Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SRINIVAS	Service provider:	SHREYAS SERVICES
Type of worker:	OFFICE - BOY		BERVICES

Description	Marks	Marks	Marks	Marks awarded
Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 · marks	More than 6 lates - 0 marks	15
Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
Extraordinary work done beyond call of duty	15 marks	NA	NA	15
	Attendance - no.of Leaves taken  Punctuality - no grace period  Uniform  Quality of work  Behavior with other staff members  Behavior with customers  Extraordinary work done beyond call of	Attendance - no.of Leaves taken  Punctuality - no grace period  O to 3 leaves in quarter - 25 marks  O to 3 lates in quarter - 15 marks  Uniform  Good -10 marks  Quality of work  Good -15 marks  Behavior with other staff members  Good -10 marks  Behavior with customers  Extraordinary work done beyond call of	Attendance - no.of Leaves taken  O to 3 leaves in quarter - 25 marks  Punctuality - no grace period  O to 3 lates in quarter - 15 marks  O to 3 lates in quarter - 15 marks  Uniform  Good -10 marks  Ouality of work  Good -15 marks  Behavior with other staff members  Good -10 marks  Good -10 marks  Average - 5 marks  Behavior with other staff members  Good -10 marks  Average - 5 marks  Average - 5 marks  Average - 5 marks  Average - 5 marks  Behavior with other staff members  Behavior with customers  Figure 15 marks  Average - 5 marks  Average - 5 marks  NA	Attendance - no.of Leaves taken  O to 3 leaves in quarter - 25 marks  Punctuality - no grace period  O to 3 lates in quarter - 15 marks  O to 3 lates in quarter - 15 marks  More than 6 leaves - 0 marks  More than 6 lates - 0 marks  More than 6 leaves - 10 marks  More than 6 leaves - 10 marks  More than 6 lates in quarter - 5 marks  More than 6 lates in quarter - 5 marks  More than 6 lates in quarter - 15 marks  More than 6

TOTAL = 85 Category - B

Certified by:

N. Shravya
Asst. Engineer
MEHTA & MODI REALTY KOWKUR LLP

APPROVED BY

0 7 APR 2021

A. SURESH
PROJECT MANAGER

Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SUJATHA	Service provider:	SHREYA SERVICES
Type of worker:	SWEEPER		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	05
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	05
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	15

TOTAL = 70 Category -B



W

APPROVED BY 0 7 APR 2021

A. SURESH

Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	AJAY	Service provider:	EXPERT SECURITIES
Type of worker:	NIGHT security guard		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	0
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA egory B -70+ ma	NA	0

TOTAL = 60 Category - C

Certified by:

N. Shravya Asst. Engineer



Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SIDDIQ	Service provider:	EXPERT SECURITIES
Type of worker:	Security Guard.		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	25
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	10
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	15
	Note: for category A	80+ and for Cate	gory B -70+ mai	ks are required	l.

TOTAL = 100 Category -A







Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	JOHN	Service provider:	EXPERT SECURITIES
Type of worker:	Security supervisor		

Description	Marks	Marks	Marks	Marks awarded
Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
Extraordinary work done beyond call of duty	15 marks	NA egory B -70+ ma	NA	0
	Attendance - no.of Leaves taken  Punctuality - no grace period  Uniform  Quality of work  Behavior with other staff members  Behavior with customers  Extraordinary work done beyond call of	Attendance - no.of Leaves taken  Punctuality - no grace period  Uniform  Good -10 marks  Unality of work  Good -15 marks  Behavior with other staff members  Behavior with customers  Extraordinary work done beyond call of  O to 3 leaves in quarter - 25 marks  Good -10 marks  Good -10 marks  Good -10 marks	Attendance - no. of Leaves taken  O to 3 leaves in quarter - 25 marks  Punctuality - no grace period  O to 3 lates in quarter - 15 marks  O to 3 lates in quarter - 15 marks  Uniform  Good -10 marks  Average - 5 marks  Ouality of work  Good -15 marks  Behavior with other staff members  Behavior with customers  Good -10 marks  Good -10 Average - 5 marks  NA	Attendance - no. of Leaves taken  O to 3 leaves in quarter - 25 marks  Punctuality - no grace period  O to 3 lates in quarter - 15 marks  O to 3 lates in quarter - 15 marks  More than 6 leaves - 0 marks  More than 6 leaves - 0 marks  More than 6 leaves - 0 marks  More than 6 lates - 0 marks  More than 6 lates - 0 marks  More than 6 lates - 0 marks  Average - 5 marks  Poor -0 marks  Behavior with other staff members  Behavior with content of marks  Good -10 marks  Good -10 marks  Average - 5 marks  More than 6 leaves in quarter - 15 marks  Average - 5 marks  Poor -0 marks  Behavior with other staff members  Behavior with content of marks  Behavior with other customers  Behavior with other staff members  Behavior with other customers  Average - 5 marks  More than 6 leaves in quarter - 15 marks  Average - 5 marks  Poor -0 marks  NA  NA

TOTAL = 75 Category -B





Quarterly review of Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SHOBA	Service provider:	Y.V RAVI SHANKER
Type of worker:	Unskilled labour		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA tegory B -70+ m	NA	15

TOTAL = 90Category -A

Certified by:

N. Shravya Asst. Engineer MEHTA & MODI REALTY KOWKUR LLP



APPROVED BY

0 7 APR 2021

A. SURESH PROJECT MANAGER