

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11-04-21	Prepared by:	PRABHAKAR
PO/WO no.	75774	PO / WO Date.	20-3-21
Supplier Name	VASANTH ENTERPRISES	PO/WO amount	17,464-00
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	VE21-22/005	2-4-21	17,464-00
2			
3			
Amount A – Bills total(Excluding Transport & Hamali Charges):			17,464-00
Sl. No.	DC.No	DC. Date	MRN No.
1.			90906
2.			
3.			
Amount B –Other Credits : Transportation charges/Charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			17,464-00
Amount E – PO / WO value:			17,464-00
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		19-04-21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

ORIGINAL FOR RECIPIENT

**VASANTH ENTERPRISES**6-3-456/9, DWARAKAPURI COLONY,
HYDERABAD, Telangana 500082

IN

9391678892

VASANTH.ENT@GMAIL.COM

GSTIN: 36AGJPM2697Q1ZF

BILL TO

SUMMIT SALES LLP

5-4-187/3&4, II nd floor

MG Road,

Hyderabad, Telangana India

State Code: 36

GSTIN: 36ACQFS2044C1Z7

SHIP TO

SUMMIT SALES LLP

BEHIND KINGSTON PG

COLLEGE

CHERPALLY

Hyderabad, Telangana India

State Code: 36

Tax Invoice VE21-22/005**DATE** 02/04/2021 **TERMS** Net 30**DUE DATE** 02/05/2021**PLACE OF SUPPLY**

36 - Telangana

PURCHASE ORDER

75774-168500

PO DATE

20/03/2021

NO	HSN/SAC	ACTIVITY	DESCRIPTION	TAX	UNIT	QTY	RATE	AMOUNT
1	55032000	RECRON 3S CT2012	Polyester Staple Fiber CT2012	18.0% GST	KGS	50 ✓ (400 nos)	296.00	14,800.00

Bank Details:

VASANTH ENTERPRISES,

A/c: 004005018031,

ICICI BANK,

MADHAPUR BRANCH.

IFSC: ICIC0000040.

SUBTOTAL

14,800.00

CGST @ 9% on

1,332.00

14800.00

SGST @ 9% on

1,332.00

14800.00

TOTAL

17,464.00

TOTAL DUE**₹17,464.00**

INWARD	
Inward No: 16145	Dt: 2/4/21
ERN No: 90906	Dt: 5/4/21
Received By:	Sign: 97
SUMMIT SALES LLP	

Certified by:
<i>[Signature]</i>
Stores Manager



AUTHORIZED SIGNATURE

Purchase Order

Page(s) 1 Of 1

20-03-2021 2:36:37 PM

Ori



75774

16.03.21 12:29:47

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

M/S. Vasanth Enterprises
6-3-456/9, Dwarkapuri colony, Panjagutta, Hyderabad - 500 084.

GSTIN 36AGJPM2697Q1ZF

040-67116892

9391678892.

Doc No	75774	168500
Doc Date	20-03-2021	
Quote No	Nil	
Quote Date	20-03-2021	
SupplyType	Supply	

Kind Attn : Mr. Prakash.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1012 - Building material - Polyster Fibres - 6mm - pkts 5 bags	400.00	37.00	0.00	18.00	17,464.00
Total Order Value . . .					17,464.00

Rupees : Seventeen Thousand Four Hundred Sixty Four Only.

Terms and Conditions :-**Specification /** All items shall be of 'Reliance' brand. 125gms per each pkt.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **M/S. Vasanth Enterprises**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:		17.03.2021	
Site & Phase :		Summit housing llp		Time:		12.00	
Supplier				Req. No.		168500	
Material required before date:				ID No.		64844	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Recron		400	nos			
Remarks: Stock maintenance and site use							
Prepared By		NEHA					
Sign. & Date		17.03.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

