PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14-04-2021	Prepared by:	MOUNIKA
PO/WO no.	75828	PO / WO Date.	23-03-21
Supplier Name	SSLLP Santhosh Tarpaulin	PO/WO amount	12,744/-
Firm/Company	SSLLP	Project	summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	002	05/4/21	12,744/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,744/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			90919	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				12,744
Amount E – PO / WO value:				12,744
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ ~~No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- ☑ No
Payment – due date	19-04-21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	14/4/21	14/4					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&4IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No: **002**
Invoice Date: 05/04/2021
P.O.No.75828/168502
P.O.Date: 23.03.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN BLUE SHEET 18 X 12 ft10nos	3926	2160 sft	@ 5.00	10,800.00

Rupees in word Twelve thousand seven hundred fourty four only

Total ::	**10,800.00**
CGST @ 9% ::	**972.00**
SGST @ 9% ::	**972.00**
IGST 18% ::	
Total GST ::	-
Grand Total ::	**12,744.00**

Receiver Signature & Seal

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 76353
Date 9/4

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: 16151 Dt: 5/4/21
MRN No: 90919 Dt: 5/4/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
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Receiver Signature & Seal

...DI PROPERTIES PVT. LTD.
INWARD
No.
Date

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN
ALWAL

Authorized Signatory

INWARD
Inward No: 16151 | Dt: 5/4/21
MRN No: 90919 | Dt: 5/4/21
Received By: | Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Purchase Order

 23-03-2021 2:20:03 PM

75828
24.03.21 11:09:56

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	75828	168502
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	23-03-2021	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	23-03-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *10 nos*	2,160.00	5.00	0.00	18.00	12,744.00
					Total Order Value . . .	**12,744.00**

Rupees : Twelve Thousand Seven Hundred Fourty Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	17.03.2021
Site & Phase :	Summit housing llp	Time:	12.00
Supplier		Req. No.	168502
Material required before date:		ID No.	64847

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue sheets 75828	12 x 18	10	nos		
2	Acid	1 litr	60	nos		
3	Room freshner		24	nos		
4	Santoor handwash		48	nos		
5	Vim bar		24	nos		
6	Lizol		72	nos		
7	Colin		20	nos		
8	Harpic		24	nos		
9	Phynle		20	nos		
10	Yellow cloth		120	nos		
11	Mopping stick		30	nos		
12	Plastic bucket		10	nos		
13	Hacksaw blade - double 75829		200	nos		

Remarks: Stock maintenance and site use

Prepared By	NEHA		
Sign.& Date	17.03.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 MAR 2021
SOHAM MODI
MANAGING DIRECTOR