

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/04/2021		Prepared by: MINISH	
PO/WO no. 75839		PO / WO Date. 23/03/2021	
Supplier Name Gree Sunil Enterprises		PO/WO amount 7,670/-	
Firm/Company SOX LLP		Project SOX - Part III	
Sl. No.	Bill No.	Bill Date	Bill amount
1	036	08/04/2021	7,670/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			7,670/-
Sl. No.	DC No	DC. Date	MRN No.
1.			91087
2.			
3.			
Amount B - Other Credits :Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			7,670/-
Amount E - PO / WO value:			7,670/-
Amount F - Difference (A - E): GST-18%			-NIL-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		16/04/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:			
Date	27.3.21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



SREE SUNIL ENTERPRISES

CREDIT / TAX INVOICE

DEALERS :

BOLTS, NUTS, SCREWS, WASHERS

MANUFACTURERS :

ANCHOR FASTNERS, HITECH RODS,

UNIVERSAL CLAMPS & A.C. CHANNELS

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.

Ph : 040-42610717, Cell : 93970 44443, 9550555703

No.

036

Date

8/4/21

M/s.

Silver Oak Villas LLP

Date

PO 75839 - 156418

Party's GST No.

36ADBFS3288A227

Phone

HSN Code

PARTICULARS

Quantity

Unit Price

Amount
Rs. Ps.

1" Self drilling screws

1000
Pcs

1/50

1500

6mm Anchor Bolt
(pink type)

1000
Pcs

5/-

5000

6500

INWARD WITH RECEIPT

Inward No 15702

Dt. 9/4/21

MRN No: 91082

Dt. 9/4/21

Received By:

Sign

SILVER OAK VILLAS LLP

BANK DETAILS :

AXIS BANK LTD.

SECUNDERABAD, HYDERABAD

A/c. No. 911020047596936, IFSC Code : UTIB00000068

TOTAL

6500

SGST @ 9%

585

CGST @ 9%

585

IGST @ 18%

P & F

GRAND TOTAL

7670

GST No. : 36AAKPY9012E1ZG

State Code : 36

For SREE SUNIL ENTERPRISES

1. Payment within _____ days, otherwise Interest @ 30% p.a. will be charged extra.

2. Our responsibility ceases on delivery of goods to carriers.

3. Subject to Secunderabad Jurisdiction Only.

Authorised Signatory



Purchase Order



75839

24.03.21 11:09:56

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From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sree Sunil Enterprises
5-5-201/E, B.S.Complex,Ranigunj,Secunderabad-500003

9550555703

Doc No 75839 156418
Doc Date 23-03-2021
Quote No NIL
Quote Date 23-03-2021
SupplyType Supply

Kind Attn : Mr Sunil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2158 - Carpentry - hardware - Self Drill Screws - other - nos 6MMX1"	1,000.00	1.50	0.00	18.00	1,770.00
2 2048 - Carpentry - hardware - Anchor Bolt (pin type) - 6mm - nos 6MM	1,000.00	5.00	0.00	18.00	5,900.00

Total Order Value . . . 7,670.00

Rupees : Seven Thousand Six Hundred Seventy Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil
Other Terms	Payment will be made only after inspection of material.Above Order for cloth hangers fixing villa no 51 to 95 purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sree Sunil Enterprises**

Name : _____

Name : _____

Date : ____/____/____

