PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/04/2021	Prepared by:	T.D. Murthy
PO/WO no.	76033	PO / WO Date.	30/03/2021
Supplier Name	Reflections Electricals PVT LTD	PO/WO amount	Rs. 1,243/-
Firm/Company	Modi Properties PVT LTD	Project	Head Office
Sl. No.	Bill No.	Bill Date	Bill amount
1.	3614	31/03/2021	Rs. 1,243/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,243/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	3614	31/03/2021	-	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 1,243/-
Amount E – PO / WO value:				Rs. 1,243/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**17/04/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	12/4	12/4	APPROVED 12 APR 2021 MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3614**	Dated **31-Mar-2021**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3614 dt. 31-Mar-2021**	Other References
Buyer (Bill to) **Modi Properties Pvt Ltd** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **76033/182723**	Dated **30-Mar-2021**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through **Your Self**	Destination **Head Office**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED D/L 5W Garnet 2700K D540527**	9405	12 %	**3.0000 nos**	370.00	nos	**1,110.00**
	OUTPUT CGST						**66.60**
	OUTPUT SGST						**66.60**
	Less : ***Rounding Off***						**(-)0.20**
	Total			**3.0000 nos**			**₹ 1,243.00**

Inward no: 026
श्यामनन्दन सिंह

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 76484 Date 1/4 Sign.

Amount Chargeable (in words) *E. & O.E*

INR One Thousand Two Hundred Forty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	1,110.00	6%	66.60	6%	66.60	133.20
Total	**1,110.00**		**66.60**		**66.60**	**133.20**

Tax Amount (in words) : **INR One Hundred Thirty Three and Twenty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 30-03-2021 2:43:43 PM Orig

76033
30.03.21 4:51:31

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	76033	182723
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	30-03-2021	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	30-03-2021	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *D540527*	3.00	370.00	0.00	12.00	1,243.20
					Total Order Value . . .	**1,243.20**

Rupees : One Thousand Two Hundred Fourty Three and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Plot no.280 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	30-03-2020
Site & Phase :	Head ooffice	Time:	15:45PM
Supplier		Req. No.	182723
Material required before date:	Urgent	ID No.	65058

No	Description	Size	Quantity	Units	Inward No	Date
1	2700 k LED lights	5w	03			
2	76033					
3						
4						
5						
6						
7				APPROVED		
8				30 MAR 2021		
9						
10				P. PRABHAKAR Sr. MANAGER PURCHASE		

Remarks .: towards Plot 280 purpose			
Prepared By	Meenakshi. N	Approved by	
Sign.& Date	30-03-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.