PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14-04-2021	Prepared by:	MOUNIKA
PO/WO no.	75878	PO / WO Date.	23-03-21
Supplier Name	Santhosh Tarpaulin	PO/WO amount	3,568.32
Firm/Company	SSLLP	Project	Summit Housing LLP
Sl. No	Bill No.	Bill Date	Bill amount
1	001	5/4/21	3,568.32
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,568.32

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			90918	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,568.32
Amount E – PO / WO value:	3,568.32
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
~~Excess / short material received~~	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	19-04-21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	14/4/21	14/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&4IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **001** Invoice Date: 05/04/2021 P.O.No.75878/168502 P.O.Date: 23.03.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN BLUE SHEET 18 X 12 ft10nos	3926	2160 sft	@ 1.40	3024.00

Rupees in word three thousand five hundred sixty eight and thirtytwo pice only	**Total ::**	**3024.00**
	CGST @ 9% ::	**272.16**
	SGST @ 9% ::	**272.16**
	IGST 18% ::	
	Total GST ::	**-**
	Grand Total ::	**3568.32**

Receiver Signature & Seal

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 76354
Date 9/4

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: 16150 Dt: 5/4/21
GRN No: 90918 Dt: 5/4/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
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	Total GST ::	**-**
	Grand Total ::	**3568.32**

Receiver Signature & Seal JODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. Date Sign	**For SANTHOSH TARPAULIN** SANTHOSH TARPAULIN ALWAL **Authorized Signatory**

INWARD
Inward No: 1650 Dt: 5/4/21
MRN No: 90918 Dt: 5/4/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Purchase Order

 24-03-2021 11:24:57 AM

75878
24.03.21 11:09:56

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	75878	168502
	Doc Date	24-03-2021	
	Quote No	Nil	
	Quote Date	23-03-2021	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *10 nos*	2,160.00	1.40	0.00	18.00	3,568.32
					Total Order Value . . .	**3,568.32**

Rupees : Three Thousand Five Hundred Sixty Eight and Paise Thirty Two Only.

__Terms and Conditions :-__

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

Requisition Form

mpany Name:	Summit sales llp		
te & Phase :	Summit housing llp	Date:	17.03.2021
Supplier		Time:	12.00
Material required before date:		Req. No.	168502
		ID No.	64847

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue sheets ~~75828~~	12 x 18	10	nos		
2	Acid	1 litr	60	nos		
3	Room freshner 75878		24	nos		
4	Santoor handwash		48	nos		
5	Vim bar		24	nos		
6	Lizol		72	nos		
7	Colin		20	nos		
8	Harpic		24	nos		
9	Phynle		20	nos		
10	Yellow cloth		120	nos		
11	Mopping stick		30	nos		
12	Plastic bucket		10	nos		
13	Hacksaw blade - double 75829		200	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	17.03.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 MAR 2021
SOHAM MODI
MANAGING DIRECTOR