industries Road .no.7,7F, H.no.5-211/2, Krishna Nagar Colony, Moulali, Telanaga GSTIN 36ADVPY0301Q2ZR 9885363206	Doc No	75946	163417
	Doc Date	27-03-2021	
	Quote No	Nil	
	Quote Date	09-09-2019	
	SupplyType	Supply	

Kind Attn : Y Maruthi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7124 - Plumbing - other - Cement Hume pipe - other - nos 8"	35.00	850.00	0.00	18.00	35,105.00
Total Order Value . . .					35,105.00

Rupees : Thirty Five Thousand One Hundred Five Only.

Terms and Conditions :-

Specification /	All pipes are full round with NP3 specifications 2mtrs long
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penalty For Delay	Nil
Transportation	Extra. Estimated cost is Rs. 2000/-
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for road crossing at north side purpose,
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	As per MD, orderd two loads of pipes, per load 45 nos.

For **G V Reserch Centers Pvt Ltd**

Accepted the above Terms And Conditions

Authorised Signatory

For **Maruthi Industries**

Name : _____

Name : _____

Date : ___/___/___

MEMO

DATE & FROM:	TO & REMARKS.
25/3	cc pipes come from N.E
	we have at 88HP but
	most of them are broken
	Can we send the good ones
	and broken ones kindly
	suggest me.

Requisition Form

Company Name: GVRC		Date: 24.03.2021				
Site & Phase: INNOPOLIS		Time: 11.15				
Supplier:		Req. No. 163417				
Material required before date: urgent		ID No. 64935				
No	Description	Size	Quantity	Units	Inward No	Date
1	CC pipes with collar -(NP3)	8" dia.	35	Nos		
2						
3						
4						
5						
6						
7						
<p style="text-align: center;"><i>75946</i></p> <div style="text-align: right; border: 2px solid blue; padding: 5px; transform: rotate(-15deg); display: inline-block;"> <p style="margin: 0;"><i>Sub rest.</i></p> <p style="margin: 0; color: blue; font-weight: bold;">SOHAM MODI MANAGING DIRECTOR</p> <p style="margin: 0; color: red; font-weight: bold;">15 MAR 2021</p> <p style="margin: 0; color: blue; font-weight: bold;">APPROVED BY</p> </div>						
Remarks : For road crossing at north side road of site purpose						
Prepared By: MOUNIKA		Approved by: VENKATESH.G				
Sign. & Date: 24.03.2021		Sign. & Date: 24.03.2021				

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

[Signature]

24 MAR 2021

G. Venkatesh
Project Manager