

Quarterly review of service provider staff:

Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SRINIVAS	Service provider:	SHREYAS SERVICES
Type of worker :	OFFICE - BOY		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	15
Note : for category A 80+ and for Category B -70+ marks are required.					

TOTAL = 85
Category - B

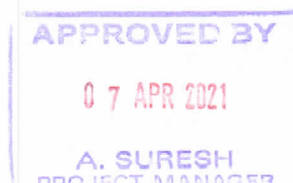


Quarterly review of service provider staff:

Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SUJATHA	Service provider:	SHREYA SERVICES
Type of worker :	SWEEPER		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	05
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	05
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	15
Note : for category A - 80+ and for Category B -70+ marks are required.					

TOTAL = 70
Category -B

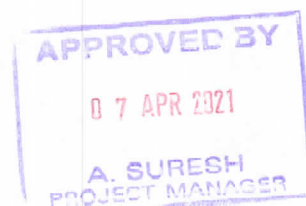


Quarterly review of service provider staff:

Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	AJAY	Service provider:	EXPERT SECURITIES
Type of worker :	NIGHT security guard		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	0
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	0
Note : for category A 80+ and for Category B -70+ marks are required.					

TOTAL = 60 Category - C



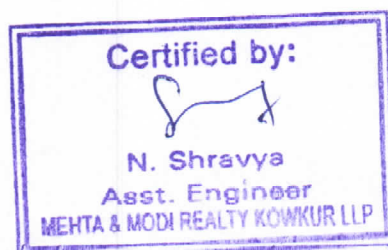
Quarterly review of service provider staff:

Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SIDDIQ	Service provider:	EXPERT SECURITIES
Type of worker :	Security Guard.		

Sl. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	25
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	10
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	15
Note : for category A 80+ and for Category B -70+ marks are required.					

TOTAL = 100

Category -A



Quarterly review of service provider staff:

Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	JOHN	Service provider:	EXPERT SECURITIES
Type of worker :	Security supervisor		

Sl. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	0
Note : for category A 80+ and for Category B -70+ marks are required.					

TOTAL = 75
Category -B



Quarterly review of service provider staff:

Period:	JAN-21 To MAR -21	Review date:	07.04.2021
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SHOBA	Service provider:	Y.V RAVI SHANKER
Type of worker :	Unskilled labour		

Sl. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	15
Note : for category A 80+ and for Category B -70+ marks are required.					

TOTAL = 90
Category -A

