

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14-04-2021		Prepared by: MOUNIKA	
PO/WO no. 75878		PO / WO Date. 23-03-21	
Supplier Name Santosh Tanpaulin		PO/WO amount 3,568.32	
Firm/Company SSLP		Project Summit Housing Up	
Sl. No.	Bill No.	Bill Date	Bill amount
1	001	5/4/21	3,568.32
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,568.32
Sl. No.	DC No	DC. Date	MRN No.
1.	/	/	90918
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,568.32
Amount E – PO / WO value:			3,568.32
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		19-04-21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		
Date	14/4/21	14/4	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&4Ind floor MG ROAD
SECUNDERABAD 500003

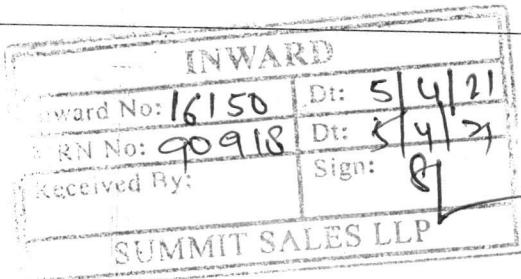
GSTIN No. 36ACQFS2044C1Z7Invoice No: **001**

Invoice Date: 05/04/2021

P.O.No.75878/168502

P.O.Date: 23.03.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN BLUE SHEET 18 X 12 ft10nos ✓	3926	2160 sft	@ 1.40	3024.00
Rupees in word three thousand five hundred sixty eight and thirtytwo pice only				Total ::	3024.00
				CGST @ 9% ::	272.16
				SGST @ 9% ::	272.16
				IGST 18% ::	
				Total GST ::	-
				Grand Total ::	3568.32
Receiver Signature & Seal				For SANTHOSH TARPAULIN	
				Authorized Signatory	



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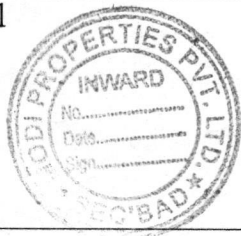
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Receiver Signature & Seal				For SANTHOSH TARPAULIN	

**Authorized Signatory**

INWARD	
Inward No: 16150	Dt: 5/4/21
MRN No: 90918	Dt: 5/4/21
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:
Stores Manager

Purchase Order

Page(s) 1 Of 1

24-03-2021 11:24:57 AM

Or



75878

24.03.21 11:09:56

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	75878	168502
Doc Date	24-03-2021	
Quote No	Nil	
Quote Date	23-03-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft 10 nos	2,160.00	1.40	0.00	18.00	3,568.32
Total Order Value . . .					3,568.32
Rupees : Three Thousand Five Hundred Sixty Eight and Paise Thirty Two Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose

Completion Date Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:		17.03.2021	
Site & Phase :		Summit housing llp		Time:		12.00	
Supplier				Req. No.		168502	
Material required before date:				ID No.		64847	

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue sheets 75828	12 x 18	10	nos		
2	Acid 75878	1 liter	60	nos		
3	Room freshner		24	nos		
4	Santoor handwash		48	nos		
5	Vim bar		24	nos		
6	Lizol		72	nos		
7	Colin		20	nos		
8	Harpic		24	nos		
9	Phynle		20	nos		
10	Yellow cloth		120	nos		
11	Mopping stick		30	nos		
12	Plastic bucket		10	nos		
13	Hacksaw blade - double 75829		200	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA	Sign. & Date	
Sign. & Date	17.03.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 MAR 2021
SOHAM MODI
MAINTENANCE