PURCHASE DIVISION Advice for approval for credit to supplier

PO/WO no. 75760 PO / WO Date. 19/03/2021 Supplier Name Sri Laxmi Ganesh Steels & PO/WO amount Rs. 8, 762/- Firm/Company Summit Sales LLP Project SHLLP SI. No. Bill No. Bill Date Bill amount 1. 934 30/03/2021 Rs. 8, 762/- 2	D		T								
Supplier Name Sri Laxmi Ganesh Steels & PO/WO amount Rs. &,762/- Firm/Company Summit Sales LLP Project SHLLP SI. No. Bill No. Bill Date Bill amount 1. 934 30/03/2021 Rs. 8,762/- 2	Date:			21		Prepare	ed by:		T.D. Murthy		
Hardware			*			/ WO'Date.		19/03/2021			
SI. No. Bill No. Bill Date Bill amount 1. 934 30/03/2021 Rs. 8,762/- 2	Supplier Name				PO/WO amount			Rs. 8,762/-			
1. 934 30/03/2021 Rs. 8,762/- 2. - -		ıpany	Summit S	ales LLP		Project			SHLLP		
2	Sl. No.		Bill No.			Bill Da	te		Bill amount		
Amount A – Bills total(Excluding Transport & Hamali Charges): Sl. No. DC No DC. Date MRN No. DC matches MRN 1. 934 30/03/2021 91148 27es No 2	0		934			30/03/2	021		Rs. 8,762/-		
Amount A – Bills total(Excluding Transport & Hamali Charges): Sl. No. DC No DC. Date MRN No. DC matches MRN 1. 934 30/03/2021 91148 9148 9765 No 2 9 9148 9765 No 4 9 9148 9765 No Amount B – Other Credits: Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier: Amount E – PO / WO value: Rs. 8,762/ Amount F – Difference (A – E): Quantity received as per PO / WO Is difference between PO / Bill acceptable? 9765 No – wait for balance material No (explained below) Excess / short material received Close PO / W?O Advance paid / PDC given (deduct when paying) 9765 No – wait for balance material No (explained below) Payment – due date Approved Purchase Manager Manager Manager Procurement M D Accounts – receiver of bill Manager Manager Manager Procurement M D Accounts – receiver of bill Accountant Accountant Manager Manager Manager Manager Procurement M D Accounts – receiver of bill M D Manager Manager Manager Manager Manager Procurement M D Accounts – Receiver of bill M D Manager Manager Manager Manager Manager Procurement M D M D Maccounts – Receiver of bill M D Manager Ma	2.		-				-		-		
Sl. No. DC No DC. Date MRN No. DC matches MRN 1. 934 30/03/2021 91148 Yes No 2 Yes No 3 Yes No 4 Yes No Amount B - Other Credits: Amount C - Other Debits: Amount C PO/WO value: Amount E - PO/WO value: Rs. 8,762/- Amount F - Difference (A - E): Quantity received as per PO/WO Excess / short material received Close PO / W?O Advance paid / PDC given (deduct when paying) Payment - due date Approved Purchase Purchase Procurement M D Accounts No (explained below) Approved Sign: Approved Purchase Purchase Procurement M D Accounts Received Namager Manager Remarks: Approved Purchase Manager Manager Received Receiver of bill Approved Purchase Manager Manager Receiver of bill Approved Purchase Manager Manager Receiver of bill	3.		-		-		0				
1. 934 30/03/2021 91148 Yes □ No 2 □ Yes □ No 3 □ Yes □ No 4. □ Yes □ No Amount B - Other Credits: Amount C - Other Debits: Amount D (D=A+B-C) - Amount to be credited to the supplier: Amount E - PO / WO value: Rs. 8,762/- Amount F - Difference (A - E): Quantity received as per PO / WO Is difference between PO / Bill acceptable? Excess / short material received □ Approved — within acceptable limits □ No (explained below) Close PO / W?O Advance paid / PDC given (deduct when paying) Payment - due date Remarks: Approved Purchase Purchase Manager Manage	Amount A	-Bills tot	tal(Excludin	g Transport &	Hamali (Charges):			Rs. 8,762/-		
2	Sl. No.	DC No		DC. I	DC. Date		MRN No.		- 10-000 - 1		
3	1.	934		30/03	30/03/2021		91148		Yes 🗆 No		
4	2.	-		-	-		-		□ Yes □ No		
Amount B – Other Credits: Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier: Rs. 8,762/- Amount E – PO / WO value: Rs. 8,762/- Amount F – Difference (A – E): Quantity received as per PO /WO Is difference between PO / Bill acceptable? Excess / short material received Approved – within acceptable limits No (explained below) Close PO / W?O Advance paid / PDC given (deduct when paying) Payment – due date Approved Purchase Purchase Procurement M D Accounts – Remarks: Approved Purchase Manager Manager Procurement M D Accounts – Receiver of bill Approved Purchase Manager Manager Procurement M D Accounts – Receiver of bill Approved Purchase Manager Manager Procurement M D Accounts – Receiver of bill	3.	-		-	-		-		□ Yes □ No		
Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier: Rs. 8,762/- Amount E – PO / WO value: Rs. 8,762/- Amount F – Difference (A – E): Quantity received as per PO / WO Is difference between PO / Bill acceptable? Excess / short material received Approved — within acceptable limits □ No (explained below) Close PO / W?O Advance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved — Purchase Manager Manager Manager Procurement M D Accounts — receiver of bill Date Date	4.	-		-			-		□ Yes □ No		
Amount D (D=A+B-C) – Amount to be credited to the supplier: Rs. 8,762/- Amount F – Difference (A – E): Quantity received as per PO /WO Is difference between PO / Bill acceptable? Excess / short material received Approved — within acceptable limits □ No (explained below) Close PO / W?O Advance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved — Purchase Manager Manager Manager Manager Manager Approved Difference Difference (A – E): - Quantity received □ Short received □ Other (explained below) - Approved — within acceptable limits □ No (explained below) - Advance paid / PDC given (deduct when paying) - Accounts — Accounts — Remarks: Approved Difference Difference (A – E): - Approved Difference (A – E): - Approved Difference (A – E): - Approved Difference (A – E): - Accountant Accountant Accountant Accountant Difference (A – E): - Approved Difference Difference Difference (A – E): - Approved Difference Di	Amount B	-Other Cr	edits:						-		
Amount E – PO / WO value: Amount F – Difference (A – E): Quantity received as per PO / WO Is difference between PO / Bill acceptable? Excess / short material received Close PO / W?O Approved — within acceptable limits No (explained below) Avance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved Purchase Purchase Procurement M D Accounts – Accountant Manager Approved Difference between PO / Bill acceptable? Approved — W?O Approved — W?O Approved — W?O Approved — W?O Approved — Purchase Purchase Procurement M D Accounts – Accountant Manager Approved Difference between PO / Bill acceptable? Approved — Purchase Purchase Procurement M D Accounts – Accountant Manager Approved Difference between PO / Bill acceptable? Approved — W?O Approved — W?O Approved — W?O Approved — Purchase Purchase Procurement M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant Manager Approved — Bill M D Accounts – Accountant M D M D M D M D M D M D M D M D M D M	Amount C	-Other De	ebits:_								
Amount F – Difference (A – E): Quantity received as per PO / WO Is difference between PO / Bill acceptable? Excess / short material received Close PO / W?O Advance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved Purchase Officer Manager Procurement M D Accounts – Accountant Accountant Accountant Accountant Accountant Accountant Manager Approved Date	Amount D	(D=A+B-0	C) – Amoun	t to be credited	to the si	upplier:			Rs. 8,762/		
Quantity received as per PO / WO Yes Excess received Short received Other (explained below) State Po / Bill acceptable? Yes No (explained below) Pyes No (explained below) Pyes No - wait for balance material No (explained below) Pyes No - wait for balance material No (explained below) Pyes No - wait for balance material No (explained below) Pyes Rs. 8,762/- No Payment - due date - Remarks:	Amount E	– PO / WC	value:						Rs. 8,762/-		
Is difference between PO / Bill acceptable? Excess / short material received Close PO / W?O Advance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved Purchase Purchase Procurement M D Accounts – Accountant Manager Approved Purchase Manager Accounts – Accountant Manager Accounts – Accountant Manager Accounts – Accountant Manager Approved Bill Manager Approved Manager Approved Purchase Manager Approved Manager Accounts – Accountant Manager Accounts – Accountant Manager Approved Manager	Amount F	– Difference	ce (A – E):						# N		
Is difference between PO / Bill acceptable? Excess / short material received Close PO / W?O Advance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved Purchase Officer Manager Procurement M D Accounts – Accountant Accountant Accountant Manager Sign: Date	Quantity re	ceived as p	per PO /WO	,		Yes 🗆 Exc	cess receiv	ed □ Short red	eived Other (exp	plained below)	
Close PO / W?O Advance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved Purchase Durchase Durchase Manager Manager Procurement M D Accounts – receiver of bill Sign: 12 APR 1/11 Date	Is difference	e between	PO / Bill ac	cceptable?					¥ 8.		
Close PO / W?O Advance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved by Officer Purchase Manager Procurement M D Accounts – Accountant Manager Potential Manager Manager Potential Manager Manager Manager Manager Manager Potential M D Manager Mana	Excess / sh	ort materia	l received	22		□Approved	- within a	cceptable lim	its No (explained	below)	
Advance paid / PDC given (deduct when paying) Payment – due date Remarks: Approved Purchase Purchase Procurement M D Accounts – Accountant Accounts – Manager Manager Politics of Bill Date	Close PO / W?O										
Approved by Officer Purchase Procurement M D Accounts – Accountant Accounds – Remarks: Officer Manager Manager Procurement M D Accounts – Accountant Manager Procurement M D Accounts – Receiver of Bill Manager Manager Procurement M D Accounts – Receiver of Bill Manager Manager Manager Procurement M D Accounts – Receiver of Bill Manager Mana	Advance paid / PDC given (deduct when paying)										
Approved by Officer Purchase Procurement MD Accounts – Accountant Accounds – Receiver of bill Manager Manager Date	Payment –	due date				_					
by Officer Manager Manager Procure of Bill Accountant Account Manager Manager Procure of Bill Account Manager Manager Manager Procure of Bill Account Manager	Remarks:	1									
by Officer Manager Manager Procure of Bill Accountant Account Manager Manager Procure of Bill Account Manager Manager Manager Procure of Bill Account Manager					1	1					
Date 12 APR 2021	by			Policy Commence of Association Commence of the			M D	receiver of		Accounts Manager	
Date		-	1994	25/2	12	APR 2021		Jiii			
W I INTERNATIONAL CONTRACTOR OF THE PROPERTY O	Date		July.	2/4	MINIS	H PAFEITH	Tree control of the c				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA VAT TIN - 36513674953

TAX Invoice

Ph: 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals 6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email: srilaxmiganeshsteels@gmail.com Po No 75760 Invoice No.: M/s. SUMHIL Sales UP Date: MG. Roal Transporter: Party's GSTIN 36ACQFS2044C1Z7 L.R. No.: Amount Description Qty. Rate HSN Rs. Ps. 267/- 6675=0 welding Rods 25 Pak 75/2 750= 0 MS. Lock Palli 1014 WARD WIETING Lindshort NoDYA NOW PILLS SING PRINCIPLES Sign Recaived By. Total SGST @ 9 % Bank Details: CGST @ 9 % Sri Laxmi Ganesh Steels & Hardware IGST @ 18 % C/A: 36998265647 Roundup Bank: SBI, Kavadiguda, Sec-bad. 87617 **Grand Total** IFSC Code No.: SBIN0020312 Rupees In words:_

For Sri Laxmi Ganesh Steels & Hardware

mature

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange

Purchase Order

Page(s) 1 Of 1

19-03-2021 17:24:17

16.03.21 12:29:46

From Company: Sumi

Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware

Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH,

Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

 Doc No
 75760
 168508

 Doc Date
 19-03-2021

 Quote No
 Nil

 Quote Date
 23-01-2021

Supply

SupplyType

Kind Attn: G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9574 - Tools - Welding Rod - NA - nos	25.00	267.00	0.00	18.00	7,876.50
2 8015 - Steel - other - MS Gate Lock Patti - 1 1/2 In - nos in kgs	10.00	75.00	0.00	18.00	885.00
supees: Eight Thousand Seven Hundred Sixty One and Paise Fif		Total Or	der Value	9	8,761.50

Terms and Conditions :-

Specification / Brand As per details given in the quotation. Welding rod - Mangalam brand.

Payment Terms

100% as advance at the time of delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penality For Delay

Nil

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Rs. 8,762/- to be pay vide cheque no. dt.

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for MS Fabrication work purpose.

Completion Date

·Nil Nil

Measurment Security

Nil

Remarks

For Summit Sales LLP
Authorised Signatory

Name :

Accepted the above Terms And Condi	tions
For Sri Laymi Ganach Stools 8	

Name : ______ Date : __/_/__

Company Na	me Summit sales I	LLP						
Site & Phase	Summit Housi	Summit Housing LLP				0 1	68508	
Date	19-03-2021	Time	10:30 AM		Requisition No.			
Supplier					2 110.	648	28	
Material requ	red before				Γime:		-	
Sl. No.	Description	Description		QTY		UNITS		
- 1. Gat	e lock patti		SIZE	10		kgs	836	
	ding rods			25		nis		
*				23		1115		
_								
-								
	-					7		
				2/2/	TOVED			
				AP	PKO			
	fabrication purpose				3 MAN 2021			
Prepared By:	Neha	-	Approved By:		PHABHAKAF ANAGER PURCH	305		
Sign. & Date:	19-03-2021		Sign. & Date:	1	PRABINIRCH	ASE		

75/4. = 12/24.